

**Franklin Borough Zoning Board of Adjustment**  
**Reorganization Meeting Minutes for**  
**January 6, 2016**

The meeting was called to order at 7:15 PM by Mr. Dave Brady from Brady & Correale, LLP who then led the assembly in the flag salute.

Mr. Brady read the Statement of Compliance pursuant to the "Open Public Meetings Act, Chapter 231, PL 1975."

Oath of Allegiance for new appointments was administered to Members Louise Murphy and Stephen Skellenger, and Alternate #1, Dawn Fantasia.

ROLL CALL OF MEMBERS PRESENT: Mr. Floy Estes  
Mr. Richard Kell  
Mr. John Kopcso  
Mr. Stephen Skellenger  
Mr. Glen Soules  
Mrs. Louise Murphy  
Ms. Dawn Fantasia (Alternate #1)  
Mr. Wes Suckey (Alternate #2)

ABSENT: Mrs. Liz Bonis

ALSO PRESENT: Mr. Dave Brady, Brady & Correale, LLP  
Mr. Ken Nelson, Nelson Consulting Group  
Mr. Tom Knutelsky, Harold E Pellow & Associates, Inc.

**ELECTION OF CHAIRMAN:** Mr. Brady asked for nominations to elect a Chairman. Mr. Kell made a motion to elect Mrs. Louise Murphy as the Chairman of the Franklin Borough Zoning Board of Adjustment. Seconded by Mr. Skellenger. There were no further nominations.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Fantasia, Suckey

NAYS: None ABSTENTIONS: Murphy

(Motion Approved)

Chairwoman, Mrs. Louise Murphy took over the meeting.

**ELECTION OF VICE-CHAIRMAN:** Mr. Soules made a motion to elect Mr. Richard Kell as Vice-Chairman of the Franklin Borough Zoning Board of Adjustment. Seconded by Mr. Skellenger. There were no further nominations.

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Upon Roll Call Vote:

AYES: Estes, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                      ABSTENTIONS: Mr. Kell

(Motion Approved)

**ELECTION OF SECRETARY:** Mr. Kell made a motion to elect Karen Osellame as Secretary for the Franklin Borough Zoning Board of Adjustment. Seconded by Mr. Estes.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                      ABSTENTIONS: None

(Motion Approved)

**APPOINTMENT OF ATTORNEY:** Mr. Estes made a motion to appoint David B. Brady, Esq. of the firm Brady and Correale as the Attorney for the Franklin Borough Zoning Board of Adjustment for 2016 at the rate of \$160.00 per hour. Seconded by Mr. Skellenger.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                      ABSTENTIONS: None

(Motion Approved)

**APPOINTMENT OF ENGINEER:** Mr. Kopcso made a motion to appoint Thomas G. Knutelsky, P.E. of Harold E. Pellow & Associates as the Engineer for 2016 at the rate of \$122.00 per hour. Seconded by Mr. Kell.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                      ABSTENTIONS: None

(Motion Approved)

**APPOINTMENT OF PLANNER:** Mr. Soules made a motion to appoint Ken Nelson of the Ken Nelson Consulting Group as Board Planner for 2016 at the rate of \$115.00 per hour and any associates time billed at \$90.00 per hour. Seconded by Mr. Skellenger.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                      ABSTENTIONS: None

(Motion Approved)

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**DESIGNATION OF MEETING DATES AND TIMES:** Mr. Skellenger made a motion to approve the 2016 Meeting Schedule for the Franklin Borough Zoning Board of Adjustment. Seconded by Mr. Kell.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                    ABSTENTIONS: None

(Motion Approved)

**DESIGNATION OF OFFICIAL NEWSPAPER:** Mr. Kell made a motion to designate The New Jersey Herald and The New Jersey Sunday Herald as the official newspaper of the Franklin Borough Zoning Board of Adjustment. Seconded by Mr. Soules.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                    ABSTENTIONS: None

(Motion Approved)

**ADOPTION OF PROFESSIONAL RESOLUTION:**

Mr. Soules made a motion to approve and adopt the "Resolution of the Franklin Zoning Board of Adjustment Ratifying and Authorizing the Award of Contract for Professional Services" for 2016. Seconded by Mr. Kell.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                    ABSTENTIONS: None

(Motion Approved)

**ADJOURNMENT:** Mr. Skellenger made a motion to adjourn the Reorganization Meeting of the Franklin Borough Zoning Board of Adjustment at 7:25 PM. Seconded by Mr. Kell.

Upon Roll Call Vote:

AYES: Estes, Kell, Kopcso, Skellenger, Soules, Murphy, Fantasia, Suckey

NAYS: None                    ABSTENTIONS: None

(Motion Approved)

Respectfully Submitted,

Karen Osellame  
Secretary