

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD AT THE FRANKLIN MUNICIPAL BUILDING
46 MAIN STREET, FRANKLIN, NJ
JULY 24, 2018**

Mayor Giordano called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Crabb, Ms. Fantasia, Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder, and Mayor Giordano.

Absent: None

Mayor Giordano led the assembly in the flag salute.

Mayor Giordano stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 5, 2018, and posted on the Borough website, which adequate notice has been certified by the Clerk."

PRESENTATIONS

None

COMMITTEE REPORTS

Mr. Limon commented there was no EDC meeting on July 12, 2018 due to lack of quorum, the next meeting is scheduled for August 9, 2018 at 7:00PM in the Borough Hall.

Mr. Postas commented the recreation meeting had an out-door meeting Thursday, July 19, 2018, items discussed were related to the Carnival in September and possibly reducing the cost for the season family swim badges as of August 1, 2018. Mr. Postas stated the arts and crafts program and swim lessons started this week. Mr. Postas also commented on gathering ordinance information for signage and property maintenance.

Mr. Snyder commented there wasn't a finance meeting because of conflicts as hoped; we are working on scheduling one for the beginning of August. Mr. Snyder also commented he has nothing on building and grounds.

Mr. Crabb commented on the new neighborhood house initiatives he was hoping to inform the council of but not able to do at this meeting. Mr. Crabb also commented there was an impromptu meeting with Jake from Josh Gottheimer's office, at that meeting Mr. Crabb explained the history and hopes for the future of the new neighborhood house and feels they seem very interested in what we are striving for. Mr. Crabb stated he hopes to have additional information to report at the next meeting.

Mr. Skellenger commented the Public Utilities Committee met last week with Monica Miebach, CFO and Brian VanDenBroek discussing scheduling a meeting to gather information for a 5-year replacement plan for the vehicles of the DPW. Mr. Skellenger also commented on the repairs to the sewer system and investigating the potential of cost savings on out sourcing the Borough's grass cutting for next year.

Mayor Giordano commented he toured the wells located on Munsonhurst Road and recommends the council members to attempt to also go accompanied by a DPW worker to explain what happens in those buildings (pump houses). Mayor Giordano also commented on the interviews for the DPW position.

Ms. Fantasia commented the damaged door at the Police Department has been replaced and the police parking signs for down at the pond are being ordered, DPW will be installing them. Ms. Fantasia commented under personnel there is a new hire on the agenda tonight for the part-time violations clerk position which has been vacant for the past year.

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Administrator McHose commented there was an excellent turn out for the arts and crafts program yesterday, approximately 45 children participated, there were about 40 children today. Because of the rain the program was held at Borough Hall and the Franklin Fire Pavilion. Administrator McHose stated swim lessons were postponed, also due to the weather. Administrator McHose also commented on the pond water levels, water current and the bubbler location repositioning. Administrator McHose announced the food pantry will be continued at the Senior Center with the help of NORWESCAP and local churches. Administrator McHose commented on a meeting she attended today with the Franklin Forward Alliance that included a tour of Franklin, there were also a few national representatives from the grant, it was very productive. We are still working with the Recreation Commission on gathering information for items to get through the grant. Administrator McHose informed the Council the Franklin Forward Alliance would like to do a presentation on the grant at a future meeting of the Governing Body. Administrator McHose commented on the process for the hiring of the part-time violations clerk position within the court, the open DPW position that was advertised which closes tomorrow, we've received over a dozen applicants so far and will be working with Brian VanDenBroek to review those applicants.

Mr. Ursin commented there was a meeting with JCM Investors last week discussing the litigation they filed relating to the slopes within Ordinance 08-2018, since that meeting JCM has decided to dismiss the litigation. Mr. Ursin reported JCM has contacted the administrator and himself requesting the Borough participate in a water study that relates to their permitting for the sight and possible funding that is available for these types of studies through the Highlands Council. Mr. Ursin commented he is investigating and will get all the complete information as to the request and report back to the Council.

Mayor Giordano requested the Council to consider in the near future the possibility of making the CPWM (Certified Public Works Manager) position a tenured position, which is a combined water/sewer/road department supervisor position. Mayor Giordano commented however the Council decides to proceed keep in mind it would be the position that is tenured not the person. Mayor Giordano also commented the painting of the curbs at the intersection of Mill Street and Main Street are on the schedule, due to the rain it just hasn't been able to be completed yet. Mayor Giordano stated he spoke with Lt. Cugliari regarding the speeds of the trucks traveling on Corkhill Road, police presence and the results. Mayor Giordano asked the Council to consider leasing a lot the Borough owns located behind the Borough Hall to the Franklin Mineral Museum.

