

**AGENDA FOR THE ORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FRANKLIN
AT 12:00 NOON ON
JANUARY 1, 2023**

1. **Mayor Sowden** will call the meeting to order.
2. **Mayor Sowden** will state “this meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and certified by the Clerk.”

3. **Flag Salute**

Mayor Sowden will invite all persons present to participate in the Pledge of Allegiance to the United States Flag.

4. **Roll Call of 2022 Borough Council Members**

Mayor Sowden shall request a roll call of the 2022 Governing Body:

Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder, and Mayor Sowden.

5. **Oaths of Office**

- a. **Ms. Tremont** will read the “Statement of Determination” of the Board of County Canvassers.
- b. **Ms. Tremont** will recognize the Honorable Steven V. Oroho, Senator who will administer the Oath of Office to Councilman-elect Concetto Formica and Councilman-elect Stephen Skellenger
- c. **Honorable Steven V. Oroho, Senator** will administer the Oath of Office to Councilman-elect **Concetto Formica** for a three-year term as Councilman of the Borough of Franklin.
- d. **Honorable Steven V. Oroho, Senator** will administer the Oath of Office to Councilman-elect **Stephen Skellenger** for a three-year term as Councilman of the Borough of Franklin.

6. **Roll Call of 2023 Borough Council Members**

Mayor Sowden will request a roll call of the **2023 Governing Body**.

Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder and Mayor Sowden.

7. **Council Appointment: Council President**

Mayor Sowden will open the floor for Council nominations to the position of **Council President** for 2023.

8. **Fire Department Chief and Line Officers**

- a. **Mayor Sowden** will recognize the Chief of the Franklin Fire Department for 2023, Khyle Conklin.
- b. **Ms. Tremont** will administer the Oath of Office to the Chief of the Franklin Fire Department for 2023, Chief Khyle Conklin.
- c. **Ms. Tremont** will recognize Fire Chief Khyle Conklin who will introduce the 2023 Line Officers and Administrative Officers of the Franklin Fire Department.
- d. **Ms. Tremont** will administer the Oath of Office to the **Line Officers and Administrative Officers** of the Franklin Fire Department for 2023.

**AGENDA FOR THE ORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FRANKLIN
AT 12:00 NOON ON
JANUARY 1, 2023**

9. Mayor's Appointments

At this time, **Mayor Sowden** will present his nominations for appointment to the various positions of Borough Government for the year 2023.

Prosecutor (1 yr.)	John Grey, Esq.
Public Defender (1 yr.)	Anthony DenUyl, Esq.
Municipal Housing Liaison (1 yr.)	Andrew Bernath
Right to Know Coordinator	Brian VanDenBroek
Assessment Search Officer (1 yr.)	Darlene Tremont
Tax Search Officer (1 yr.)	Township of Wantage
Borough Physician (1 yr.)	Dr. Bollard, Premier Health
Animal Control Officer (1 yr.)	Vernon Township
School Crossing Guard Captain (1 yr.)	Rebecca Babcock
School Crossing Guards (1yr.)	Jaymie Babcock, Kathleen Clohessey, Lisa Conte, Heather Fasolo, Michelle Griece, Susan Hardcastle, Charles Hughes, Mary Payton, Cara Ross, Robin Saraceni, Amanda Tassillo, Rachel VanDyk
Emergency Management Coordinator (3 yrs.) (Expires 12/31/2025)	Jim Williams

A motion is in order for the Council to confirm the Mayor's Appointments.

10. Appointments: Planning Board

At this time, the **Council** shall, by motion, select a representative to serve on the Planning Board as a Full Member Class III (1 yr.)

Member Class III	Councilmember	Concetto Formica
------------------	---------------	------------------

Mayor Sowden shall make the following appointments to the Planning Board:

Mayor (Class I)		Mayor Sowden
Fire Safety (Class II) 1 yr. term (term expires 12/31/2023)		Jim Williams
Member (Class IV) 4 yr. unexpired term (expires 12/31/2024)		Michael Raperto
Alternate #1 2 yr. term (term expires 12/31/2024)		Sharon Schultz
Alternate #2 2 yr. term (term expires 12/31/2024)		Vacant

11. Appointments: Boards and Commissions

FRANKLIN/HARDYSTON JOINT RECREATION COMMITTEE

All current Board of Recreation Committee Members 1-year term

RECREATION COMMITTEE

Council Liaison	Rachel Heath	
Member	3-year term (term expires 12/31/2025)	Concetto Formica
Member	3-year term (term expires 12/31/2025)	Sandra Westermann
Member	3-year term (term expires 12/31/2025)	Vacant

