# REGULAR AGENDA FOR THE MAYOR AND COUNCIL MEETING BOROUGH OF FRANKLIN, D AT THE MUNICIPAL BUILDING, 46 MAIN STREE

# HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET FRANKLIN, NEW JERSEY AT 7:00 P.M. ON MARCH 26, 2024

- A. Mayor Sowden will call the meeting to order; Clerk will call the roll.
- B. <u>Mayor Sowden</u> will invite all present to salute the flag.
- C. <u>Mayor Sowden</u> will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. PRESENTATIONS

Lorraine Hentz, Deputy County Attorney Administrator, Local Efficiency Achievement Program (LEAP)

E. <u>COMMITTEE REPORTS</u>: <u>Mayor Sowden</u> will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

F. <u>OPEN PUBLIC SESSION</u>: <u>Mayor Sowden</u> will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and kept to a 3-minute maximum per person.

After giving all persons present an opportunity to address the Governing Body, <u>Mayor Sowden</u> will request a motion to close the meeting to the public and return to the regular order of business.

G. <u>CONSENT AGENDA</u>: <u>Mayor Sowden</u> will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

#### H. OLD BUSINESS:

#### I. <u>NEW BUSINESS:</u>

- Approval of the Minutes for the regular meeting minutes for March 12, 2024. (Absent: Snyder)
- 2. Discussion of Zone Change for 520 Route 23, Block 104, Lots 1 & 2
- 3. Resolution 2024-35 to approve referring the 120 NJSH Route 23 Redevelopment Plan to the Borough of Franklin Planning Board.
- 4. Resolution 2024-36 to approve referring the Zinc Mine Redevelopment Plan to the Borough of Franklin Planning Board.
- 5. Resolution 2024-37 to accept the project as complete for proposed resurfacing of various roads (Taylor/Kane/Premock/Hillside/Brick Row/Mountain View).

#### REGULAR AGENDA - MAYOR AND COUNCIL MEETING MARCH 26, 2024

- 6. Resolution 2024-38 to accept the project as complete for proposed installation of guiderail on Taylor Road and Rutherford Avenue.
- 7. Resolution 2024-39 to accept the project as complete for proposed line painting of Premock Road.
- 8. Resolution 2024-40 to approve a coin toss fundraiser for the year 2024 on May 24<sup>th</sup>.
- 9. Resolution 2024-41 authorizing the award of a non-fair and open contract appointing Community Grants Planning and Housing LLC as affordable housing administrative agent not to exceed \$10,300.00.
- 10. Resolution 2024-42 authorizing a budget transfer in the amount of \$5,000.
- 11. Resolution 2024-43 to authorize participation in self-examination program of the Municipal Budget for the 2024 budget year.
- 12. Resolution 2024-44 introduction of 2024CY Budget.
- 13. <u>Resolution 2024-45</u> authorizing the hiring of full time laborers for the Department of Public Works.
- 14. Adoption of Ordinance 04-2024 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING CHAPTER 259, VEHICLES AND TRAFFIC".

# PRIOR TO FINAL ROLL CALL MAYOR SOWDEN WILL REQUEST A MOTION TO OPEN THE MEETING TO THE PUBLIC

- 15. Rules of the Mayor and Council to adopt the Rules and Regulations of the Mayor and Council of the Borough of Franklin for the calendar year 2024.
- 16. Mutual Aid and Assistance Agreement with the County of Sussex
  A motion is in order to approve the Mutual Aid and Assistance
  Agreement between the County of Sussex and Franklin Borough to
  provide services in emergency situations through December 31, 2028.
- 17. Discussion on Ordinance 03-2024
- 18. American Legion Post 132 Request to waive the Municipal Pull Tab Instant Raffle License Fee in the amount of \$750.00 for the period of April 1, 2024 through March 31, 2025.
- 19. American Legion Post 132 request permission to hold their Memorial Day Parade on May 27, 2024; parade line up will start at the Legion Post at 10:15AM, parade starts at 10:45AM.
- 20. Mayoral Appointment

Mayor Sowden will make the following appointment.

#### **Board of Health**

Judith Wiliams Member (4-yr. unexpired term) expires 12/31/2025

#### J. EXECUTIVE SESSION – IF REQUESTED

<u>Mayor Sowden</u> will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

#### REGULAR AGENDA - MAYOR AND COUNCIL MEETING MARCH 26, 2024

THE <u>OPEN PUBLIC MEETINGS ACT</u> ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. <u>MISCELLANEOUS COMMENTS:</u> <u>Mayor Sowden</u> will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. <u>ADJOURNMENT</u>: <u>Mayor Sowden</u> will request a motion to adjourn the meeting.

