

Franklin Borough
Recreation Committee
Meeting Minutes for
February 17, 2022

This meeting was called to order at 7:01pm by the Chairwomen, Mrs. Nahrwold, who then led the assembly in the flag salute.

Mrs. Nahrwold read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

ROLL CALL OF MEMEBERS:

Mrs. Theresa Nahrwold – Chairwomen (present)
Mrs. Patti Carnes - Co-Chairwomen (present)
Mrs. Rachel Heath - Council Liaison (present)
Mrs. Darlene Pallay – Treasurer (present)
Mrs. Christina Sanchez – Member (present-virtual)
Mrs. Bobbi Formica – Member (present)
Mr. Concetto Formica – Member (present)
Mrs. Barbara Castania – Member (absent)

APPROVAL OF MINUTES:

January 3, 2022 meeting minutes:

Mrs. Nahrwold asked for a motion to approve meeting minutes.

Mrs. Formica made the motion. Second by Mrs. Carnes.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Pallay, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

OPEN PUBLIC SESSION #1:

No one was in attendance for the public.

COMMITTEE REBORT

Treasure's Report –

There were no changes to report.

OLD BUSINESS:

Events/Vendors –

Committee reviewed upcoming events.

May 25-29 – Carnival

Mrs. Nahrwold asked if they get vendors for the Carnival.

Mrs. Formica stated they can if they want to do food trucks.

Mrs. Formica stated the Girl Scouts do pizza and the Boy Scouts do cheese steaks.

Mrs. Carnes stated she got an email from Cub Scouts, and they would like to do fries, as long as the dates work for the scout leaders for the Carnival and Fall Fest.

Mrs. Carnes stated it sounds like the Boy Scouts are on for the cheese steaks at the same events, so we put them next to each other.

Mr. Formica stated to see if they definitely can, cause if not they can find other vendors.
Mrs. Carnes stated she would email them to confirm and share the dates of the Carnival.
Mrs. Carnes stated if they confirm yes, then she will let them know to start applying for their food handling licenses from the town and county.
Mrs. Nahrwold reviewed vendor inquiries, updating the committee on some new interested vendors for their events.
Mrs. Formica stated Freddy the Food Guy is coming to the Carnival.
Mrs. Nahrwold stated she felt in flyer they posted on the recreation Facebook page was a good way to get vendors attention.
Mr. Formica brought to attention that the Boy Scouts were doing cheese steaks but they also have the food truck with cheese steaks.
Mrs. Formica stated they could not have them both there, and would see if Freddy the Food Guy wanted to do a different event.
Mr. Formica stated to first see if the Boy Scouts were definitely available.
Mrs. Carnes stated she would send an email tonight and please ask that they confirm.
Mrs. Sanchez asked if they were going to have entertainment for the Carnival.
Committee all agreed no entertainment at the Carnival.
Mrs. Sanchez asked if they wanted to do any advertising.
Committee agreed, yes.
Mrs. Sanchez stated in the past they have done radio and a billboard.
Committee discussed advertisement options.
Mrs. Formica asked Mrs. Sanchez if she could call and see if the billboard is available.
Mrs. Sanchez stated yes, and asked if they wanted it for the 4 weeks before, that she thinks they do it by month.
Mr. Formica stated the police have the digital trailer, and maybe if its not being used the Police could post something on it too.
Mrs. Nahrwold stated she thinks continuing to use social media is good, that it gets a lot of exposure, and the ads are cheap, about \$5-\$10.
Mrs. Sanchez agreed.
Committee agreed as well.

Mrs. Nahrwold asked what the next event was after the Carnival.
Mrs. Sanchez stated the fishing contest, June 5.
Mr. and Mrs. Formica asked if they had set a date.
Mrs. Sanchez stated it was an estimated date based on the 'Hooked On Fishing' program, but the date could be changed if needed.
Mrs. Sanchez stated if they were doing it as part of 'Hooked On Fishing' they would need to register.
Mr. Formica stated he would go on the website and see if we were registered.

Mrs. Nahrwold asked if they registered for National Night Out yet.
Mrs. Formica stated she usually did it, but last year Greg took over, so she was pretty sure the Police were going to do it, but she would call to confirm.

