

BOROUGH OF FRANKLIN

2019 RFQ for Rental of Boating Equipment

The Borough of Franklin is seeking an individual or organization (vendor) to provide services for operating a rental of boating equipment (i.e. paddle boards, kayaks and or paddle boats) at the Franklin Pond for the 2019 season. The vendor who is awarded the contract to rent boating equipment will be responsible to operate the rental facility, hire and pay all employees, provide appropriate insurance to the Borough of Franklin and pay a percentage of their gross income to the Borough. Bi-weekly gross reports will be required to be submitted to the Borough Administrator and CFO.

Franklin Borough will provide an area on the edge of the pond (to be determined by the Borough) and a small dock for use by the vendor. The vendor will staff, stock and supervise all aspects of operations. The vendor is responsible to provide storage (rack, trailer or temporary structure) to store their equipment. The vendor will set pricing and arrange lessons or services they wish to provide.

The group who is to be awarded as the vendor, must have required insurance coverage and provide a Hold Harmless Agreement to be approved by the Borough Attorney and the Borough's Risk Manager.

- Vendor must provide three (3) references.
- Vendor must have an excellent safety history.
- Vendor must provide all paperwork, fees, forms, etc. as required by the state of New Jersey to the appropriate bureaus and/or departments.
- Vendor must provide all paperwork, fees, forms, etc. as required by the Borough of Franklin to the appropriate bureaus and/or departments.

Hours of operation can be set by the vendor in conjunction with the hours of operation of the park. If night events are planned, after the park is closed, permission will be required from the Borough through the Borough Administrator or the Recreation Committee. Vendor must comply with the Borough of Franklin Noise Ordinance Chapter 184. No music or excessive lighting before 8:00AM and after 10:00PM.

Please send your response that will include your qualifications, your history and proposed percentage to be paid to the Borough. Send to Franklin Borough, 46 Main Street, Franklin, NJ 07416, ATTN: Recreation Secretary or to recreation@franklinborough.org. Responses must be received by close of business Wednesday, May 1, 2019.

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