CONSENT AGENDA FOR THE MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN AT 46 MAIN STREET, FRANKLIN, NJ HELD ON APRIL 11, 2023

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

- 1. Final Equalization Table for the County of Sussex for the year 2023.
- 2. Hampton Township resolution supporting RevolutionNJ

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

- 1. DPW Report March 6, 2023 through March 10, 2023
- 2. DPW Report March 13, 2023 through March 17, 2023
- 3. DPW Report March 20, 2023 through March 24, 2023
- 4. Construction Permit Activity Report March 2023
- 5. Permit List March 2023
- 6. COH Report March 2023
- 7. Municipal Court Report March 2023

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Application for Peddler/Solicitor permit for Juan Zerna, 325 Main St. Ogdensburg, NJ, for the sale of ice cream.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

- 1. Resolution #2023-57 authorizing fireworks display in the Borough of Franklin on July 1, 2023 at the Franklin Pond Recreation area.
- 2. <u>Resolution #2023-58</u> regarding the temporary closure of Franklin Avenue, County Road 631.
- 3. Payment of bills for the meeting of April 11, 2023.

FINAL EQUALIZATION TABLE FOR THE COUNTY OF SUSSEX FOR THE YEAR 2023

Section 54:3-18 of the Revised Statues, as amended, required the County Board of Taxation to complete its equalization of the property valuations in the several taxing districts before March 10th.

Pursuant to Section 54:3-19 of the Revised Statues, as ammended, one certified copy of such Equalization Table, as confirmed, shall be transmitted to each of the following: Director, Division of Taxation, the Tax court of New Jersey, and to each taxing district in the County.

