

Franklin Borough
Recreation Committee
Minutes for
July 11, 2019

The meeting was called to order at 7:05 PM by the Chairwomen, Ms. Sanchez, who then led the assembly in the flag salute.

Mrs. Sanchez read the Statement of Compliance pursuant to the "Open Public Meetings Act, Chapter 231, PL 1975."

ROLL CALL OF MEMBERS: Mrs. Christina Sanchez Chairwoman (Present)
Mr. Concetto Formica Co- Chairman (Present)
Mr. Anthony Marino (Absent)
Mrs. Bobbie Formica (Present)
Mr. Scott Davis (Present)
Mrs. Holly Sollitto (Absent)
Mr. Joe Limon (Absent)
Mayor Giordano (Absent)

PRESENTATION:

WSUS – Shawn Stinnett

Mrs. Sanchez stated that at this time she would like to introduce Shawn Stinnett from WSUS to discuss radio advertising options for the Carnival.

Ms. Stinnett briefly presented the board with different options. The committee agreed to look into all the options that were presented and to discuss among themselves at a later date and Mrs. Sanchez would reach out to Ms. Stinnett as soon as the committee discusses and comes up with what their budget for advertising will be.

Ms. Stinnett thanked the committee for their time and left them with a packet of information with the committee to look over. Mrs. Stinnett stated that any of the members could email her at any time if they had any questions or concerns.

Mrs. Sanchez thanked Ms. Stinnett and said she would be in touch soon letting her know what the committee decides to do as far as advertising for the carnival this year.

APPROVAL OF MINUTES:

Mrs. Sanchez asked for a motion to approve the meeting minutes for the June 6th meeting.

Mrs. Formica made the motion to approve the meeting minutes for June 6, 2019. Seconded by Mr. Davis.

Upon Roll Call Vote:

AYES Mrs. Sanchez, Mr. Formica, Mrs. Formica, Mr. Davis

NAYS: ABSTENTIONS:

Approved

Mrs. Sanchez asked for a motion to approve the meeting minutes for June 20, 2019.

Mrs. Formica made a motion to approve the meeting minutes for June 20, 2019.

Seconded by Mr. Davis.

Upon Roll Call Vote:

AYES Mrs. Sanchez, Mr. Formica, Mrs. Formica, Mr. Davis

Approved

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OPEN PUBLIC SESSION:

Mrs. Sanchez asked for a motion to open the meeting to the public. **Mr. Davis** made the motion to open the meeting to the public. Seconded by **Mrs. Formica**.

All were in favor

Stephen Zydon – Councilman

Mr. Zydon stated that he was there to pass on to the committee a few complaints about Franklin Day that he received from the Boy Scouts. Mr. Zydon stated that the Boy Scouts misunderstood information that was given to them and felt that they were blindsided by having to pay the fees to recreation. Mr. Formica asked if they were selling anything. Mr. Zydon stated that they were selling food. Mr. Zydon stated that they are a nonprofit organization and not only are they nonprofit the recreation is their charter holder.

Mr. Zydon stated that he feels that the Boy Scouts were using Franklin Day as a fundraiser and the fees should have been waived. Mrs. Sanchez stated that this year the committee went by how it was done in past years. Mrs. Sanchez also stated that the committee members have already discussed waiving fees to all non profit organizations in Franklin in the future. Mr. Zydon stated he was just doing his part in passing on the information.

Mrs. Sanchez stated not seeing anyone else coming to the front. Mrs. Sanchez asked for a motion to close the meeting to the public. **Mr. Davis** made a motion to close the meeting to the public. Seconded by **Mrs. Formica**.

Mrs. Sanchez stated that the committee has to stay open minded and here for anyone or any organization that has questions and concerns.

Mr. Formica stated that this is all new to us as well and we are learning as we go.

Mr. Formica stated that he has not heard anything but great feedback from Franklin Day.

The committee agreed that Franklin Day was a huge success.

