

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD AT THE FRANKLIN MUNICIPAL BUILDING
46 MAIN STREET, FRANKLIN, NJ
APRIL 10, 2018**

Mayor Giordano called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Ms. Fantasia, Mr. Limon, Mr. Skellenger, Mr. Snyder, and Mayor Giordano.

Absent: Mr. Postas and Mr. Rathbun

Mayor Giordano led the assembly in the flag salute.

Mayor Giordano stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 5, 2018, and posted on the Borough website, which adequate notice has been certified by the Clerk."

PRESENTATIONS

None

Mayor Giordano informed the public we will be going into executive session immediately, the regular meeting will continue upon return from executive session.

EXECUTIVE SESSION

In accordance with the provisions of the Open Public Meetings Act, Mr. Skellenger made a motion to adjourn into closed executive session to discuss personnel and attorney client privilege matters. Seconded by Ms. Fantasia. All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 8:00p.m. and Mayor Giordano declared the meeting to be reconvened into open public session.

Mr. Skellenger made a motion to return from executive session. Seconded by Ms. Fantasia. All were in favor.

COMMITTEE REPORTS

Mr. Limon had nothing to report.

Mr. Snyder had nothing to report.

Mr. Skellenger had nothing to report.

Ms. Fantasia commented the Public Safety Committee met on Sunday with the Police Department discussing preliminary educational information on School Resource Officer vs Special Law Enforcement Officer Class II or III for the Franklin School. It will be the Board of Education and the Superintendent of Schools to determine which direction they may need for possible increased security at the school. Ms. Fantasia commented Brian VanDenBroek and Mr. Postas met to go over the vehicle inventory.

Administrator McHose commented Donna Vreeland started on April 2, 2018, she has been doing a great job so far. There have been many improvements done at the concession stand, with many more to come including a new ventilation fan, new screen door, painting the exterior of the building and a large concession stand sign will be placed on the roof of the building. The DPW will be working to clean, rake, paint and do the maintenance to the beach and all fields in time to help kick-off the opening of the pond for Franklin Day on June 30, 2018. Administrator McHose commented SWAP is coming to help with the cleaning of Corkhill Road and 517 from the Ogdensburg line to Route 23. The Trout Derby will be the morning of April 22, 2018 and in conjunction with that, the Borough will be kicking off the Community Garden and an Earth Day celebration starting at 12:00noon. Administrator McHose stated Michelle Babcock will be starting on April 30, 2018 as Planning Board Secretary.

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Ms. Fantasia commented on badges for swimming and beach area. Administrator McHose stated badges will be required primarily for residents, but there will be guest badges in case residents have guests with them. Ms. Fantasia also commented on recreation events.

Administrator McHose reported dates for the following events:

Senior Spring Fling – April 14, 2018 at the American Legion Post 132 at noon.

Spring Trout Derby – April 22, 2018 at the pond at 9:00am.

Community Garden Opening – April 22, 2018 after the Trout Derby at noon.

Earth Day Celebration – April 22, 2018 also at noon.

Administrator McHose commented on the many volunteers that will be helping to prepare for all the festivities to come.

Mr. Snyder asked for an update on the surveillance equipment for the Borough Hall. Administrator McHose commented there are still some proposals that will need to be looked at with Monica Miebach, CFO.

Mr. McBriar had nothing to report

Mayor Giordano requested the Council's approval to close High Street for a dig event. Mr. Crabb has asked to have High Street closed from Junction Street to Main Street from 8:00am to 2:00pm on April 21, 2018.

Mr. Skellenger made a motion to approve the closing of High Street from Junction Street to Main Street, on April 21, 2018 from 8:00am to 2:00pm. Seconded by Mr. Limon. All were in favor.

Mayor Giordano informed the public, Project Self-Sufficiency is coming to Franklin Borough on Tuesday, April 17, 2018 from 1:00pm to 5:00pm on Main Street in front of the old church.

OPEN PUBLIC SESSION

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Snyder. All were in favor.

Dick Durina, 23 Lozaw Road stepped forward. Mr. Durina questioned the testing of the water for swimming at the pond. Mr. Durina commented on the walking path project. Mayor Giordano explained the Borough didn't receive the Tap Grant that would have helped fund the project. Mr. Durina questioned the procedures for insurance claims within the Borough and the Borough vehicle use policy. Mr. Skellenger read the Borough vehicle use policy. Mr. Durina also commented on the 2 part-time positions which are not listed on Franklin Borough Ordinance 07-2017, Setting the Range for the Salaries and Certain Officers and Employees of the Borough of Franklin, or Franklin Borough Resolution 2017-14, Setting the Salaries. Mr. McBriar commented he will review those items and respond at a later time.