# MINUTES OF THE MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN HELD AT THE FRANKLIN MUNICIPAL BUILDING 46 MAIN STREET, FRANKLIN, NJ MARCH 12, 2024

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Postas, Mr. Skellenger and Mayor Sowden.

Absent: Mr. Snyder

Mayor Sowden led the assembly in the flag salute.

<u>Mayor Sowden</u> stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."

#### **PRESENTATIONS**

There were no presentations for tonight's meeting.

#### **COMMITTEE REPORTS**

Mrs. Heath commented that the Easter Egg Hunt will be March 30<sup>th</sup> at 11am at Franklin Pond. The Senior Spring Fling is being organized. Mrs. Heath thanked those involved for getting the new electronic sign.

Mr. Skellenger thanked those involved for getting the new electronic sign.

Mr. Formica had nothing to report.

Mr. Limon commented that public utilities and buildings and grounds met and we will have a discussion on the items later during the meeting. Mr. Limon commented on a capital project for electronic water meters. Mr. Limon commented on the roof estimates and that the roof should be fixed sooner rather than later. There will be another meeting March 25<sup>th</sup> for public utilities and buildings and grounds.

Mr. Postas commented that a finance committee meeting will be set up soon.

Mrs. Tremont asked if a subcommittee could be formed to review the DPW job descriptions. The committee will consist of Mr. Postas, Mr. Formica and Mrs. Heath and Mr. Limon as an alternate. DPW applicants have been interviewed and we would like to hire them both at entry level.

Mr. McBriar had nothing to report.

Mayor Sowden had nothing to report.

#### **OPEN PUBLIC SESSION**

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Postas. All were in favor.

Ms. Dawne Rowe stepped forward. Ms. Rowe asked about the amount of potential grant money for 2024 and the amount of grants for 2023. Congratulations on the new sign.

Mr. Formica commented that the Recreation Grant that was received last year was \$75,000.

Ms. Rowe asked about the agenda item for the rules of the Mayor and Council.

There being no one else present who wished to address the Governing Body, Mr. Postas made a motion to close the meeting to the public, seconded by Mr. Skellenger. All were in favor.

#### **CONSENT AGENDA**

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

#### **CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. 2024 Revised Board of County Commissioners Municipal Liaisons

#### **REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

- 1. DPW Report January 22 January 26
- 2. DPW Report January 29 February 2
- 3. DPW Report February 5 February 9
- 4. Permit List February 2024
- 5. COH Report February 2024
- 6. Permit Activity Report February 2024
- 7. Municipal Court Report February 2024

#### **APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. None filed.

#### **RESOLUTIONS (APPROVAL OF THE FOLLOWING):**

1. Payment of bills for the meeting of March 12, 2024.

Mrs. Heath made a motion to approve the consent agenda of March 12, 2024. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### **OLD BUSINESS**

There was no old business for tonight's portion of the meeting.

#### **NEW BUSINESS**

#### Approval of the Minutes

Mr. Postas made a motion to approve the regular meeting minutes for February 27, 2024. (Absent: None) Seconded by Mr. Skellenger

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-27

Mr. Formica made a motion to adopt resolution 2024-27 for authorization to provide pond weed management. Seconded by Mr. Limon

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-28

Mr. Skellenger made a motion to adopt resolution 2024-28 appointing the Law Firm of Morris Downing & Sherred, LLP as Prosecutor for the Borough of Franklin Municipal Court. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas

Nays: None Absent: Snyder Abstentions: Skellenger

#### Resolution #2024-29

Mrs. Heath made a motion to adopt resolution 2024-29 authorizing participation in the Federal 1033 program effective January 1, 2024 through December 31, 2024. Seconded by Mr. Postas

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-30

Mr. Postas made a motion to adopt resolution 2024-30 authorizing compliance with the United States Equal Employment Opportunity Commission's enforcement guidance on the consideration of arrest and conviction records in employment decisions under Title VII of the Civil Rights Act of 1964. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-31

Mr. Limon made a motion to adopt resolution 2024-31 authorizing a salary adjustment for the water/sewer and tax collection clerk in the amount of \$6,500 effective January 1, 2024. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-32

Mr. Skellenger made a motion to adopt resolution 2024-32 amending the responsibilities and compensation of Michelle Babcock in the amount of \$9,100 effective January 1, 2024. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-33

Mr. Formica made a motion to adopt resolution 2024-33 establishing salaries for certain employees of Franklin Borough for the year 2024. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Resolution #2024-34

Mr. Limon made a motion to adopt resolution 2024-34 authorizing French and Parrello Associates to submit a grant application on behalf of the Borough of Franklin with the New Jersey Highlands Council for Stormwater Management. Seconded by Mrs. Heath.

