

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

The meeting was called to order at 7:05 PM by the Chairwomen, Mrs. Sanchez, who then led the assembly in the flag salute.

Mrs. Sanchez read the Statement of Compliance pursuant to the "Open Public Meetings Act, Chapter 231, PL 1975."

ROLL CALL OF MEMBERS: Mrs. Christina Sanchez Chairwoman (Present)  
Mr. Concetto Formica Co- Chairman (Present)  
Mr. Anthony Marino (Present)  
Mrs. Jennifer Giordano (Absent)  
Mr. Joe Limon (Present)  
Mayor Giordano (Absent)  
Mrs. Formica (Present)  
Mr. Davis (Present)

**APPROVAL OF MINUTES:**

**Mrs. Formica made a Motion** to approved minutes to approve the minutes from December 20, 2018. **Seconded by Mr. Davis.**

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS: Mr. Marino**

Mrs. Sanchez tabled the **February 21, 2019** meeting minutes till the March 21, 2019 meeting. Mrs. Sanchez stated that the members did not receive the minutes to review.

**OPEN PUBLIC SESSION:**

There was no public session due to not having any members in the public at the time.

**COMMITTEE REPORTS:**

**Spring Trout Derby** – Mr. Formica gave a brief update on the spring trout derby and handed out a price sheet from Musky Trout Hatchery. Mr. Formica and the committee discussed different sizes of fish, prices and the amount of fish to purchase. Mr. Formica also stated that he has started reaching out to business's for donations for prizes. Mr. Formica also reached out to a friend who is a Game Warden who is going to come to the derby with a few officers to show the kids some things about the fishing industry. They will also pass out some information and things to the kids. Mr. Formica stated that the committee needs to note to themselves not to have the fishing derby on the first Saturday of April next year, as it is the opening day of trout season. Mrs. Sanchez spoke briefly about Braen and stated that they usually come with a table and supply coffee, and donuts and give out hats and other products. Mrs. Sanchez stated that they

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

would most likely attend but to be safe budget for coffee and donuts Mr. Formica stated its better to budget it in and come in under budget if Braen does come with their table and goodies.

Mr. Formica and the committee agreed on setting a budget of \$800.00 for the trout derby. **Mr. Marino made a motion** to spend up to \$800.00 on the Spring Trout Derby.

**Seconded by Mr. Davis**

**Upon Roll Call Vote:**

AYES **Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

NAYS:     ABSTENTIONS:

**Senior Spring Fling** - Mr. Limon stated that he did not have anything new to report. Mr. Limon did state that he has had some pushback os far as the date of the event. However, Mr. Limon stated that he is holding firm on the date and time. Mr. Limon stated that next year we will just have to remember to pick a different date.

Mr. Formica suggested that we look into ordering or at least taking a look at the menu because this year's theme is a country western /BBQ.

Mr. Marino suggested using the projector and setting up a backdrop to run old country movies as part of the decorations.

Mr. Limon briefly touched on working on choosing the senior of the year but would not share that information with the committee at this time.

**Miss Franklin Pageant** – Mrs. Sanchez briefly gave an update on the Pageant.

Mrs. Sanchez explained that she is still waiting to here from the Franklin BOE for permission to use the school for the pageant. Mrs. Formica suggested using the pond and the pavilion if not approved by the school.

**Fluorescent 5K** - Mrs. Sanchez stated that she has been communicating with Mr. Postas and whatever information she receives from Mr. Postas she shares with the recreation committee at the meetings. Mrs. Sanchez stated that SB One Bank has agreed to donate. Mrs. Marino emailed Mrs. Sanchez and stating that she was putting the check in the mail.

Mrs. Sanchez stated that they need to do inventory and check to see how many shirts are left over from last year. Mrs. Sanchez reached out to the t-shirt company and they agreed to take back whatever shirts that are left and will add the SB one Bank logo to the back of the t-shirts. Mrs. Formica stated that there was plenty of time to work out some other details. The event will take place August 17, 2019.