Mrs. Formica asked if they could send a letter to Ronetco, ShopRite, with a list of events and see if they want to sponsor.
Mr. Formica asked for which events.
Mrs. Formica stated they would list all events and see what they want to sponsor.
Mrs. Formica stated someone commented on Facebook, that sometimes ShopRite will go to town events and serve hotdogs and beverages.
Mr. Formica stated that may be good for the fishing derby.

Committee agreed.

Mrs. Nahrwold stated there are interested food vendors, and asked if The Scoop was coming tomorrow to drop off their application.

Recreation secretary, Suzann Brush, stated she needed to follow up with them via email in the morning after confirming what events the committee was interested in having them attend.

Committee confirmed that one vendor form and fee is needed for each event.

Mrs. Nahrwold stated they had the Cub Scouts for french fries.

Mrs. Carnes stated the Boy Scouts would be available as long as event dates work for the leaders, which she was going to confirm.

Mrs. Nahrwold read off other interested vendors including, Harte Orthodontics.

Recreation secretary, Suzann Brush, stated they were interested as a vendor but also possibly sponsors and in town sports.

Mrs. Nahrwold stated Franklin doesn't have their own sports.

Recreation secretary, Suzann Brush, stated she knows we don't, but knew the committee was interested in starting a women's recreation softball league and reached out to Harte Orthodontics to see if that would be something they would be interested in sponsoring.

Mrs. Nahrwold stated the Garden & Glass event would be taking place during the weekends in May, and asked if they should contact them and let them know they dates of the Carnival since those dates would clash.

Committee agreed to notify them of the Carnival dates.

Mrs. Nahrwold stated maybe they would want a table at the Carnival instead, or other event.

Mrs. Carnes stated to inform them of the dates for the Carnival so they are aware, and let them decide.

Mr. Formica stated not to charge them a vendor fee should they choose to want to come to another event.

Before moving on to new business...

Mrs. Carnes asked if the plaque for Boy Scouts, Eagle Scout was ordered.

Recreation Secretary, Suzann Brush, stated yes, she was waiting to hear back to get the OK on the final design.

Mr. Formia stated they needed to have a new sign made for Thor, the baseball coach that passed away, due to his name being spelled wrong on the original sign.

Recreation Secretary, Suzann Brush, stated she would ask Michele if she still had information on this.

NEW BUSINESS:

Event Coordinator –

Mrs. Nahrwold stated they needed an event coordinator.

Mrs. Pallay asked if it was for the field use.

Mr. Formica stated they tried that once.

Mrs. Formica stated she didn't think they needed that. That if Suzann kept track on the event calendar, like Michele had.

Recreation Secretary, Suzann Brush, stated she asked because Michele said she would keep track of events, but someone else kept track of sports.

Committee agreed that was not very effective in the past, and it would be easier to have it all recorded in one spot.

Recreation Secretary, Suzann Brush, stated that was not a problem, and she would keep track of both.

Field Use –

Mrs. Nahrwold stated there was a field use application from the Walkkill Valley Girls Softball League, for March 1 through June 30, week days from 5-9pm and weekends from 8am-7pm. Mr. Formica stated for March just to have them use their discretion with the fields, weather permitting.

Mrs. Nahrwold asked for a motion to approve field use for the Walkkill Valley Girls Softball from March (weather permitting, based on field conditions) through June 30.

Mrs. Formica made the motion. Second by Mrs. Pallay.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Pallay, Mrs. Heath

APPROVED

Facebook Page –

Mrs. Nahrwold asked if they were able to resolve the issue with the current Facebook recreation page.

Mrs. Formica indicated she could not gain access or add anyone to have access.

Mr. Formica stated at this point they should make a new Facebook page.

Mrs. Nahrwold asked if they would be able to deactivate the old one so it does not become confusing.

Mrs. Pallay stated it could be unpublished.

Mrs. Nahrwold asked but would it let them since they don't have access.

Mrs. Formica stated she could not deactivate the page from her profile.

Recreation Secretary, Suzann Brush, stated as a suggestion she could create a second page under her profile she made for the borough for recreation, that way everything was in one spot and she could just give them access once the new page was set up.

Committee all agreed.

Mrs. Nahrwold asked for a motion to approve a new recreation Facebook page.

Mrs. Formica made the motion. Second by Mrs. Carnes.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Pallay, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

Vendor Inquiries –

Mrs. Nahrwold stated they had talked about the vendors earlier.