Mr. Formica made a motion to remove resolution 2024-34 from the agenda. Seconded by Mr. Postas.

Upon roll call vote to remove:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Adoption of Ordinance 03-2024

Mr. Postas made a motion to adopt ordinance 03-2024 entitled "Borough of Franklin, County of Sussex, and State of New Jersey modifying the Historic Preservation Commission." Seconded by Mr. Formica

Prior to final roll call Mayor Sowden requested a motion to open the meeting to public for Ordinance 03-2024. Mr. Formica made a motion to open the meeting to the public for Ordinance 03-2024. Seconded by Mr. Postas. All were in favor.

Ms. Dawne Rowe stepped forward. Ms. Rowe compared the ordinance to when the Recreation Commission was changed to a Recreation Committee and asked why the Council is doing this.

Mr. McBriar explained the differences and policies that brought this forward.

There being no one else present who wished to address the Governing Body, Mrs. Heath made a motion to close to the public Ordinance 03-2024. Seconded by Mr. Skellenger. All were in favor.

Mayor Sowden commented that he doesn't understand the reasons for the change from Historical Preservation Commission to Historical Preservation Committee. Mayor Sowden would like to know what the rationale is for the change.

Mr. Postas commented that money was spent with no results.

Mayor Sowden commented that there are many components to be able to move forward. Mayor Sowden commented that he reviewed the budget and the funds were allocated incorrectly. Budget was \$10,000 and the balance is approximately \$6000.

Mr. Formica commented on the costs from a previous resolution and escrow funds.

#### Upon roll call vote:

Ayes: Formica, Heath, Postas, Skellenger

Nays: Limon Absent: Snyder Abstentions: None

#### Introduction of Ordinance 04-2024

Mrs. Heath made a motion to introduce Ordinance 04-2024 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING CHAPTER 259, VEHICLES AND TRAFFIC" Seconded by Mr. Skellenger.

Mayor Sowden announced that the public hearing will be held March 26, 2024.

#### Upon roll call vote:

Ayes: Formica, Heath, Postas, Skellenger

Nays: Limon Absent: Snyder Abstentions: None

#### Introduction of Ordinance 05-2024

Mr. Limon made a motion to introduce Ordinance 05-2024 entitled "AN ORDINANCE AMENDING CHAPTER 161 "LAND DEVELOPMENT" ARTICLE IX STORMWATER AND FLOODING CONTROLS OF THE BOROUGH OF FRANKLIN CODE". Seconded by Mr. Postas.

Mayor Sowden announced that the public hearing will be held April 9, 2024.

#### Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Child Abuse Prevention Month Proclamation

Mrs. Heath made a motion to adopt the Proclamation proclaiming April as Child Abuse Prevention Month. Seconded by Mr. Postas.

#### Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Discharge of Mortgage

Mr. Skellenger made a motion to confirm the Discharge of Mortgage dated March 11, 2004, for Dale Card, 30 John Wilton Street., Franklin, in the amount of \$9,950.00. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Mayoral Appointment

Mayor Sowden made the following appointment.

#### **Crossing Guard Hire**

Emelita Naklicki as substitute crossing guard at the rate of \$15.71/hr. effective March 13, 2024, contingent upon successful physical and background check, as recommended by Rebecca Babcock, Crossing Guard Captain.

Mrs. Heath made a motion to confirm the Mayor's appointment. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### Rules of the Mayor and Council

Mr. Postas made a motion to adopt the Rules and Regulations of the Mayor and Council of the Borough of Franklin for the calendar year 2024. Seconded by Mr. Skellenger.

Mr. Skellenger commented that this is just reverting the rules to follow state rules.