OPEN PUBLIC SESSION

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Snyder. All were in favor.

Sharon Schultz, 51 Main Street, Franklin stepped forward. Ms. Schultz commented on the donation of the land behind (Borough Hall) to the Mineral Museum.

Mayor Giordano explained the property behind the Borough Hall and two parcels adjacent to it.

Mr. Crabb clarified the 2 parcels and the donations to the Mineral Museum.

Mayor Giordano stated the property in question we (the Borough) owns; he is asking that property to be leased to the Mineral Museum.

Bonnie Campbell, 50 North Church Street, Franklin stepped forward. Ms. Campbell commented on the State Police being involved with the truck speeds. Ms. Campbell also commented on her concerns for the safety of the residents in the area of the bridge.

Mayor Giordano explained the involvement of the State Police, Franklin Borough Police, truck routes and truck inspection locations.

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Administrator McHose commented on the access of speed tracking equipment through the police department.

A discussion continued on the speed of trucks and the monitoring of them.

Joann Tatka, 151 Maple Road, Franklin stepped forward. Ms. Tatka commented on the dismissal of the litigation (JCM). Ms. Tatka also commented on the water study, potential hearings and testimonies for the building of the project (Munsonhurst Road). Ms. Tatka commented on the swim lessons at the pond. Ms. Tatka questioned the 1-year contract with Mr. Thiebault, Labor Attorney hired for Borough contract negotiations.

Dawne Rowe, 140 Munsonhurst Road, Franklin stepped forward. Ms. Rowe commented on the routes trucks travel, times the trucks travel and jake braking. Ms. Rowe expressed her pleasure with the dismissal of the JCM litigation. Ms. Rowe questioned clarification of the JCM request regarding the water study.

Mr. Ursin explained the JCM request and how it relates to requirements they need for NJDEP permits when properties are located in the Highlands Region, one of the major parts of their analysis is whether what the permit is asking for is consistent with the Highlands Master Plan.

There being no one else present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public. Seconded by Mr. Skellenger. All were in favor.

CONSENT AGENDA

Mayor Giordano requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. 2018 Clean Communities Grant Distribution list.
2. Letter dated July, 2018 from John E. McCormac, Mayor, Woodbridge Township, Re: 2018 New Jersey Senior Olympics.
3. Flyer from Becky Carlson, Executive Director, The Center for Prevention and Counseling, Re: Changing the Face of Addiction walk on August 4, 2018.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Police department monthly report – June 2018
2. Municipal Court report – June 2018
3. Finance activity report as of June 2018
4. Health department activity report for May, 2018
5. Health department activity report for June, 2018

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. None filed.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of July 24, 2018.

Ms. Fantasia asked to discuss item 2 under correspondence, letter from John E. McCormac, Mayor of Woodbridge Township, Re: 2018 New Jersey Senior Olympics. Ms. Fantasia stated this sounds great. Ms. Fantasia commented Woodbridge Township is hosting the event for the 12th year, approximately 1200 people participate and held from September 7-9, 2018, age ranges start at 50-54 the oldest range is 90 plus years. Ms. Fantasia explained how Woodbridge Township helps defer the registration costs of their seniors. Ms. Fantasia suggested having recreation and the senior center alert our seniors to see if anyone might be interested in participating and also suggested the Borough investigate funding opportunities for any senior athletes who may want to participate.

Administrator McHose commented Mrs. Vreeland received some information from some participants she met at the fields by the pond who were practicing for the event.

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Mr. Crabb suggested Administrator McHose contact Christina Marks at County Senior Services who may be able to offer some insite.

There being no further discussion on the consent agenda, Mr. Postas made a motion to approve the consent agenda of July 24, 2018. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Crabb, Fantasia, Limon, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

OLD BUSINESS

Mr. Snyder commented on GPS updates for new street names that have been implemented.

Mr. Ursin explained the process which includes the County's GIS system.

Mr. Postas questioned the status of the equipment inventory.

Administrator McHose commented the company who performs the inventory had scheduling issues with getting into some of the buildings that still needed to be inventoried, she will get an update for the next meeting.

NEW BUSINESS

Approval of Meeting Minutes

Mr. Skellenger made a motion to approve the regular meeting minutes and executive session meeting minutes for July 10, 2018. (Absent: Limon) Seconded by Mr. Snyder.

