

**BOROUGH OF FRANKLIN
COUNTY OF SUSSEX
ORDINANCE 10-2017**

**AN ORDINANCE ESTABLISHING A LENGTH OF SERVICE AWARDS PROGRAM
FOR MEMBERS OF THE BOROUGH OF FRANKLIN VOLUNTEER FIRE
DEPARTMENT AND THE WALLKILL VALLEY FIRST AID SQUAD**

WHEREAS, the Borough of Franklin deems it appropriate and necessary to ensure retention of existing members and provide incentives for recruiting new volunteer fire fighters and first aid squad members (i.e., emergency services organizations); and

WHEREAS, the "Emergency Services Volunteer Length of Service Award Program Act" at N.J.S.A. 40A:14-183 et seq. permits a local government unit to adopt a Length of Service Award Program ("LOSAP") which would provide volunteer each participating emergency services organization with a defined contribution program which will provide deferred compensation plans for volunteers who meet minimum service requirements; and

WHEREAS, the Borough of Franklin has determined that the creation of a Length of Service Awards Program will enhance the ability of the Borough to retain and recruit volunteer emergency services organizations including fire fighters and first aid squad members.

NOW THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Franklin as follows:

1. A Length of Service Awards Program (LOSAP) is hereby created in accordance with N.J.S.A. 40A:14-183 et seq. and applicable regulations as promulgated and implemented by Local Finance Board in the Division of Local Government Services in the Department of Community Affairs and from time-to-time amended in order to reward members of participating emergency services organizations designated by the Franklin Borough Council, including the Borough of Franklin Volunteer Fire Department and the Wallkill Valley First Aid Squad, for their loyal, diligent and devoted services to the residents of the Borough of Franklin.

2. The LOSAP shall provide for fixed annual contributions to a deferred income account for each volunteer member that meets the criteria set forth below; that such contributions shall be made in accordance with a plan that shall be established by the Borough of Franklin pursuant to PL 1997, c. 388; and that such plan shall be administered in accordance with the laws of the State of New Jersey, the United States Internal Revenue Code and this Ordinance.

3. The LOSAP shall provide for annual contributions to each member that meets the following criteria;

a. A minimum of 600 annual service points are required for a member of the Wallkill Valley First Aid Squad to be eligible for an annual contribution to the LOSAP program, calculated in accordance with the Borough of Franklin Wallkill Valley First Aid Squad LOSAP Service Point System annexed as Schedule 1 of the Ordinance.

b. A minimum of 100 annual service points are required for a member of the Borough of Franklin Volunteer Fire Department to be eligible for an annual contribution to the LOSAP program, calculated in accordance with the Borough of Franklin Volunteer Fire Department LOSAP Service Point System, annexed as Schedule 2 of this Ordinance.

4. In accordance with N.J.S.A. 40A:14-191, each participating emergency services organization shall furnish to the Borough Council, by no later than January 10, of the new year annual certification list, under oath sworn or affirmed by the head of such organization, of all volunteer members who have qualified for credit under the award program for the prior year.

5. In accordance with N.J.S.A. 40A:14-192, the Borough Council shall review the annual certification list furnished by each participating emergency services organization and approve the final annual certification. The Borough shall endeavor to complete such certification by no later than February 7 of the applicable year, and return same to the organization to post for 30 days for review by members. Failure of the Borough Council to meet such deadline will not operate as a waiver or to preclude any award except as otherwise prohibited by law.

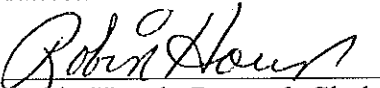
6. Five (5) years of service beginning after the effective date of this ordinance, not necessarily consecutive, shall be required for vesting.


7. The Borough's annual contribution shall be \$500 per eligible member.

8. The estimated cost of this program has been calculated at \$50,000 per year.

This Ordinance shall take effect upon presentation as a public question at the next general election, and ratification by the voters, in accordance with N.J.S.A. 40A:14-183 et seq.

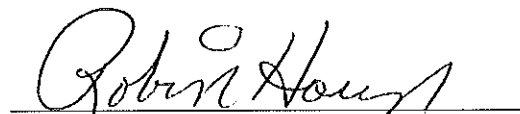
Attest:


Robin Hough, Borough Clerk


Mayor Nicholas Giordano

NOTICE

TAKE NOTICE that the above entitled Ordinance # 10-2017 was introduced at a regular meeting of the Borough Council of the Borough of Franklin on July 11, 2017 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Franklin to be held on July 25, 2017 at 7:00 p.m. in the Municipal Building, 46 Main Street, Franklin, New Jersey.


Robin Hough, Municipal Clerk

**BOROUGH OF FRANKLIN
LEGAL NOTICE**

ORDINANCE 10-2017

**AN ORDINANCE ESTABLISHING A LENGTH OF SERVICE AWARDS PROGRAM FOR
MEMBERS OF THE BOROUGH OF FRANKLIN VOLUNTEER FIRE DEPARTMENT AND
THE WALLKILL VALLEY FIRST AID SQUAD**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at the July 11, 2017 Franklin Borough, Sussex County, NJ, Governing Body meeting, and, on July 25, 2017, after persons interested were given an opportunity to be heard concerning the Ordinance, the Ordinance was approved on final passage by the said Governing Body. The Ordinance will take effect upon presentation as a public question at the next general election and ratification by the voters in accordance with N.J.S.A. 40A:14-183 et seq.