Mr. Postas made a motion to table the rules of the Mayor and Council until the next regular meeting of March 26, 2024. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Postas, Skellenger Nays: None Absent: Snyder Abstentions: None

#### <u>Discussion on Various Paving and Engineering Projects</u>

Mr. Limon commented that the main thing is the paving.

Mr. Formica commented that there are private alleys that the DPW Supervisor is asking to have milled and paved.

Mr. Postas asked if there is a way that confirmation of ownership of the private alley ways. If these alleyways are in fact owned by the Borough, then we will pave them. Hemlock Drive replacement of curbing and aprons this year and pave next year.

#### **EXECUTIVE SESSION**

There was no executive session.

#### **MISCELLANEOUS COMMENTS**

There were no miscellaneous comments.

#### <u>ADJOURNMENT</u>

There being no further items for discussion by the Mayor and Council, Mr. Postas made a motion to adjourn the meeting at 8:13p.m., seconded by Mrs. Heath. All were in favor.

	John M. Sowden IV, Mayor	
Darlene J. Tremont, Municipal Clerk		

# RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, NEW JERSEY REFERRING THE 120 NJSH ROUTE 23 REDEVELOPMENT PLAN TO THE BOROUGH OF FRANKLIN PLANNING BOARD

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A.* 40A:12A-1 *et seq.* (the "**Redevelopment Law**"), authorizes municipalities to determine whether certain parcels of land in the municipality constitute "areas in need of redevelopment"; and

**WHEREAS**, pursuant to the Redevelopment Law, the Borough Council ("**Borough** Council") of the Borough of Franklin, in the County of Sussex, New Jersey (the "**Borough**"), duly adopted Resolution #2012-53 on June 18, 2012 designating the properties identified on the tax maps of the Borough as Block 1601, Lot 5 as an "area in need of redevelopment" (the "**Redevelopment Area**"); and

**WHEREAS**, pursuant to the Redevelopment Law, the Borough Council is empowered to adopt a redevelopment plan pursuant to which redevelopment projects are to be undertaken or carried out within an "area in need of redevelopment"; and

**WHEREAS**, pursuant to that authority, the Borough Council authorized J. Caldwell & Associates to prepare a redevelopment plan for the Redevelopment Area, entitled, "Redevelopment Plan 120 NJSH Route 23", dated November 25, 2023 (the "**Redevelopment Plan**"); and

**WHEREAS**, the Borough Council desires to refer the proposed Redevelopment Plan to the Borough of Franklin Planning Board (the "**Planning Board**") for its review and comment, in accordance with *N.J.S.A.* 40A:12A-7 of the Redevelopment Law.

- **NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Franklin, in the County of Sussex, New Jersey, as follows:
- **Section 1.** The aforementioned recitals are incorporated herein as though set forth at length.
- **Section 2.** The Borough Council hereby refers the proposed Redevelopment Plan to the Planning Board for review and recommendation in accordance with *N.J.S.A.* 40A:12A-7(e).
- **Section 3.** The Planning Board is authorized and directed to prepare a report of its recommendations to the proposed Redevelopment Plan in accordance with the requirements set forth in the Redevelopment Law.

**Section 4.** The Borough Clerk shall immediately forward a certified copy of this Resolution and the Redevelopment Plan to the Planning Board for review in accordance with the requirements set forth in the Redevelopment Law.

**Section 5.** This Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain	Recuse
Skellenger, Stephen							<b>4</b> .
Limon, Joe							
Postas, John						4	
Snyder, Gilbert							
Formica, Concetto						4 \\\	
Heath, Rachel							

opted: March	, 2024		400
Attest: _		_ ~	<b>Q</b>
	Darlene J. Tremont Municipal Clerk		John M. Sowden IV Mayor
		0	
	OPY		

# RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, NEW JERSEY REFERRING THE ZINC MINE REDEVELOPMENT PLAN TO THE BOROUGH OF FRANKLIN PLANNING BOARD

**WHEREAS**, the Local Redevelopment and Housing Law, *N.J.S.A.* 40A:12A-1 *et seq.* (the "**Redevelopment Law**"), authorizes municipalities to determine whether certain parcels of land in the municipality constitute "areas in need of redevelopment"; and