**OPEN PUBLIC SESSION:**

Mrs. Sanchez stated that she would like to open the meeting up to the public now.

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

**Mrs. Formica made the motion** to open the meeting to the public. **Seconded by Mr. Davis.**

Molly Hubbard – 10 Master Street.

Ms. Hubbard is affiliated with the Girl Scouts but also does some activities for the boy scouts in town Boy Scout Troop 90. The Boys are looking to receive community service. This year the scouts are interested in doing a pet expo. Last year they held the expo at the Franklin Firemen's Park and this year they would like to have their event at the Franklin Pond Recreation area on June 8<sup>th</sup> with a rain date of Sunday June 9<sup>th</sup>.

Mr. Davis stated as of right now the field is available.

Mr. Formica made a motion to approve the use of the recreation field for June 8<sup>th</sup> with a rain date of June 9<sup>th</sup> 2019. **Seconded by Mr. Marino.**

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS:**

Ms. Hubbard thanked the board. Ms. Hubbard just stated that they would need access to electric and water and possibly the snack shack.

Mrs. Sanchez stated that they would work that out.

Mrs. Sanchez stated not seeing anyone else coming forward. Mrs. Sanchez asked for a motion to close the meeting to the public. **Mrs. Formica made the motion. Seconded by Mr. Limon.**

Mrs. Formicas stated that the boy scouts are always looking for community Services hours. Mrs. Formica asked Mr. Limon if they could receive hours if they helped set up and or clean up at the Spring Fling. Mr. Limon stated that would be a great idea and he would gladly accept all the extra help he can get.

**OLD BUSSINESS:**

- **Bowling Program** is up and running. Mrs. Sanchez stated that as of right now there are no applicants.
- Mr. Limon stated that it was brought to his attention at a Firehouse meeting he was at last week in regards to a bill/donation that the **Sussex County Fire Police** never received last year when they worked the road closures for the 5k and the firework nights. Mrs. Sanchez stated that she was just made aware of this earlier that day. Mrs. Sanchez stated that this was never brought up at any of the meetings last year. Mrs. Sanchez and the members were all in agreement that they wanted to make this right with the Sussex County Fire Police and would be more than happy to pay them for whatever they are looking to receive. Mr. Limon stated that he would look into the exact amount and report it back to the committee at the next meeting. The committee members were all in agreement.

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

- **Rec office/Storage and Concession Stand – Cleaning, inventory, ect**

Mrs. Formica stated that they need cleaning supplies for Saturday for the both the

the concession stand and Senior Center office. Mrs. Sanchez suggested clear totes and storage bins to help organize. Mrs. Sanchez stated that the rec things are in a

a few different places and the committee will start to organize. Michelle can do inventory on items that are in the Borough hall and this Saturday the committee

members who are at the concession stand and senior building will also take inventory of the items in those two places. Mrs. Sanchez suggested making a spread sheet of all items once inventory is finalized.

Mrs. Formica asked if we can approve a budget of \$50.00 for cleaning supplies.

**Mrs. Formica made the motion** to approve a budget of \$50.00 for cleaning Supplies to clean out the concession stand and senior center office. **Seconded**

by

**Mr. Marino.**

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS:**

- **Beach and concession stand**

Mr. Sanchez stated that this is also on the next agenda for the council to discuss Options to bid out the concession stand. Discussion to bid out the paddle boards and lifeguards. Mrs. Sanchez stated that the recreation needs to make a list of recommendations of what the rec believes should be done with these issues.

Mrs. Davis stated that there has been interest from the softball league, and other leagues that use the field. Mr. Davis stated that if they are already showing interest and are willing to run it that we should allow them. Mrs. Sanchez explained that there are some legal procedures that have to be followed.

The recreation spoke at length about different ideas and procedures that might work for this spring/ summer season.

The recreation also spoke at length about the concession stand and a general summary of how the concession stand was ran last year. The committee discussed what worked last season and what did not work. The committee agreed that there is room for improvement. The committee was in agreement that it should be leased out. The committee agreed that it would be too hard for the committee to be there everyday all day all summer long.

