

**MINUTES OF THE SPECIAL MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
November 1, 2011**

Mayor Crowley called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Ms. Gardell, Mr. Giordano, Mr. Kulsar, Ms. Miller, Mr. Snyder and Mayor Crowley.

Absent: Mr. Zschack

Mayor Crowley led the assembly in the flag salute.

Mayor Crowley stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and certified by the Clerk."

**OPEN PUBLIC SESSION**

Mr. Snyder made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Giordano. All were in favor.

There being no one present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public, seconded by Mr. Giordano. All were in favor.

**PERSONNEL DISCUSSION**

**Appointment of Acting Chief Financial Officer**

Ms. Miller made a motion to appoint Monica Miebach as Acting Chief Financial Officer with a prorated annual salary of \$67,500 with an increase to \$75,000 when her CFO Certification from the State is obtained. Seconded by Mr. Snyder.

Upon roll call vote:

Ayes: Gardell, Giordano, Kulsar, Miller, Snyder,

Nays: None Absent: Zschack Abstentions: None

**Appointment of Temporary Acting Clerk**

Ms. Miller made a motion to appoint Robin Hough as Temporary Acting Clerk at a prorated annual salary of \$42,000. Seconded by Mr. Giordano.

Mrs. Gardell stated she wants to clarify that this is a temporary scale in the salary; when Patricia Leasure returns Ms. Hough's salary goes back to its current one. Mayor Crowley said this has been made clear to Ms. Hough.

Upon roll call vote:

Ayes: Gardell, Giordano, Kulsar, Miller, Snyder,

Nays: None Absent: Zschack Abstentions: None

**MISCELLANEOUS COMMENTS**

Mayor Crowley asked if anyone had any comments. Mr. Giordano said he would like to wish Robin good luck in her new position and he would like to thank Rachel for coming back in our time of need.

Mrs. Heath thanked Mr. Giordano. Mrs. Heath thanked everyone for being so gracious and welcoming her back. She is very excited about the new CFO coming on board she thinks it is a positive thing for the Borough. Mrs. Heath said that Mr. Kilduff is doing a good job.

Mr. Kilduff thanked Mrs. Heath for all her help and assistance to the Borough over the last several months he is really grateful to Mrs. Heath for coming forward and helping the Borough in a time of need.

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Mayor Crowley stated he might not be present at the next meeting November 8, 2011.

Mrs. Gardell reminded everyone that next week was Election Day.

Mr. Kilduff gave an update on the power outages due to the October snow storm.

Mayor Crowley said people have been calling asking what to do with the brush. If the brush is brought out to the curbs it will eventually get picked up.

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Ms. Miller made a motion to adjourn the meeting at 7:20 p.m., seconded by Mr. Giordano. All were in favor.

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Paul B. Crowley, Mayor

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Rachel Heath, Acting Clerk