

**Franklin Borough**  
**Recreation Committee**  
**Meeting Minutes for**  
**March 17, 2022**

This meeting was called to order at 7:00 pm by the Chairwomen, Mrs. Nahrwold, who then led the assembly in the flag salute.

Mrs. Nahrwold read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

**ROLL CALL OF MEMEBERS:**

Mrs. Theresa Nahrwold – Chairwomen (present)  
Mrs. Patti Carnes - Co-Chairwomen (present)  
Mrs. Rachel Heath - Council Liaison (absent)  
Mrs. Darlene Pallay – Treasurer (absent)  
Mrs. Christina Sanchez – Member (absent)  
Mrs. Bobbi Formica – Member (present)  
Mr. Concetto Formica – Member (present)  
Mrs. Barbara Castania – Member (absent)

**APPROVAL OF MINUTES:**

**March 3, 2022 meeting minutes:**

Mrs. Nahrwold asked for a motion to approve meeting minutes.

Mrs. Formica made the motion. Second by Mrs. Carnes.

**Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

**APPROVED**

**OPEN PUBLIC SESSION #1:**

No public was in attendance.

**COMMITTEE REBORT**

**Treasure's Report –**

The treasure, Darlene Pallay, was absent.

No changes.

**OLD BUSINESS:**

**Zoom for the public –**

Mrs. Nahrwold stated there was interest from the public indicated by the last meetings attendee, Peggy Askew.

Mrs. Formica suggested no because the pandemic is over.

Mrs. Nahrwold stated she agreed because the pandemic is over and it's good to be present and have discussions.

Mrs. Carnes stated she felt committee members may lean on being at home more, rather than be in-person. That it is very different in-person.

Mrs. Nahrwold stated she agreed, but also feels it's good to hold people accountable to coming in and participating. Not only for committee members but also for the public that may volunteer.

Mr. Formica stated he's always having issues with the internet and when the council was on Zoom it would get digital or frozen.

Mrs. Nahrwold stated there are so many events, if you're going to be a part of it, then come be a part of it but people have to show up.

Mrs. Carnes stated if there is something someone wants to talk about and can't make a particular meeting people can email questions/concerns.

Mrs. Carnes stated no to Zoom.

The committee was all in agreeance.

### **Carnival –**

Mrs. Nahrwold stated we got the contract and the carnival was approved by council.

### **Girl Scouts –**

Mrs. Nahrwold stated the Girl Scouts field use for overnight was approved by council, and they were notified by email of the approval.

### **NEW BUSINESS:**

#### **Boy Scouts –**

Mrs. Carnes stated another Eagle Scout was coming up, she cannot make the meeting on March 26<sup>th</sup>, but they need a motion to approve a plaque that she can get to them at a later date.

Mr. Formica asked if Mrs. Carnes could ask the Boy Scouts for a list of upcoming Eagle Scouts, so we had more time to get plaques.

Mrs. Carnes stated she had asked but needed to follow up.

Mrs. Carnes made a motion to approve an Eagle Scout plaque not to exceed \$75. Second by Mrs. Formica.

#### **Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

**APPROVED**

#### **Franklin Nite Fireworks –**

Mrs. Formica stated it will cost \$7500 this year, and suggests they vote to take it out of the Carnival fund; however, they will still go and get sponsors.

Mr. Formica stated if they approve it, to get him a list of events and he will reach out to Brain.

Recreation secretary, Suzann Brush, asked if they had a contract.

Mrs. Formica stated yes, she forwarded it to her.

Mrs. Nahrwold asked for a motion to take \$7500 out of the Carnival fund for the Fireworks display.

Mrs. Carnes made the motion. Second by Mrs. Formica.

#### **Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

**APPROVED**

#### **Event volunteer request –**

Recreation secretary, Suzann Brush, stated someone (Peggy Askew) reached out to volunteer at events, not join as a member.

The committee all agreed yes.

Mrs. Carnes stated she was the person in attendance for the public last meeting.

Mrs. Formica stated maybe they could get a committee of volunteers.