Mrs. Nahrwold stated they were going to see if the vendor form could be added to the Borough website under recreation.

Recreation Secretary, Suzann Brush, asked Mrs. Nahrwold if she could email her a list of events and dates, and what type of vendors they were looking for, for each event so she could send out appropriate communication to the vendors that already reached out.

Mrs. Nahrwold stated yes.

MISCELLANEOUS COMMENTS:

Mr. Formica asked if everyone was familiar with the floating fishing dock by the pond.

All stated yes.

Mr. Formica stated a women named Tammy, part of the Sussex County business association, has the sister piece to that one. They are selling the parents house up by Culver Lake, and want to sell the dock.

Mr. Formica stated this dock is only 10 feet, whereas the other one is longer.

Mrs. Formica stated when Carry Marino reached out, they started thinking about it and it might be good for by the beach area.

Mr. Formica stated he went and looked at it, and its used but still in good condition.

Mr. Formica stated possibly putting it by the beach area so it could be used for kayaks.

Mr. Formica stated normally they are \$1500 but they said they would take \$650 for it.

Mr. Formica stated he talked to Andrew (CFO) about it, and if recreation wants the money would come from the trust from last year so it would not be affecting this year's budget.

Mrs. Nahrwold asked if there was any installation with that.

Mr. Formica stated it floats and there are just two holes where pegs go in to hold it in place.

Mrs. Nahrwold asked if they would need to hire someone for that.

Mr. Formica stated no, DPW would do it.

Committee liked and agreed.

Mrs. Carnes made a motion to spend \$650 for the 10 foot dock. Second by Mrs. Pally.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Pally, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

Mrs. Nahrwold asked if they were able to share event from other originations on their recreation Facebook page.

Mr. Formica stated the only thing they can't do is donate.

Mrs. Formica stated yes, why not.

Mrs. Nahrwold wanted to know if they could share a post for Franklin Education Foundation golf outing that is taking place in June or July.

Committee agreed.

Mrs. Pally stated she was going to look into the September event, that she sent an email to the classic car people.

Mrs. Pally stated she got a number and she's going to call about the women's softball league for the summer.

Mrs. Carnes stated the prices for the coffee urns haven't gotten any better, so they could decide next meeting which ones they would like to buy and vote on it so they could get them ordered.

Mrs. Formica asked if they wanted to do a rain day for the Franklin Night fireworks.

Committee stated yes.

Mr. Formica asked if they would do the next day.

Mrs. Nahrwold stated that was Father's Day.

Committee agreed that would be ok.

Fireworks rain date June 19.

Mrs. Pally asked if there has been any progress on getting lifeguards.

Mr. Formica stated he had not heard anything.

Recreation Secretary, Suzann Brush, stated she had only gotten one application for an attendant.

Mrs. Formica stated if the Borough had a flyer, they could share it in the school.

Mrs. Carnes asked about updating the sign at the pond.

Mrs. Formica stated they could put up a generic message to look for upcoming events on the Borough website.

Mrs. Sanchez stated they could put up the Carnival already.

Mr. Formica stated not to put it up until the Council approves it.

Committee acknowledged.

Mrs. Carnes stated on one side they could put an announcement about lifeguards.

OPEN PUBLIC SESSION #2:

Molly from Master St., Franklin came in at 8:04pm for the public.

Molly requested use of the pond for the Girls Scouts field day event on May 14.

Molly stated the older girls would be running it for the younger girls.

Mrs. Pallay asked if that would be on the football field area.

Molly indicated yes, and the bridge system around the pond.

Mrs. Pallay stated as long as they were not using the softball field.

Molly indicated they would not be using the softball field.

Molly asked if Micky, that did the paddle boarding, could come down and do paddle boarding during an event.

Mrs. Nahrwold asked if they would need insurance for that.

Mrs. Carnes stated that was a question for the Borough.

Molly stated ok, that Micky would have to deal it out with the Borough.

Mrs. Formica made a motion to close to public. Second by Mrs. Carnes.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Pallay, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Castania, Mrs. Heath

APPROVED

AJOURNMENT:

Mrs. Nahrwold made a motion to adjourn the meeting. Seconded by Mrs. Carnes

All were in favor.

*The meeting was adjourned at 8:09pm