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

Mrs. Sanchez gave a brief summary of what the concession stands profits.

Mrs. Sanchez also gave a summary of Franklin Day and the Carnival.

Mr. Davis stated that there were two things that were against us last year.

Which were the startup costs and the weather.

Mrs. Formica stated that there was too much money spent on concession stand. Mrs. Formica stated that there was no reason that we used leased out on vendors. Mrs. Formica suggested BJ runs would be the best way to shop for the concession stand. Mrs. Formica suggested stripping the concession down of all the vendors stuff and lease it out.

The members were in agreement.

Mr. Formica suggested setting up a smaller concession stand near the beach to sell badges, water and smaller items. The committee were in agreement with that idea.

Mrs. Sanchez stated that there is a lot of details that she has to work out as far as separating the money into different areas and line items. Mrs. Sanchez stated that there were a lot of purchases mixed in with other purchases. Lifeguard equipment, with office supplies, and concession items. Mrs. Sanchez stated that it is a work in process.

Mrs. Sanchez stated that she likes the idea of just having the concession stand only open during the week. Especially if it will not be leased out. All the members agreed that it was too hard last year to work out schedules. Many rec members spent hours if not the whole day working in the concession stand. Mr. Formica suggested opening just on the weekends and special events.

Mrs. Sanchez stated that if the council decides to lease out the concession stand who ever leases it could also have it for the carnival as well and we could split profit or work out some sort of percentage received from their sales. Mrs. Sanchez stated there is a lot of unknowns right now and everything has to be worked out until the committee can actually plan or make any decisions at this time.

Mrs. Formica asked if there was a carnival contract that could look at just to look at numbers and details within the contract so the committee can start planning for 2020.

Mrs. Formica stated that she knows that this is the last year of the 3-year contract. However, Mrs. Formica stated she wanted to start looking at dates. Particularly dates for the summer of 2020.

Mrs. Sanchez stated that the next time she meets with Alison she will ask Alison for a copy of the carnival contract.

The committee spoke briefly about fireworks and Braen sponsoring the fireworks last year. The committee touched on what days they would like to see fireworks this year but did not come to a final decision. Mrs. Sanchez stated that there was plenty of time to finalize anything fireworks related.

**Franklin Borough Recreation**  
**Minutes for**  
**March 7, 2019**

The committee touched on their rule this year on hiring and scheduling lifeguards. Mrs. Sanchez stated that the rec secretary would be in charge of advertising and Alison and possible the personnel committee. The committee had a brief discussion about the scheduling of the lifeguards and how last year seemed like overkill for the amount of staff (lifeguards) members on the beach at one time.

**NEW BUSSINESS:**

- **New rec secretary** - Michelle Babcock
- **Talent Show-** Mrs. Sanchez stated that it was decided that there would be no talent show portion in the Mrs. Franklin pageant this year. The committee was in agreement to have a separate talent show event for all who wanted to show their talent. Mrs. Sanchez stated that she would like for it to be open to surrounding towns. "Walkkill has talent "There was brief discussion on picking a date for this event.
- **Nerf Night-** Mrs. Formica suggested having a nerf night down at the pond for kids and possible adults. The event could be broken down into age groups.
- **March Movie Night** – The committee decided to have a movie night on March 23<sup>rd</sup> **All were in favor.**
- **Moms night/movie night** – discussed different ideas briefly
- **Adult bus trips** - Mrs. Formica stated that she would start making phone calls.

**MISCELLANEOUS COMMENTS:**

Mr. Davis briefly listed the meeting dates for the joint recreation meetings.

**ADJOURNMENT:**

**Mrs. Sanchez asked for a motion to adjourn the meeting. Mr. Limon made a motion to adjourn the meeting. Seconded by Mr. Formica.**

**All were in favor.** The meeting was adjourned at 7:55 PM

Respectfully submitted,

Michelle Babcock  
Recreation Secretary