BOARD OF HEALTH

Member	4-year term (term expires 12/31/2026)	Marianne Dunnican
Member	4-year term (term expires 12/31/2026)	Joanne Tatka
Secretary	1-year term (term expires 12/31/2023)	Colleen Little

**AGENDA FOR THE ORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FRANKLIN
AT 12:00 NOON ON
JANUARY 1, 2023**

LOCAL EMERGENCY MANAGEMENT COUNCIL

Mayor	1-year term	John M. Sowden
Deputy	1-year term	Gregory Cugliari
Member/OEM	3-year term	Jim Williams
Member/FFD	1-year term	Khyle Conklin
Member/WVFAS	1-year term	John Friend
Member	1-year term	Hector Acevedo
Member	1-year term	Andrew Bernath
Member	1-year term	James Nidelko
Member	1-year term	Steve Sluka
Member	1-year term	Brian VanDenBroek

ECONOMIC DEVELOPMENT COMMITTEE

Member/Secretary	1-year term	Judy Williams
Member	1-year term	Keith Yodice
Member	1-year term	Dawne Rowe
Member	1-year term	Vacant
Member	1-year term	Vacant
Member	1-year term	Vacant
Member	1-year term	Vacant
Member/Council	1-year term	Concetto Formica
Alternate #1	1-year term	Vacant
Alternate #2	1-year term	Vacant

HISTORICAL PRESERVATION COMMISSION

Member	4-year term (term expires 12/31/2026)	Donald DeVore
Ex-Officio	1-year term (term expires 12/31/2023)	Mayor Sowden
Council Liaison	1-year term (term expires 12/31/2023)	John Postas

RENT LEVELING BOARD

Member	5-year term (term expires 12/31/2026)	Vacant
Member/Council	1-year term (term expires 12/31/2023)	Vacant
Member/Council	1-year term (term expires 12/31/2023)	Vacant
Alt# 1	1-year term (term expires 12/31/2023)	Vacant
Alt#2	1-year term (term expires 12/31/2023)	Vacant
Attorney	1-year term (term expires 12/31/2023)	Angelo Bolcato Laddey, Clark & Ryan

A motion is in order for the Council to confirm the Mayor's Appointments.

COMMUNITY RELATIONS:

Council Representative: Stephen Skellenger

Recreation Committee, Economic Development, also serves as the "Awards Committee."

Member:	Judy Williams	Economic Development
Member:	Barbara (Bobbi) Formica	Recreation Committee
Liaison:	Rachel Heath	Joint Recreation Commission

**AGENDA FOR THE ORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FRANKLIN
AT 12:00 NOON ON
JANUARY 1, 2023**

COUNCIL COMMITTEE DUTIES

12. Council Committee Duties:

Ordinance:

Chairman: Mr. Formica
Member: Mr. Skellenger
Member: Mrs. Heath

Finance, Budget & Insurance:

Chairman: Mr. Snyder
Member: Mrs. Heath
Member: Mr. Limon

Public Utilities:

Chairman: Mr. Postas
Member: Mr. Skellenger
Member: Mr. Limon

Personnel & Negotiations:

Chairman: Mr. Snyder
Member: Mrs. Heath
Member: Mr. Formica

Public Safety - Police & Fire:

Chairman: Mr. Skellenger
Member: Mr. Snyder
Member: Mr. Postas
Alternate: Mr. Limon

Buildings & Grounds:

Chairman: Mr. Formica
Member: Mrs. Heath
Member: Mr. Postas

13. Approval of Consent Agenda

Mayor Sowden will request that all present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall be made at this time.

After all persons present have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Sowden** will request a motion to approve the consent agenda.

14. Mayor's Statement

Mayor Sowden will address the Council and the public with remarks concerning the priorities and goals for the Borough of Franklin in 2023.

15. Council Comments

Mayor Sowden will invite each member of the Council to offer remarks concerning the 2023 Council's goals and priorities.

16. Adjournment

A motion is in order to adjourn the meeting.

STATEMENT OF DETERMINATION

A STATEMENT OF THE DETERMINATION of the BOARD OF COUNTY CANVASSERS, relative to an election held in the **Borough of Franklin**, County of Sussex and State of New Jersey, for the election of certain officers for said Municipality on the 8th day of November, 2022.