Mr. Formica stated maybe they could post it on Facebook, if you can't be a member sign up to volunteer at an event and list the events.

### **Sports Fields –**

Mrs. Nahrwold opened discussion regarding the dirt for the baseball and softball fields.

Mr. Formica stated there are two different types. One is at \$41.50 per ton, the other it at \$115 per ton.

Mr. Formica stated he spoke with Brian to see how much was ordered last time and it was 24 tons. So, at \$42.50 it would be \$996 and at \$115 it would be \$2760.

Mr. Formica stated the cheaper stuff works but it's not ideal. However, the little league field needs work done to it.

Mr. Formica suggested they go with the cheap stuff again and if more funds come into the Borough next year, they could request to re-do the whole field.

Mrs. Nahrwold stated if work needs to be done, they should go for the cheaper dirt because if it has to be redone anyway it doesn't make sense.

Mr. Formica stated, if possible, the field could be done with the same material that was used on the softball field. It is a lot more money upfront, however, it pays for itself in the long run.

Mr. Formica suggested they go with the cheaper stuff for now. It's not garbage, there is better stuff out there but for now until the field is redone it would work.

Mr. Formica confirmed at the \$42.50 for 24 tons it would be \$996.

Mr. Formica stated the vendor is Whibco of NJ.

Mrs. Carnes made a motion for 24 tons at \$996 to deliver field dirt and take it out of the field use fund. Second by Mrs. Formica.

### **Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

**APPROVED**

### **SeptiCare-Portable Toilets –**

Mrs. Nahrwold stated Brian VanDenBroek from DPW reached out regarding the portable toilets at the pond. Information was obtained from Michelle to set up delivery, we just need to confirm if we want the same as past years.

The committee confirmed yes.

### **Recreation Tasks –**

Mrs. Nahrwold stated her and recreation secretary, Suzann Brush, were discussing delegating recreation tasks for contacting vendors, posting events, updating pond sign, etc.

Mrs. Nahrwold stated she could contact vendors here and there but with her work schedule sometimes it's tricky to contact them during open business hours.

Mrs. Formica stated in the past they usually divide the events. Each member chooses which event(s) they will chair. For example, Concetto is going to chair the fishing event, so he will be in charge of getting vendors and all that.

Mrs. Formica stated for Franklin Day they usually all work and split up the tasks.

Recreation secretary, Suzann Brush, stated she would still be handling all the clerical stuff, emails, if there are any inquiries through email.

Ms. Brush updated the committee stating she is now only working approx. 10 hours with recreation, where before 20 hours were dedicated to recreation, now it is 10.

The committee noted the information.

Mrs. Nahrwold stated they would figure that out as they went along.

### **Sponsors –**

Mrs. Nahrwold stated ShopRite requested an official letter head asking for specific events.

Mrs. Nahrwold stated she named the Fishing Derby and National Night Out. Both need sponsors since National Night Out is a free event and for the Fishing Derby, they would like to provide some freebees.

Mr. Formica stated Franklin Nite too.

Mrs. Nahrwold stated she would add that event.

Mrs. Nahrwold stated she needs to drop off a letter to ShopRite before they could dedicate anything. Weis offered \$20 gift card, and Wendy's offered a case of water and tissues.

Mrs. Carnes asked about StarBucks.

Mrs. Nahrwold asked if they brought a letter to them in the past.

Mrs. Formica stated yes, StarBucks went to National Night Out. She also thinks the police reached out because it's police officer's event.

Mrs. Formica asked if they could have a general letter made up for sponsors, that she would go to businesses around Franklin and hand out the letter.

Mrs. Nahrwold stated she would create something.

### **Event Entertainment –**

Mrs. Nahrwold wanted to confirm entertainment, she stated there has been a lot of emails to recreation from musicians.

Mrs. Nahrwold asked if they only needed entertainment for Franklin Nite.

Mrs. Formica stated they need Franklin Nite, Fall Festival, and the car show.

### **OPEN PUBLIC SESSION #2:**

Mrs. Nahrwold asked for a motion to open to the public.

Mrs. Formica made the motion. Second by Mrs. Carnes.