Mrs. Sanchez stated that at this time we will move on to committee reports.

COMMITTEE REPORTS:

Treasurers report - Mrs. Formica gave a brief treasures report giving a summary of the recreation accounts and their available balances.

Franklin Day – Mrs. Sanchez stated that Franklin Day was a success. Mrs. Sanchez stated that the only hiccup was the placement of vendors. Mrs. Sanchez stated that next year they will place the vendors as they come in, instead of trying to map them out ahead of time. The Committee briefly discussed what worked and what needs to be tweaked for next year.

Mrs. Sanchez stated that she received an email from The Scoop praising the committee on how well she did at Franklin Day and thanking the committee for all their efforts and communication through the whole process. The committee had a brief discussion on waiving fees for all nonprofit organizations within Franklin.

The committee agreed that overall the day was a success and the positive comments and feedback surpassed the negative feedback.

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OLD BUSINESS:

Soap Box Derby – Mrs. Sanchez stated that 36 hay bales have been ordered and scheduled to be delivered Friday at noon on the corner of Main Street and Junction. The committee had a lengthy discussion on what to do with the hay bales after the event, ultimately deciding on donating the hay to Sugar Sweet Farms as long as the Boy Scouts were not going to use or need it for anything. Mrs. Sanchez stated when talking to the Boy Scouts lets be sure they do not have anymore questions or concerns.

Fluorescent 5K - The committee had a lengthy discussion on the 5K.

Mrs. Formica stated that the medals have been ordered. Mrs. Sanchez stated that the committee will need to vote on purchasing T-shirts for the 5K. The committee discussed at length different options for purchasing T-shirts. Mr. Formica asked if the t-shirt company would need to be paid before the event. Mrs. Sanchez explained that looking at last years invoice it was paid in July which was a month after the 5K last year (June 30, 2019)

Mr. Formica stated that would help in making the decision on purchasing T-shirts and how many. Mrs. Babcock stated that a vote should be conducted tonight because the next council meeting will be held after the event. Mr. Formica stated that the 5K funds were a donation and he was under the assumption that because it was a donation that the funds being used did not have to go before council. Councilman Skellenger stated from the audience that he was exactly sure and it would be to late to contact the town attorney tonight. Mrs. Sanchez stated that it does not hurt for us to vote on this tonight to have on the agenda for the next council meeting. The committee spoke at length about whether or not the committee needed council approval on every purchase made from the SB One Bank donation that went to the 5k event.

The committee was in agreement to purchase 250 T- shirts for the 5K.

Mr. Formica stated instead of voting every time the committee needs to purchase something for the 5K using the donation money, there is a way to request approval from the council to spend the donation on T-shirts, medals, water, and any other miscellaneous purchases to be used for the 5K. The committee was in agreement and councilman Skellenger also stated that would be perfectly fine and something that can be addressed at the next Council meeting.

Mrs. Sanchez asked for a motion.

Mr. Davis made a motion to spend the \$ 2,500 that was donated to recreation from SB One Bank on T-shirts, medals, and other miscellaneous race items for the 5K.

Seconded by **Mrs. Formica**.

Upon Roll Call Vote:

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AYES Mrs. Sanchez, Mr. Formica, Mrs. Formica, Mr. Davis

Approved

The committee continued to have a discussion on other race matters, such as the decorating contest the water stations and sponsorship of water tables and finish line.

Mrs. Sanchez stated that she is currently working on sponsorship tier's flyer. The committee was in agreement and agreed to start sending out flyers and posting to social media as soon as the flyers were finished. Mrs. Sanchez explained that there was no need to wait until our next meeting to approve the flyers. Mrs. Formica stated it best to get the flyers out on social media and posted as soon as we can. The committee agreed.