Upon roll call vote:

Ayes: Crabb, Fantasia, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: Limon

Discharge of Mortgage

Mr. Skellenger made a motion to confirm the Discharge of Mortgage on July 24 2018, for James Ando on behalf of Caroline Ando, 264 Cork Hill Road, Franklin, in the amount of \$7,423.00. Seconded by Mr. Limon.

Ms. Fantasia asked for clarification on the discharge of mortgage.

Mr. Ursin explained this was a community grant that was given and secured by a mortgage on the property, the property sold and the mortgage was paid off.

Mayor Giordano explained the program (Franklin/Hardyston Affordable Housing Program) offered to residents from years past.

Upon roll call vote:

Ayes: Crabb, Fantasia, Limon, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

Part Time Court Violations Clerk New Hire

Mr. Limon made a motion to approve the hiring of Lauren Mitchener as part time Court Violations Clerk for 25 hours per week at the rate of \$15.00/hr. effective July 2, 2018, as recommended by Administrator McHose. Seconded by Mr. Crabb.

Upon roll call vote:

Ayes: Crabb, Fantasia, Limon, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

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Resolution 2018-74

Mr. Limon made a motion to adopt resolution 2018-74, authorizing the Water/Sewer Collector to remove a 3rd quarter 2018 overbill of \$199.50 from the water/sewer account for the property located at 156 Main Street also known as Block 607 Lot 11. Seconded by Mr. Crabb.

Mayor Giordano explained resolution 2018-74.

Upon roll call vote:

Ayes: Crabb, Fantasia, Limon, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

Adoption of Ordinance 11-2018

Mr. Limon made a motion to adopt ordinance 11-2018 entitled, "ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW VEHICULAR EQUIPMENT BY THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$116,000 THEREFOR FROM THE WATER/SEWER CAPITAL FUND OF THE BOROUGH." Seconded by Mr. Skellenger.

Mr. Crabb made a motion to open to the public ordinance 11-2018. Seconded by Mr. Skellenger. All were in favor.

No one from the public stepped forward.

Mr. Postas made a motion to close to the public ordinance 11-2018. Seconded by Mr. Skellenger. All were in favor.

Upon roll call vote:

Ayes: Crabb, Fantasia, Limon, Postas, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

EXECUTIVE SESSION

None

OPEN PUBLIC SESSION II

Mr. Limon made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Ms. Fantasia. All were in favor.

Joann Tatka, 151 Maple Road, Franklin stepped forward. Ms. Tatka questioned the hiring of the violations clerk.

Mayor Giordano explained the Administrator was authorized by the council to hire the violations clerk long ago.

Ms. Tatka commented if there are any curfews in Franklin Borough.

Ms. Fantasia clarified it was over a year ago the Administrator of the Courts instructed the Borough to fill that (court violations clerk) position.

A discussion on curfews in the Borough continued.

John Friend Jr., Walkkill Valley First Aid Squad member stepped forward. Mr. Friend Jr. commented on the new ambulance and registration paperwork that needs to be completed and notarized. Mr. Friend Jr. also commented the company will do all the necessary registration and license plate installation and delivery of the ambulance is scheduled for some time around September.

There being no one else present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public. Seconded by Ms. Fantasia. All were in favor.

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MISCELLANEOUS COMMENTS

Mr. Crabb commented he would like to recognize the two boy scouts in attendance this evening as a requirement for a badge they are working towards getting.

Administrator McHose requested approval by the Council for use of the Senior Center on behalf of the Eagle Scout Board of Review for this Friday (July 27, 2018).

Councilman Crabb commented he will have to abstain, this review is for his nephew.

Administrator McHose commented Jake Hubbard's Eagle Scout project was to reroof the gazebo and fix up the sign at the pond.

Mayor Giordano asked the rest of the Council if they were ok with the administrator's request for approval of the use of the Senior Center. All were in favor.

Mayor Giordano commented he would like to give authorization to the administrator to approve the use of the Senior Center by Franklin Organizations.

Mr. Ursin commented to clarify you would like to authorize the administrator to schedule four organizations (Girls Scouts, Boy Scouts, Franklin Quilters and Franklin Seniors) provided that they meet all necessary requirements.

Mr. Crabb made a motion (authorizing the administrator) as recommended by Mr. Ursin. Seconded by Mr. Postas. All were in favor.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Limon made a motion to adjourn the meeting at 7:50PM. Seconded by Mr. Postas. All were in favor.

Nicholas Giordano, Mayor

Darlene J. Tremont, Acting Municipal Clerk