

**Franklin Borough**  
**Recreation Committee**  
**Minutes for**  
**June 20, 2019**

The meeting was called to order at 7:05 PM by the Chairwomen, Ms. Sanchez, who then led the assembly in the flag salute.

Mrs. Sanchez read the Statement of Compliance pursuant to the "Open Public Meetings Act, Chapter 231, PL 1975."

ROLL CALL OF MEMBERS: Mrs. Christina Sanchez Chairwoman (Present)  
Mr. Concetto Formica Co- Chairman (Present)  
Mr. Anthony Marino (Present)  
Mrs. Bobbie Formica (Present)  
Mr. Scott Davis (Present)  
Mrs. Holly Sollitto (Absent)  
Mr. Joe Limon (Present)  
Mayor Giordano (Absent)

**APPROVAL OF MINUTES:**

There were no meeting minutes for approval. Mrs. Sanchez stated they would be on the July 11<sup>th</sup> agenda for approval.

**OPEN PUBLIC SESSION:**

Mrs. Sanchez asked for a motion to open the meeting to the public. **Mr. Davis** made the motion to open the meeting to the public. Seconded by **Mr. Formica**.

**All were in favor**

Mrs. Sanchez stated not seeing anyone coming forward she would like to have a motion to close the meeting to the public. **Mr. Formica** made the motion to close the meeting to the public. Seconded by **Mr. Davis**

**All were in favor**

**COMMITTEE REPORTS:**

**Treasurers report** - Mrs. Formica gave a brief update of the rec accounts. Mrs. Formica informed the committee that she has met with Monica and they have come up with sub accounts to distribute the rec general account funds as suggested by Mr. Ferry the auditor.

Mrs. Formica proposed the sub accounts that she thought would work best. After a brief discussion the committee agreed on the proposed sub accounts and the amount of funds to be distributed into the sub accounts. Mrs. Sanchez asked for a motion to accept the treasurer's proposed treasure's report including the sub accounts and the funds to be placed in each sub account with the recommendations of the committee.

**Mrs. Formica** made the motion to accept the proposed treasure's report with the added suggestions from the committee. **Seconded by Mr. Formica**.

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS:**

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**Franklin Day** – Mrs. Sanchez stated that there were a few loose ends that she would like to address. Mrs. Sanchez stated the first one being the availability of volunteers for that day. Mrs. Sanchez surveyed the committee asking who was available and when. Mrs. Sanchez stated that she would be arriving at 8am because the bounce house is arriving between 8-10. Mrs. Sanchez stated that we would need volunteers to monitor the bounce house all day. Mrs. Sanchez stated that she wanted to know if the committee was interested in renting a second bounce house that day. The committee agreed not rent a second bounce house and to save the funds to have startup funds in place for Franklin Day next year.

Mrs. Sanchez surveyed the committee and asked them their availability for Franklin Day. Mr. Davis and the committee spoke at length about the mapping of the vendors on the field. Mr. Davis gave the committee two options for different ways to set up the vendors. Mr. Davis said he would take all of the committee's concerns and ideas and will change some things around and email everyone a revised vendor map later that evening.

**5K** – Mrs. Formica updated everyone on a quote she received for the 5K participation medals. The committee agreed to take action that night to be sure to have the medals by the 5K. Mrs. Sanchez asked for a motion to approve the purchasing of the 5k participation medals.

**Mrs. Formica** made a motion to spend \$786.30 on 250 participation medals from

Crown

Awards the for the 5K. Seconded by **Mr. Formica**.

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS:**

Mrs. Sanchez stated that she needs to recount the 5K t-shirts from last year and send them over to the company who will be putting the SB One bank logo on them. Mrs. Sanchez stated when she gets a final count on those shirts, she will let the committee know and discuss with the committee purchasing more t-shirts to also have the SB One bank logo printed on them.

Mrs. Formica asked if we could discuss t- shirts for the committee/ volunteers who will be at Franklin Day. Mrs. Formica surveyed the committee and the public to see who would need a t-shirt and their sizes. Mrs. Sanchez asked for a motion.

Mr. Davis made a motion to spend \$50.00 to purchase t-Shirts for rec members /volunteers for Franklin Day. Seconded by Mr. Marino.

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS**

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**OLD BUSINESS:**

**Scout Projects** – Mrs. Sanchez stated that the committee needs to vote on purchasing the two plaques for the two Boy Scouts that presented us with their Eagle Scout projects. Mrs. Sanchez stated that she received a quote for \$45.00 each.

**Mr. Davis** Made a motion to spend \$90.00 on the two Eagle Scout project plaques.

Seconded by **Mrs. Formica**.

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS**

Mrs. Sanchez stated that we also need to vote on purchasing hay bales for the Scouts for their soap box derby event. Mrs. Sanchez stated that it comes to \$5.50 a bale. We need to order 36 which comes to \$198.00 with free delivery from Space farms.

Mr. Concetto wanted to confirm it would come out the miscellaneous funds. Mrs. Sanchez stated that the purchase of hay and the plaques would both come out of the miscellaneous rec account.