Carnival- There was a lengthy discussion on gaming trailers and getting the word out to organizations interested in renting a gaming trailer for the Carnival this year. The committee was 100% certain that they wanted to include game trailers to the carnival contract this year. Mrs. Sanchez stated that this year the gaming trailers were eliminated from the contract. The committee was under the assumption that there was no gaming trailers because there was a mis understanding about gaming licensing last year. Mrs. Sanchez stated that she would be in touch with Karen the rep from the Carnival company

to clarify some things in regard to the gaming trailers and what is exactly needs to be done before we can go ahead with adding gaming trailers to the carnival.

Mrs. Formica stated that she would have no problem reaching out to the PTO and Wallkill Valley youth sports asking if they were interested in renting a gaming trailer.

Mrs. Sanchez stated like discussed earlier the committee has decided to waive the recreation vendor fee for all nonprofit organizations in Franklin. Mrs. Sanchez stated however, that does not mean that the food handlers license would be waived. That fee is a separate fee that the borough chargers' vendors. Mrs. Sanchez stated that has nothing to do with recreation that is a separate Borough fee.

There was a brief discussion on different vendors that would be cool to have at Franklin Day. Mrs. Sanchez stated that fall like items would be ideal. Apple cider, apple, pumpkin pies, pumpkin related things.

Mrs. Sanchez stated the items that are considered inclusive concessions. Candy Apples, Cotton Candy, Popcorn, fresh squeezed lemonade, funnel cakes, fried Oreos and ice cream.

Mrs. Sanchez stated speaking of ice cream Alison mentioned in an email that Dingmans Dairy would be coming to pick up their equipment next week. Mrs. Formica asked if the ice cream that is not expired can be donated to the camp kids. Mrs. Sanchez said that was a great idea and the committee agreed.

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NEW BUSINESS:

Mrs. Formica stated that Mrs. Tizzano asked if the recreation could promote the changing the face of addition walk that will be held on August 3rd. Mrs. Tizzano asked if we could post it on our Facebook page and also asked if the committee would be willing to get a team together to donate to the cause and walk the event. The committee seemed interested and would talk more details at the next meeting. Mrs. Sanchez stated that she would definitely promote the walk on the rec's Facebook page starting tonight.

Mr. Davis stated that he would also put the event on the pond sign as well.

SECOND PUBLIC SESSION:

Aldo Sanchez –

Mr. Sanchez had a question in regards to the 5k run. Mr. Sanchez asked the committee what they planned on tonight that evening after the race is over. Mrs. Sanchez stated they anticipate have a glow party/dance party something fun.

Mrs. Sanchez also stated that the night before she would like to have a packet pickup night again something fun to get everyone excited for the race.

Mrs. Formica stated that she talked to Mr. Postas and he is trying to work something out with doing something at the museum or across the museum at the private quarry/park.

Mrs. Sanchez stated that would be awesome and she definitely wants a race packet pickup night. Mrs. Sanchez stated that she would like for all the racers to wear their t-shirts that night.

Councilman Skellenger-

Mr. Skellenger stated that he had something that he would like to mention to the committee.

Mr. Skellenger stated that this upcoming weekend he and members of EDC, Planning, council and recreation will be visiting Warwick, NY to speak to their Mayor and discuss with him how their Main Street became so successful and what they are doing now and what they have done in the past to make it the Main Street it is today. Mr. Skellenger stated that he believes that recreation will have a very, very big role in Franklin's Main Street redevelopment. Mr. Skellenger stated that he is looking forward to the trip and thanked the two recreation committee members for being able to attend. Mr. Skellenger is looking forward to the visit and will be asking a lot of questions and getting a lot of answers and ideas to bring back to Franklin.

Mrs. Sanchez closed the meeting to the public at this time.

MISCELLANEOUS COMMENTS:

There were no miscellaneous comments.

ADJOURNMENT:

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Mr. Formica made a motion to adjourn the meeting. **Seconded by Mr. Davis**
All were in favor. The meeting was adjourned at 8:37 PM

Respectfully submitted,
Michelle Babcock
Recreation Secretary

DRAFT