Robin Hough, Municipal Clerk

Schedule 1
Borough of Franklin Wallkill Valley First Aid Squad
LOSAP Service Point System

Service points for LOSAP may be earned in any of the following categories as outlined below. Each member must accrue the full 600 service points in the duty category.

1. **Duty:** Each member fulfilling his or her assigned duty requirements each month will earn 50 points for the month, including the required Saturday coverage night. Should the member run more than one night, an additional 20 points will be awarded for each night above the one required night.

Total Duty Points Available: 600

2. **Meetings:** Attendance at meeting each month is worth 10 points. A member will not earn points for non-attendance at meetings, regardless of whether the absence is deemed excused or unexcused.

Total Meeting Points Available: 120

3. **Mandatory Training:** At the completion of the calendar year, each member who has maintained his or her mandatory training (CPR, HAZMAT, CEVO, etc.) will receive a total of 100 service points.

Mandatory Service Points Available: 100

4. **Drills:** Attendance at the drill (2-hour duration) is worth 10 points. No points will be awarded if member is not present for the entire duration of the drill exercise.

Total Drill Points available: 20

5. **Squad-Sponsored Educational Meetings:** 10 service points are awarded for attendance at a Squad-sponsored educational session (this is in addition to the meeting points).

Total Educational Points Available: 50

6. **Other Training Areas:** Classes taken outside the Squad are worth 10 points. These must be training classes that will be of a direct benefit to the Squad, and proof of successful completion must be provided in writing to the Squad.

Total Outside Training Points Available: 50

7. **Instructor Training/Teaching:** 10 service points are given for each 2 hours of class taught at the Squad. Service points will also be awarded for instructor courses taken and

successfully completed (10 service points per 2 hours of training) in areas that will benefit the Squad.

Total Instructor Points Available: 50

8. Chores: 10 service points will be awarded for completing assigned chores pertaining to run night. There will be a sign-up sheet on the board every month where members must sign off and confirm that chore was complete. If member does not complete chores for the run night, the member will be deducted 10 points for each occurrence.

Total Chores Points Available: 120

9. Squad Sanctioned Activities: 10 service points are given for Squad-sanctioned activities: These include, but are not limited to: Franklin Day, Borough meetings, district meetings, conventions, pre-arranged mutual coverage to another town, and fund-raisers.

Total Points Available for Squad-Sanctioned Activities: 50

10. Officers and Committees: Each elected officer of the squad will be awarded 10 points for each month he/she holds his/her respective office.

Total Points Available for Officers: 120

Each member of standing or special committee will be awarded 5 points for each month he/she holds his/her respective office.

Total Points Available for Committees: 60

GOVERNING THE SERVICE POINT SYSTEM

The Recording Secretary or designee under guidance of the Captain and/or President will keep accurate digital records of all member activities. At the end of each month a listing of member's meeting attendance and sanctioned activities will be posted.

Posting

At the end of each month a list will be posted showing the total number of service points that a member has earned to date. Every three months, an individual listing of service points in each category will be distributed on a confidential basis to each member participating in the program. In this way, a member will be able to monitor their earned points and the categories in which they have been earned.

At the end of the calendar year, a list of those who have successfully met the LOSAP criteria will be digitally submitted to the governing agency. After submission to and review

by the governing agency, the list will be returned to the Squad for posting for a period of 30 days for review by the membership. At that time, any member who has questions regarding his or her participation in the program may address them to the administration.

Schedule 2
LOSAP Point Structure for the Borough of Franklin
Fire Department

100 points needed to qualify for year

1. Fire call responses: maximum 60 points.

Points are based on percentage of attendance of fire call to which that company has been dispatched:

Percentage of calls	Number of Points Earned
60%	60
50%	50
40%	40
20% to 39%	20

Member must achieve a minimum response of 20% fire calls.

2. Drills: 2 points per drill; maximum 40 points per year; minimum 2 hours per drill.

Drills are company-Borough-mutual aid and special drills.

3. Elected officers: 40 point maximum

Holder of office must be in an elected company position.

Only one position can be credited for year.

Position	Number of Points Earned
Chief of Department	40
All other elected fire positions	25
All other elected business positions	25
Engineer	25
Assistant Engineer	15
Active Ex-Department Chief	15

4. Meeting: 2 points per meeting; maximum 30 points per year; minimum one-hour meeting.
5. Training: 2 points per hour; maximum 50 points per year.
 Points to be credited upon completion of course and receipt of certificate. Points to be credited in year that course is complete.
6. Miscellaneous activities; 2 points; 24-point maximum; minimum 2 hours.

Points will be credited for participation in the following activities, which are deemed official Fire Department activities by the officers of that Department

- Work details
- Preventative maintenance of equipment
- Fire prevention activities
- Fund-raising activities
- Wakes and memorial services
- Firematic competitions
- Committee meetings (maximum 4 meetings per committee per year)
- Parade attendance, clean-ups and inspections
- Attendance at outside firematic association activities

GOVERNING THE SERVICE POINT SYSTEM

The designed records keeper under the guidance of the FFD Chief and FFD President will keep accurate digital records of all member activities. At the end of each month a listing of member's meeting attendance and sanctioned activities will be posted.

Posting

At the end of each month a list will be posted showing the total number of service points that a member has earned to date. Every three months, an individual listing of service points in each category will be distributed on a confidential basis to each member participating in the program. In this way, a member will be able to monitor their earned points and the categories in which they have been earned.

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