**Mr. Concetto** made a motion to purchase 36 bales of Hay from Space Farms totaling \$198.00 for the Soap box Derby. Seconded by **Mr. Davis**.

**Upon Roll Call Vote:**

**AYES Mrs. Sanchez, Mr. Formica, Mr. Marino, Mrs. Formica, Mr. Davis**

**NAYS: ABSTENTIONS**

**NEW BUSINESS:**

Mrs. Sanchez stated that there was no new business to be addressed at this time.

**SECOND PUBLIC SESSION:**

**Mrs. Formica** made a motion to open the meeting up to the public. Seconded by **Mr. Davis**.

**All Were in Favor.**

Mrs. Hubbard approached the mic and stated that she just wanted to give the secretary a check from the Boys Scouts for their food license and their vendor fee.

**Tamara** – Stated that she was talking on behalf of Mrs. Williams who had to leave the meeting before she had the chance to ask the questions. Tamara stated as everyone knows Mrs. Williams is involved in many different organizations in town. Tamara stated that that Mrs. Williams wanted to ask the committee if it would be ok for her to run all four of the organizations under one booth because of the lack of volunteers. The committee agreed that it would be perfectly fine for Mrs. Williams to run the Historical Society, The Franklin Presbyterian Church and The Mineral Museum. Tamara stated she could not remember the fourth organization. Tamara stated that Mrs. Williams asked if she would have to submit a vendor fee of \$25.00 because the Mineral Museum is not a non profit organization. Tamara stated that she would only be providing information and pamphlets. Tamara explained that the historical society would

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be selling items at their table. Tamara asked if it would be allowed. Mrs. Sanchez stated that technically there would need to be a \$25.00 vendor fee. Mrs. Sanchez explained anyone selling something would need to submit the \$25.00 vendor fee.

Mr. Davis stated that he would cover the vendor cost if that is what it came down to.

Tamara also suggested that the tables be placed next to Forward Franklin that day so that Forward Franklin volunteers could also help Mrs. Williams if need be. Mrs. Sanchez suggested that going forward that that the committee discuss waiving the vendor fee for all non-profit organizations even if they do sell something. Mrs. Sanchez explained this year we have to follow through with charging, because we already charged organizations. Mrs. Sanchez explained that she would also like to see the fees waived for Franklin businesses that would like a table just to promote their business. The committee agreed.

Mrs. Sanchez explained that Mrs. Formica and our Miss Franklin have rearranged to donate all proceeds for the time that Miss Franklin is in the dunk tank to the former Miss Frankford who was in a serious car accident and is currently in coma.

Tamara asked if there would be another email going out to the vendors in regards to parking. Mrs. Sanchez explained that Mr. Davis was tweaking the map that he presented the committee with tonight. Mrs. Sanchez stated that she would be present when the vendors arrived and would assist them in directing where to set up and where to leave their vehicles.

Mrs. Sanchez asked for a motion to close the second open public session to the public.

Mr. Davis made a motion to close the public session. Seconded by **Mr. Marino**.

**All were in favor.**

**MISCELLANEOUS COMMENTS:**

Mr. Davis suggested that we start thinking about rewriting the field schedule policy. Mrs. Sanchez explained that we could discuss and make suggestions but that would be something that ultimately the council would have control over.

Mrs. Sanchez stated which brings up my comments. The committee needs to discuss whether or not the summer Arts & Crafts will be allowing out of town residents to participate. Mrs. Sanchez explained that in the past years Mrs. Clohessey has not turned away any children who lived out of town. Mrs. Sanchez explained that the council again would be the ultimate discussion on this because they would be passing the ordinance, we as a committee can only give the Town Council our suggestions. Mr. Formica stated that the funds to run this program is coming out of the tax payers fund so it's a way to give back to the tax payers. Mr. Concetto stated he believes it should only be open to town residents at this time. Mr. Marino agreed stating that we did not have enough time this year to have everything in order and to be able to present other options to the Town Council. Mr. Marino stated that this year it should be Franklin residents only. The committee agreed to only allow Franklin residents to participate in the Arts and Crafts Summer Camp this year.

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Mrs. Sanchez stated that Alison messaged her and stated that the check from Braen was delivered today for Saturday's fireworks. There was also a brief discussion on the placement of the ropes and the dock in the pond. Mrs. Sanchez and Mrs. Formica stated that they both agreed that the pond area is too narrow. Mrs. Formica stated that it needs to be bigger. Mrs. Sanchez stated that Alison stated in the message that the position of the dock and ropes is on a trial basis and if need be it can be changed. Mrs. Sanchez stated so we will see how it works and if it doesn't work or there are too many complaints, we change it. The committee agreed. Mrs. Sanchez asked for a motion to adjourn.

**ADJOURNMENT:**

**Mr. Limon** made a motion to adjourn the meeting. **Seconded by Mr. Marino**  
**All were in favor.** The meeting was adjourned at 7:48 PM

Respectfully submitted,  
Michelle Babcock  
Recreation Secretary