Joann Tatka, 151 Maple Road stepped forward. Ms. Tatka commented on police overtime, Deputy Clerk's salary, COAH funds. Ms. Fantasia reported the police overtime figures. Mayor Giordano referred Ms. Tatka to the Planning Board Attorney for the COAH figures. Mayor Giordano explained the breakdown for police overtime. Ms. Tatka congratulated the recreation commission and asked who will be running the concession stand. Ms. Tatka asked about geese removal, required schooling for new appointees to Land Use and is the recreation secretary still a voting member of the recreation commission. Ms. Tatka also asked if Franklin Borough is still pursuing a shared service with the Hamburg Police Department. Ms. Tatka commented on the Industrial Commission. Ms. Tatka questioned the Fireworks costs and is Rachel Heath still working in the Borough. Ms. Tatka commented on the Special Law Enforcement Officer (SLEO).

Mike Raperto, 13 South Street stepped forward. Mr. Raperto commented on Elizabethtown Gas expanding within Franklin Borough and if Elizabethtown Gas would be informed prior to the new paving of any Franklin Borough roads.

Sheryl Krause, 160 Munsonhurst Road stepped forward. Ms. Krause commented how exciting for everything the recreation commission and Franklin Borough is doing

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for the children. Ms. Krause questioned using volunteers for the painting, cost for badges and water testing of the pond. Administrator McHose explained the process for all aspects in conjunction with the opening of the beach and or pond. Ms. Krause suggested lines with flags to help with the geese problem.

Dawn Rowe, 140 Munsonhurst Road stepped forward. Ms. Rowe commented on the pond and potential mosquito issues. Ms. Rowe offered to help with donating supplies, such as hay or bags of shavings for the Community Garden.

Mr. Snyder suggested to Administrator McHose to request mosquito information at the Conference Health call tomorrow.

There being no one else present who wished to address the Governing Body, Mr. Skellenger made a motion to close the meeting to the public. Seconded by Ms. Fantasia. All were in favor.

CONSENT AGENDA

Mayor Giordano requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Sussex Borough Resolution #2018-60R Proclamation, April as Child Abuse Prevention Month.
2. Borough of Hamburg Resolution #2018-33, Resolution to Proclaim the Month of April 2018 as "Child Abuse Prevention Month" in the Borough of Hamburg.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Littell Community Center program report for February, 2018.
2. Construction permit activity report for March, 2018.
3. Construction report for March, 2018.
4. COH report for March, 2018.
5. Saint Clare's response time report for March, 2018.

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Request from Cub Scout Pack 90 to hold their Annual Soap Box Derby to be held on Sunday, July 8, 2018.
2. Application for use of the Franklin Senior Center from Alison McHose, Franklin Community Garden meeting on Sunday, April 22, 2018 from 10:00AM to 5:00PM.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of April 10, 2018.

Mr. Snyder made a motion to approve the consent agenda of April 10, 2018. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

OLD BUSINESS

There was no old business for tonight's portion of the meeting.

NEW BUSINESS

Mr. Skellenger made a motion to table item 7, Introduction Ordinance 04-2018, Replacing Chapter 101 Regarding Building Numbering and Knox Boxes in the Borough of Franklin, County of Sussex and State of New Jersey and item 9, a Discussion on Special Law Enforcement Officers (SLEO). Seconded by Ms. Fantasia. All were in favor.

Approval of Meeting Minutes

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Mr. Limon made a motion to approve the executive session and executive session II meeting minutes for March 27, 2018. (Absent: None) Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

Ms. Fantasia commented the tabling of item 7, Introduction Ordinance 04-2018 was done because Mr. Ursin was gathering additional information for this ordinance. Unfortunately, he was not able to attend tonight's meeting. A discussion continued on the additional information needed for the ordinance.

Adoption of Ordinance 02-2018

Mr. Limon made a motion to adopt Ordinance 02-2018 entitled "CALENDAR YEAR 2018 ORDINANCE 02-2018 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)". Seconded by Mr. Skellenger

Mr. Skellenger made a motion to open ordinance 02-2018 to the public. Seconded by Mr. Limon. All were in favor.

Dick Durina, 23 Lozaw Road stepped forward. Mr. Durina stated ordinance 02-2018 will increase the spending approximately \$192,506.00. Ms. Fantasia explained ordinance 02-2018, it is an ordinance that provides flexibility for an emergency, which the CAP Bank allows the Borough to spend over this years 3.5% spending, if we elect to not have a CAP Bank and an emergency occurs the process to get authorization for the spending would be extremely costly to the Borough.

Mr. Skellenger made a motion to close ordinance 02-2018 to the public. Seconded by Mr. Limon. All were in favor.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

Adoption of Ordinance 03-2018

Mr. Limon made a motion to adopt Ordinance 03-2018 Appropriating a not to exceed sum of \$20,000.00 from reserve for improvements to sewer stations by the Borough of Franklin, in the County of Sussex, New Jersey. Seconded by Ms. Fantasia.