- **WHEREAS**, pursuant to the Redevelopment Law, the Borough Council ("**Borough** Council") of the Borough of Franklin, in the County of Sussex, New Jersey (the "**Borough**"), duly adopted a Resolution in 1982 designating the properties identified on the tax maps of the Borough as Block 904, Lots 1.01, 1.02, and 1.03 as an "area in need of redevelopment" (the "**Redevelopment Area**"); and
- WHEREAS, pursuant to the Redevelopment Law, the Borough Council is empowered to adopt a redevelopment plan pursuant to which redevelopment projects are to be undertaken or carried out within an "area in need of redevelopment"; and
- **WHEREAS**, pursuant to that authority, the Borough Council authorized J. Caldwell & Associates to prepare a redevelopment plan for the Redevelopment Area, entitled, "Zinc Mine Redevelopment Plan", dated March 11, 2024 (the "**Redevelopment Plan**"); and
- **WHEREAS**, the Borough Council desires to refer the proposed Redevelopment Plan to the Borough of Franklin Planning Board (the "**Planning Board**") for its review and comment, in accordance with *N.J.S.A.* 40A:12A-7 of the Redevelopment Law.
- **NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Franklin, in the County of Sussex, New Jersey, as follows:
- **Section 1.** The aforementioned recitals are incorporated herein as though set forth at length.
- **Section 2.** The Borough Council hereby refers the proposed Redevelopment Plan to the Planning Board for review and recommendation in accordance with *N.J.S.A.* 40A:12A-7(e).
- **Section 3.** The Planning Board is authorized and directed to prepare a report of its recommendations to the proposed Redevelopment Plan in accordance with the requirements set forth in the Redevelopment Law.

**Section 4.** The Borough Clerk shall immediately forward a certified copy of this Resolution and the Redevelopment Plan to the Planning Board for review in accordance with the requirements set forth in the Redevelopment Law.

**Section 5.** This Resolution shall take effect immediately.

Council member	Motion	Second	Yes	No	Absent	Abstain Recuse
Skellenger, Stephen						
Limon, Joe						
Postas, John						
Snyder, Gilbert						
Formica, Concetto						
Heath, Rachel						

Adopted: March , 2024			1	
Attest:		_ \\$		
Darle	ne J. Tremont cipal Clerk	The	John M. Sowden IV Mayor	
	Pa			
	BI			
4				
(0)				

# RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ACCEPT PROJECT AS COMPLETE FOR PROPOSED RESURFACING OF VARIOUS ROADS (TAYLOR/KANE/PREMOCK/HILLSIDE/BRICK ROW/MOUNTAIN VIEW)

**WHEREAS,** Schifano Construction Corp. performed a project for Proposed Resurfacing of various roads (Taylor/Kane/Premock/Hillside/Brick Row/Mountain View); and

WHEREAS, the project is now complete; and

**WHEREAS**, the municipal engineer has recommended in his letter dated March 19, 2024 that the project be accepted by the Council as complete; and

**WHEREAS,** on July 12, 2016, the Borough of Franklin adopted Ordinance 17-2016 establishing a 3 year moratorium on all newly resurfaced roads; and

**WHEREAS,** the 3 year moratorium for the resurfacing of Taylor Rd., Kane Rd. Premock Rd., Hillside Ave., Brick Row and Mountain View Rd. will expire on March 26, 2027;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the project performed by Schifano Construction Corp., for the Proposed Resurfacing of various roads (Taylor/Kane/Premock/Hillside/Brick Row/Mountain View) is accepted as complete.

**NOW THEREFORE IT BE FURTHER RESOLVED** by the Mayor and Council the 3 year moratorium of Taylor Rd., Kane Rd. Premock Rd., Hillside Ave., Brick Row and Mountain View Rd. will expire on March 26, 2027.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on March 26, 2024.

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

# RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ACCEPT PROJECT AS COMPLETE FOR PROPOSED INSTALLATION OF GUIDERAIL ON TAYLOR ROAD AND RUTHERFORD AVENUE

WHEREAS, Road Safety Systems, performed a project for Installation of Guiderail on Taylor Road and Rutherford Avenue; and

WHEREAS, the project is now complete; and

**WHEREAS,** the municipal engineer has recommended in his letter dated March 19, 2024 that the project be accepted by Council as complete;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the project performed by Road Safety Systems for the installation of guiderails on Taylor Road and Rutherford Avenue is accepted as complete.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on March 26, 2024.