The said Board does determine that at the said election the following officer(s):

NAME	OFFICE	TERM
CONCETTO FORMICA	Borough Council	3-Year Term
STEPHEN M. SKELLENGER	Borough Council	3-Year Term

were duly elected to the office and for the term above set forth.

I DO HEREBY CERTIFY that the foregoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

IN WITNESS WHEREOF I have hereunto set my hand this 21st day of November, 2022.

Attest:



Jeffrey M. Parrott, Sussex County Clerk
Clerk of the Board of County Canvassers

Kathryn Matteson, Chairperson, Board of County Canvassers

STATE of NEW JERSEY

ss.

COUNTY OF SUSSEX

I, **JEFFREY M. PARROTT**, County Clerk of the County of Sussex, do hereby certify that the foregoing is a true, full and correct copy of the statement of the determination of the Board of County Canvassers relative to an election held in the County or Regional District thereof on the date herein noted for certain Officers and the Certificate thereto appended as fully and entirely as the same remains on file in my office.

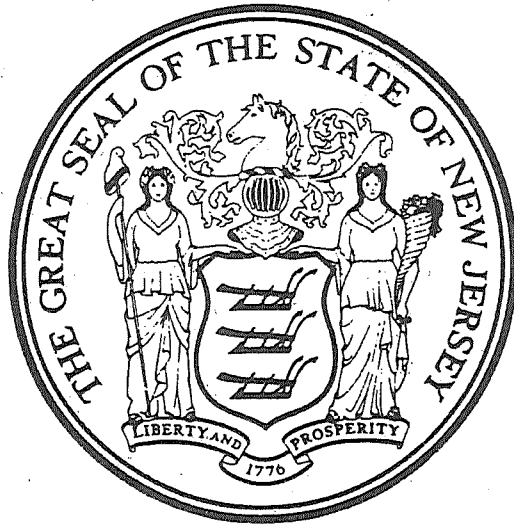
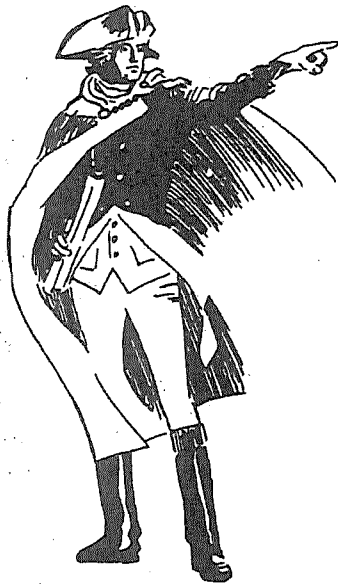


IN TESTIMONY WHEREOF,

I have hereunto set my hand and affixed the seal of said County, at Newton, on this 21st day of November, 2022.



Jeffrey M. Parrott, Sussex County Clerk



OATH OF ALLEGIANCE

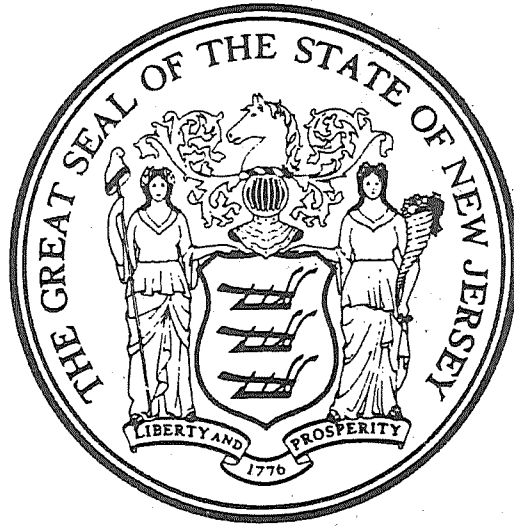
I, **Concetto Formica**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, so help me God.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of **FRANKLIN BOROUGH COUNCIL** according to the best of my ability. So help me God.

Concetto Formica, Signature

Sworn and subscribed before me
this 1st day of January, 2023.

Honorable Steven V. Oroho, Senator



OATH OF ALLEGIANCE

I, **Stephen Skellenger**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, so help me God.

I do further solemnly swear (or affirm) that I will impartially and justly perform all the duties of the office of **FRANKLIN BOROUGH COUNCIL** according to the best of my ability. So help me God.

Stephen Skellenger, Signature

Sworn and subscribed before me
this 1st day of January, 2023.

Honorable Steven V. Oroho, Senator