

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 6:00 P.M. ON
JANUARY 14, 2020

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 5, 2020, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **EXECUTIVE SESSION – CFO Interview**

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

“PUBLIC SESSION TO RESUME AT 7:00PM”

- E. **PRESENTATIONS**
There are no presentations this evening.
- F. **COMMITTEE REPORTS: Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.
- Mayor Sowden** will offer the Mayor's Report.
- G. **OPEN PUBLIC SESSION: Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**
- After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.
- H. **CONSENT AGENDA: Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 14, 2020

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

I. OLD BUSINESS:

J. NEW BUSINESS:

1. Approval of the Minutes

- a. A motion is in order to approve the regular meeting minutes and executive session meeting minutes for December 17, 2019. (Absent: None)
- b. A motion is in order to approve the reorganization minutes for January 1, 2020. (Absent: None)

2. Resolution #2020-12

A motion is in order to adopt Resolution #2020-12 authorizing compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".

3. Resolution #2020-13

A motion is in order to adopt resolution #2020-13 Franklin Borough declaring support for second amendment rights.

4. Resolution #2020-14

A motion is in order to adopt resolution #2020-14 to approve the coin toss Fundraisers for the Franklin Fire Department for the year 2020 on February 1st and 2nd, May 16th and 17th, August 1st and 2nd, and November 21st and 22nd.

5. Congregate Nutrition Program Shared Services Agreement

A motion is in order to approve the Shared Service Agreement between the County of Sussex and the Borough of Franklin for the Franklin Congregate Nutrition Programs from January 1, 2020 to December 31, 2020 in the amount of \$27,700.00.

6. Temporary Part Time Finance Clerk Hire

A motion is in order to approve the hire of Pamela Crum as temporary part time finance clerk, \$25/hr. for up to 15 hours/wk. as needed, effective January 16, 2020, ending date April 16, 2020, as recommended by the Personnel Committee and the Administrator.

7. Discharge of Mortgage

A motion is in order to confirm the Discharge of Mortgage dated January 14, 2020, for the Mortgage taken through the Affordable Housing Program dated November 14, 1985, 8 Lehigh Street, Franklin, in the amount of \$7,500.

1. Application for a Social Affair Permits

A motion is in order to approve the application for a social affair permit submitted by the Franklin Fire Department, premises for the social affair permit is 137 Buckwheat Road, Franklin on January 31, 2020, and authorize the clerk to endorse the application.

2. Discussion on Corby Associates, Inc. Proposal

At this time there will be a discussion on the approval of the Corby Associates, Inc. proposal in the amount of \$950, for the safety inspection and preventive maintenance program for the Franklin Borough Pond playground equipment.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 14, 2020

3. Discussion on Equity Environmental Engineering, LLC Proposal
At this time there will be a discussion on the approval of the Equity Environmental Engineering, LLC proposal for Environmental & LSRP Services.

- K. OPEN PUBLIC SESSION II: Mayor Sowden will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, Mayor Sowden will request a motion to close the meeting to the public and return to the regular order of business.

- L. MISCELLANEOUS COMMENTS: Mayor Sowden will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- M. ADJOURNMENT: Mayor Sowden will request a motion to adjourn the meeting.