RECORD OF COUNCIL VOTES							
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT			
CONCETTO FORMICA							
RACHEL HEATH							
JOSEPH LIMON							
JOHN POSTAS							
STEPHEN SKELLENGER							
GILBERT SNYDER							
MAYOR SOWDEN (Tie Only)							

# RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ACCEPT PROJECT AS COMPLETE FOR PROPOSED LINE PAINTING OF PREMOCK ROAD

**WHEREAS,** Denville Line Painting, performed a project for Proposed Line Painting of Premock Road; and

WHEREAS, the project is now complete; and

**WHEREAS,** the municipal engineer has recommended in his letter dated March 19, 2024 that the project be accepted by Council as complete;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the project performed by Denville Line Painting for the Proposed Line Painting of Premock Road is accepted as complete.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on March 26, 2024.

RECORD OF COUNCIL VOTES							
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT			
CONCETTO FORMICA							
RACHEL HEATH							
JOSEPH LIMON							
JOHN POSTAS							
STEPHEN SKELLENGER							
GILBERT SNYDER							
MAYOR SOWDEN (Tie Only)							

#### AMERICAN LEGION AUXILIARY COIN TOSS FUNDRAISER

**WHEREAS**, the American Legion Auxiliary Unit 132 has requested approval of a coin toss fundraiser on May 24, 2024;

**WHEREAS**, the coin toss fundraiser will occur at the location of the corner of Route 23 and Mabie Street;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the American Legion Auxiliary Unit 132 coin toss fundraiser on May 24, 2024, is hereby approved contingent upon receiving any necessary County or NJDOT approval and further contingent upon complying with any requests, recommendation or directions of the Franklin Borough Police Department.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on March 26, 2024.

RECORD OF COUNCIL VOTES							
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT			
CONCETTO FORMICA							
RACHEL HEATH							
JOSEPH LIMON							
JOHN POSTAS							
STEPHEN SKELLENGER							
GILBERT SNYDER							
MAYOR SOWDEN (Tie Only)							

#### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR APPOINTING COMMUNITY GRANTS PLANNING & HOUSING LLC ("CGP&H") AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT

WHEREAS, The Borough of Franklin has a need for Housing Rehabilitation Program Services; and

WHEREAS, Community Grants Planning & Housing, whose address is 1249 South River Road, Suite 301, Cranbury, New Jersey (hereinafter referred to as "CGP&H"), a New Jersey Department of Community Affairs approved Affordable Housing Administrative Agent that specializes in all aspects of affordable housing, planning, affordable housing compliance, and the procurement of grants and loans, submitted its proposal for Housing Rehabilitation Program Services for the Borough of Franklin; and

**WHEREAS**, the Borough Council hereby desires to appoint and execute the Contract with CGP&H that was presented for the provision of said services at an amount not to exceed \$10,300.00 for services rendered by the Consultant; and

**WHEREAS**, the Council of the Borough of Franklin desires to authorize the Mayor to sign said contract on behalf of the Borough of Franklin.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Franklin, County of Sussex, State of New Jersey, that the Mayor is hereby authorized to sign the contract with CGP&H on behalf of the Borough of Franklin, and all other appropriate Borough professionals are hereby authorized and directed to take any and all steps necessary to effectuate the purposes of said contract.

#### CERTIFICATE OF AVAILABILITY OF FUNDS

I, Michelle LaStarza, Certified Municipal Financial Officer of the Borough of Franklin, hereby certify, pursuant to
NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Franklin for calendar
year 2024 through the Affordable Housing Trust Fund. Account to be charged 03-299-56-851-000.

Michelle LaStarza,	<b>CFO</b>

**CERTIFICATION:** 1, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on March 26, 2024.

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

#### TRANSFER RESOLUTION

**WHEREAS**, the Borough of Franklin Municipal Budget requires certain modifications to cover potential expenses that occur in excess of the original budget.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin, that the following Transfer of Appropriations (2023 Municipal Budget) in accordance with N.J.S.A. 40A:4-58-59 and hereby approved.

Transfer From:		Transfer To:	
Current Fund		Current Fund	
Police Salaries and Wages	\$5,000.00	Police Other Expenses	\$5,000.00
		, , , , , , , , , , , , , , , , , , ,	
	4		
Total	\$5,000.00	Total	\$5,000.00

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on March 26, 2024.