#### **Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

**APPROVED**

Jennifer Friend from Walkkill Valley First Aid Squad.

Ms. Friend was inquiring about upcoming events and if the first aid squad was needed.

Mr. Formica stated the Fishing Derby on June 5<sup>th</sup>.

Mrs. Carnes stated the Carnival May 25-29 and Franklin Nite on June 18<sup>th</sup>.

Mrs. Nahrwold stated National Night Out.

Mr. Formica stated we should put together a list of events and send it out to EMS, the fire department, and the police.

Mrs. Nahrwold asked for a motion to close to the public.

Mrs. Formica made the motion. Second by Mrs. Carnes.

#### **Upon Roll Call Vote:**

**AYES:** Mrs. Nahrwold, Mrs. Carnes, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** none

## **APPROVED**

### **MISCELLANEOUS COMMENTS:**

Mrs. Carnes stated the second meeting in April could be an issue.

Mr. Formica stated April 21<sup>st</sup> he will be at a fundraiser event.

Mrs. Formica stated she would also be attending that event.

The recreation meeting on April 21<sup>st</sup> may not be held.

Mrs. Carnes stated they could discuss it at the first meeting in April.

Mrs. Formica confirmed the Carnival was definitely approved, and they could start advertising.

Mrs. Nahrwold and Ms. Brush both confirmed yes.

Mr. Formica stated that should be on the agenda for April so they can discuss a budget for advertising.

Mrs. Formica asked if Karen reached out about signs, or should she reach out again.

Mrs. Nahrwold stated she told her to reach out to her (Mrs. Formica) but she never responded.

Mr. Formica stated to ask how many banners so they could reach out to Hardyston School.

Mrs. Carnes stated they could talk to Christina at the next meeting because she was getting the pricing for different billboards.

Mrs. Nahrwold asked if the coffee urns were ordered.

Ms. Brush stated yes and that they were here.

Mrs. Formica asked if they were doing a race this year.

Mrs. Carnes stated they never talked about the 5K.

Mrs. Formica stated she would look into it and see what it entails, and see if they can fit it in.

Mr. Formica asked when it was.

Mrs. Formica stated it is sometime in the Fall when it is cooler.

Mrs. Nahrwold stated they need t-shirts.

Mrs. Nahrwold asked what everyone thought about a bi-weekly flea market.

Mrs. Formica stated they had a vendor for that.

Mrs. Formica stated they were going to do that at the pond but then COVID hit and some other issues.

Mrs. Nahrwold asked if the committee would be open to a bi-weekly thing, with the exception of existing events.

Mrs. Carnes stated they would just need to work around current events.

Mr. Formica stated if you do it during the summer time it wont effect softball and baseball.

Mrs. Nahrwold stated she would reach out.

Mr. Formica stated it is not official but the pop-up market is looking to do it again this year.

Mr. Formica stated he thinks they want to do it the same on Thursdays.

Mrs. Formica stated she thinks they want to change it to Saturdays with other event going on they would get more traffic.

Mrs. Carnes stated they would need to coordinate with other events.

Mr. Formica stated that actually could help out.

The committee agreed.

Mrs. Nahrwold confirmed the name of the agency, No Hunger Collision.

Mr. Formica stated they should reach out to Muchraker brewery.

Mrs. Carnes stated they wanted them for a couple of events but it needs to be approved by council first.

Mr. Formica stated it needs to be approved for each event.

Mr. Formica stated let's reach out to the brewery first and see if they are interested.

Mrs. Carnes stated if everything gets approved and Muckrakers is interested, they then could reach out to other breweries.

Mrs. Nahrwold confirmed Fall Festival and the car show were the event they wanted breweries for.

Mrs. Carnes confirmed yes, just those two.

Mr. Formica asked if they wanted to do Franklin Nite too.

The committee agreed yes.

**AJOURNMENT:**

Mrs. Nahrwold asked for a motion to adjourn the meeting.

Mrs. Formica made the motion. Seconded by Mrs. Carnes

All were in favor.

\*The meeting was adjourned at 7:39pm