Mr. Skellenger made a motion to open ordinance 03-2018 to the public. Seconded by Mr. Limon. All were in favor.

Mike Raperto, 13 South Street stepped forward. Mr. Raperto questioned if ordinance 03-2018 is to replace one pump or 2 pumps and the controls. Mayor Giordano stated it is to replace only the one failed pump.

Ms. Fantasia made a motion to close ordinance 03-2018 to the public. Seconded by Mr. Skellenger. All were in favor.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

Resolution #2018-42

Mr. Snyder made a motion to adopt resolution 2018-42 regarding temporary closure of Franklin Avenue/County Road 631 for the Franklin Fluorescent 5K and during the fireworks display scheduled for June 30, 2018. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

Discussion on "Industrial Commission"

At this time there was a discussion on the "Industrial Commission", Chapter 10, Article III of the Franklin Borough Code Book.

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Mayor Giordano commented the Chairman of the Planning Board brought the Industrial Commission to his attention, it seems to be similar to the EDC with added benefits. Mayor Giordano asked with the Council's approval to have Mr. Snyder and Ms. Fantasia research if the Borough should re-activate the Industrial Commission and de-activate the EDC. Mayor Giordano explained the details of the Industrial Commission, members, responsibilities and the relevant value to what the Borough is looking at in terms of Economic Development in our town. Mr. McBriar commented on Statute NJSA 40:55b-1, that identifies the powers, which is comprehensive on what should be included in the ordinance and he advises the Borough to review the requirements in that statute carefully. A discussion continued on the Industrial Commission.

Fireworks for Franklin Day and Franklin Carnival

Mr. Snyder made a motion to approve the Fireworks for Franklin Day, June 30, 2018 in the amount of \$5,000.00 and the Franklin Carnival, September 28, 2018 in the amount of \$3,500.00 and September 29, 2018 in the amount of \$5,000.00 from Garden State Fireworks, with the formal contract to be approved by the Borough Attorney. (Three programs provided with description of services in council packets) Seconded by Ms. Fantasia.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

Shared Services Agreement with County of Sussex for Road Sign Manufacturing Services

Mayor Giordano explained the shared services with the County of Sussex for road sign manufacturing services. Mr. Snyder asked if the cost comparisons were done with outside vendors, types of reflective materials and quantities that may be needed. Administrator McHose commented yes, the costs listed are considerably less than when the Borough has purchased signs for various streets and buildings in the past, the reflective materials are in accordance with other vendors as well. A discussion continued on the road sign manufacturing services.

Mr. Limon made a motion to approve the Shared Services Agreement between the County of Sussex and the Borough of Franklin for Road Sign Manufacturing Services for the period of April 10, 2018 to May 31, 2023. Seconded by Mr. Snyder.

Upon roll call vote:

Ayes: Fantasia, Limon, Skellenger, Snyder

Nays: None Absent: Posta, Rathbun Abstentions: None

OPEN PUBLIC SESSION II

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Snyder. All were in favor.

Dawn Rowe, 140 Munsonhurst Road stepped forward. Ms. Rowe commented on why the Industrial Commission was left dormant. Mayor Giordano explained how different commissions are activated and de-activated. Ms. Rowe cautioned the Council to move slowly and cautiously before moving forward.

Mike Raperto, 13 South Street stepped forward. Mr. Raperto commented on items that were brought up under the EDC that hasn't really moved forward.

There being no one else present who wished to address the Governing Body, Mr. Skellenger made a motion to close the meeting to the public, seconded by Mr. Limon. All were in favor.

MISCELLANEOUS COMMENTS

Mayor Giordano announced Mr. Postas's mother, Judy Postas, who was a school teacher in Franklin Borough for many years is very sick and to please keep the Postas family in your thoughts.

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Mr. Snyder commented he was approached by a member of the National Badge of Honor Law Enforcement Brotherhood, Inc. in regards to putting in clothing bins that would generate revenue to the town. Administrator McHose commented on the Zoning requirements, she will ask the Zoning Officer to give us a list on the quantities that we already have.

Administrator McHose commented she was contacted by Congressman Gottheimer's office requesting to use the Borough Hall as a mobile office to offer their services to the residents of Franklin. The times and details still need to be worked out. The Council suggested offering a different time frame for the services, between 6:00pm and 7:00pm. Administrator McHose commented she will notify the Council when the additional information is known.

Mayor Giordano asked if the Freeholder Board meeting to be held here at Borough Hall has been scheduled. Administrator McHose commented she will contact the Freeholder Board.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Snyder made a motion to adjourn the meeting at 9:20p.m. Seconded by Mr. Skellenger. All were in favor.

Nicholas Giordano, Mayor

Darlene J. Tremont, Acting Municipal Clerk