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

# AUTHORIZING PARTICIPATION IN SELF-EXAMINATION PROGRAM OF THE MUNICIPAL BUDGET FOR THE 2024 BUDGET YEAR

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Franklin has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2024 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Franklin that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
  - 4. That pursuant to the Local Budget Law:
    - a. All estimates of revenue are reasonable, accurate and correctly stated,
    - b. Items of appropriation are properly set forth
    - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FUTHER RESOLVED that this resolution shall be applied retroactively to be applicable to the introduction and adoption of the 2024 Municipal Budget.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on March 26, 2024.

Darlene J. Tremont, Municipal Clerk

Approved:

Vote recorded as follows:

RECORD OF COUNCIL VOTES							
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT			
CONCETTO FORMICA							
RACHEL HEATH							
JOSEPH LIMON							
JOHN POSTAS							
STEPHEN SKELLENGER							
GILBERT SNYDER							
MAYOR SOWDEN (Tie Only)							

# RESOLUTION OF THE GOVERNING BODY INTRODUCE 2024CY BUDGET

BE IT RESOLVED that the Local Municipal budget of the Borough of Franklin, County of Sussex, New Jersey for the calendar year 2023 be approved by the Mayor and Council of the Borough of Franklin, and the Clerk is hereby instructed to advertise in the New Jersey Herald and that a final public hearing before passage will be held on April 23, 2024 at 7:00 P.M. at Borough Hall, 46 Main Street, Franklin and via a virtual meeting through a system called ZOOM and that said budget shall authorize total general appropriations of \$8,638,246.15 and the anticipated revenues of \$3,257,222.16 leaving an amount to be raised by taxes for municipal purposes of \$5,381,024.00. The Water/Sewer 2024 Budget consists of appropriations of \$2,944,167.00, and anticipated revenues of \$2,944,167.00.

**CERTIFICATION:** I, Darlene J. Tremont, Borough Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on March 26, 2024.

RECORD OF COUNCIL VOTES							
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT			
CONCETTO FORMICA							
RACHEL HEATH							
JOSEPH LIMON							
JOHN POSTAS							
STEPHEN SKELLENGER							
GILBERT SNYDER							
MAYOR SOWDEN (Tie Only)							

#### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING THE HIRING OF A FULL TIME LABORERS FOR THE DEPARTMENT OF PUBLIC WORKS

**WHEREAS,** the Borough of Franklin currently has vacancies for full-time laborers in the Department of Public Works;

WHEREAS, interviews were conducted and Jacob Brush and Brady Delmont-Veltri were selected as preferred candidates to fill the vacant positions in the Department of Public Works:

**WHEREAS,** Borough Administration and Brian VanDenBroek recommends hiring both Jacob Brush and Brady Delmont-Veltri as Full Time Probationary Laborers at Step-1 \$19.61 per hour;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin that the Borough Administrator is authorized to hire Jacob Brush and Brady Delmont-Veltri as a full-time Step-1 Laborers in the Department of Public Works at the rate of \$19.61 per hour, conditioned upon a successful background check, physical and drug test;

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Franklin that the employment position approved herein is with employee benefits and other non-wage compensation.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on March 26, 2024.

Darlene J. Tremont, Municipal Clerk

#### Dated:

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

#### BOROUGH OF FRANKLIN ORDINANCE NO. 04-2024

#### AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 259, VEHICLES AND TRAFFIC

**BE IT ORDAINED** by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Code of the Borough of Franklin is hereby amended as follows:

#### **SECTION I.**

§259-6 Stop Intersections is hereby amended to add the following:

Intersection Stop signs or

Scott Road and Winding Way

Main Street and Junction Street

4 Way stop

#### **SECTION II**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

#### **SECTION III**

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

#### **SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:	BOROUGH OF FRANKLIN
Darlene J. Tremont, CLERK	BY: John M. Sowden IV, MAYOR

DATED: March 26, 2024

#### **NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on March 12, 2024, at

7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held

on March 26, 2024, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont Municipal Clerk

#### **CERTIFICATION**

I, Darlene J. Tremont, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the 26<sup>th</sup> day of March, 2024.

Darlene J. Tremont, Clerk Borough of Franklin John M. Sowden IV, Mayor

Dorough of Frankin

Introduced: March 12, 2024

Adopted: March 26, 2024

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA	X					
RACHEL HEATH COUNCIL PRESIDENT	X				X	
JOSEPH LIMON		X				
JOHN POSTAS	X					
STEPHEN SKELLENGER	X					X
GILBERT SNYDER				X		
MAYOR SOWDEN, IV						
(Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH COUNCIL PRESIDENT						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						