CONSENT

APR 0 3 2022

Borough of Franklin Office of Municipal Clerk

Melissa Rockwell

COUNTY TAX ADMINISTRATOR

Commissioner John Fierro

Commissioner Richard Ecke

Commissioner George Conway

Howard Zuthering

COUNTY PERCENTAGE LEVEL OF TAXABLE VALUE OF REAL PROPERTY 100%

	DEAL DEODERTY						COLUMN (2)					COLUMN (3)				COLUMN (4)		COLUMN (5)	COLUMN (6)
	NEAC PROPERTY.	EXCLUSIVE OF CL	ASS II RAILROAD F	PROPERTY	PROPERTY USE	MPLEMENTS, EQUIPMENTED IN BUSINESS OF TEL (STEM COMPANIES (C.)	EPHONE, TELEGR			EQUALIZATION OF REPLACEMENT REVENUES UNDER P.L.1986 C.135 AS AMENDED				DEDUCT TRUE VALUE OF REAL PROPERTY EXCLUSIVE OF CLASS II RAILROAD PROPERTY WHERE THE TAXES ARE IN DEFAULT AND LIENS UNENFORCEABLE (C.158, L.1974)			IN LIEU CA	NET AMOUNT OF CALCULATIONS (COL.1(d) +	
TAXING DISTRICT	(a) AGGREGATE ASSESSED VALUE	(b) REAL PROPERTY RATIO OF AGGREGATE ASSESSED TO AGGREGATE TRUE VALUE	(c) AGGREGATE TRUE VALUE [COL.1(a)/ COL.19(c)]	(d) AMOUNT BY WHICH COL.1(s) SHOULD BE INCREASED OR DECREASED TO CORRESPOND TO COL.1(c)	(a) AGGREGATE ASSESSED VALUE (TAXABLE VALUE)	(b) TAXABLE % LEVEL (LOWER OF COUNTY % LEVEL OR PRE- TAX YEAR SCHOOL AID DIST, RATIO) (NJSA 54:1-35.2)	(c) AGGREGATE TRUE VALUE [COL.2(a)/ COL.2(b)]	(d) AGGREGATE EQUALIZED VALUATION [COL.2(e) x COL.2(b)]	(e) AMOUNT BY WHICH COL.2(a) SHOULD BE INCREASED OR DECREASED TO CORRESPOND TO COL.2(d)	(a) BUSINESS PERSONAL PROPERTY REPLACEMENT REVENUE RECEIVED DURING PRECEDING YEAR P.L.1068 C.135	(b) PRECEDING YEAR GENERAL TAX RATE	(c) CAPITALIZATION OF REPLACEMENT REVENUES IN COL.3(a) PER C.135 P.L.1985 [COL.3(a)/COL.3(b)]	(d) REAL PROPERTY RATIO OF AGGREGATE ASSESSED VALUE TO AGGREGATE TRUE VALUE [SAME AS PRECEDING YEAR COUNTY EQUAL, TABLE COL.1(b)] PER P.L. 1971 C.32	(e) ASSUMED EQUALIZED VALUE OF AMOUNT IN COL.3(e) (COL.3(e)/ COL.3(d)	(a) AGGREGATE ASSESSED VALUE (TAXABLE VALUE)	(b) REAL PROPERTY RATIO OF AGGREGATE ASSESSED TO AGGREGATE TRUE VALUE [SAME AS COL 1(b)]	(c) AGGREGATE TRUE VALUE [COL.4(a) / COL.4(b)]	VALUE	COL.2(e) + COL.3 (e) - COL.4(c)] TRANSFER TO COLUMN 10 COUNTY ABSTRACT OF RATABLE
ANDOVER BORO	67,631,500	80.88	83,619,560	15,988,060		80.88	0	n	0	12,634.41	3.039	415,742	90,28	460,503	0	80.88	0		16.448.563
	641,707,800	74.99	855,724,497	214,016,697	1,915	74.99	2.554	1,915	0	62,434,29		1,604,170	82.96	1,933,667	0	74.99	0		215,950,364
BRANCHVILLE BORO	128,326,900	90.14	142,363,989	14,037,089	1,515	90.14	0	0	0	32,684.48		1,384,936	99.11	1,397,373	0	90.14	0		15,434,462
BYRAM TWP	926,550,900	78.30	1,183,334,483	256,783,583	0	78.30	0	0	0	31,666.62	and the same	865,208	85.03	1,017,533	0	78.30	0		257,801,116
FRANKFORD TWP	742,943,100	80.82	919,256,496	176,313,396	n	80.82	0	0	0	61,589.66		2,187,910	87.12	2.511.375	0	80.82	0		178,824,771
RE FRANKLIN BORO	622,843,200	107.09	581,607,246	(41,235,954)	2,420		2,420	2,420	0	68,315.80		1,616,559	80.59	2,005,905	0	107.09	0		(39,230,049
FREDON TWP	435,234,300	88.68	490,791,949	55,557,649	0	88.68	0	0	0	35,776.48	1	1,223,128	96.59	1,266,309	0	88.68	0		56,823,958
GREEN TWP	432,388,000	75.88	569,831,313	137,443,313	0	75.88	0	0	0	25,218.37	The state of the s	686,027	86.84	789,990	0	75.88	0		138,233,303
HAMBURG BORO	253,654,800	75,43	336,278,404	82,623,604	0	75.43	0	0	0	38,493.19		843,779	82.29	1,025,372	0	75.43	0		83,648,976
HAMPTON TWP	608,179,800	76.26	797,508,261	189,328,461	0	76.26	0	0	0	46,064.36	3.084	1,493,656	82.63	1,807,644	0	76.26	0		191,136,105
HARDYSTON TWP	1,086,596,600	81,55	1,332,429,920	245,833,320	0	81.55	0	0	0	43,946.70	2.989	1,470,281	89.06	1,650,888	0	81.55	0		247,484,208
HOPATCONG BORO	1,424,171,500	69.83	2,039,483,746	615,312,246	0	69.83	0	0	0	21,248.03	3.430	619,476	78.12	792,980	0	69.83	0	1,586,400	617,691,626
LAFAYETTE TWP	333,851,600	82.94	402,521,823	68,670,223	0	82.94	0	0	0	43,294.52	2.836	1,526,605	92.66	1,647,534	0	82.94	0		70,317,757
MONTAGUE TWP	359,926,000	81,71	440,491,984	80,565,984	0	81.71	0	0	0	12,412.10	2.891	429,336	87.75	489,272	0	81.71	0		81,055,256
E TOWN OF NEWTON	610,512,100	76,17	801,512,538	191,000,438	420	76.17	551	420	0	246,691.08	4.512	5,467,444	84.97	6,434,558	0	76.17	0		197,434,996
OGDENSBURG BORO	194,018,500	80.97	239,617,760	45,599,260	0	80.97	0	0	0	68,393.99	3.767	1,815,609	93.41	1,943,699	0	80.97	0		47,542,959
SANDYSTON TWP	225,620,300	70.75	318,897,951	93,277,651	0	70.75	0	0	0	14,602.85	2.928	498,731	78.06	638,907	0	70.75	0		93,916,558
SPARTA TWP	3,073,326,200	78.13	3,933,605,785	860,279,585	0	78.13	0	0	0	122,245.48	3.402	3,593,341	86.83	4,138,363	0	78.13	0		864,417,948
STANHOPE BORO	297,471,500	76.08	390,998,291	93,526,791	0	76.08	0	0	0	40,217.3	4.324	930,095	84.77	1,097,198	0	76.08	0		94,623,989
STILLWATER TWP	408,476,900	71.39	572,176,635	163,699,735	0	71.39	0	0	0	21,577.9	3.404	633,900	80.20	790,399	0	71.39	0		164,490,134
SUSSEX BORO	124,863,100	81.51	153,187,462	28,324,362	0	81.51	0	0	0	38,013.23	3.415	1,113,125	90.67	1,227,666	0	81.51	0		29,552,028
R VERNON TWP	3,097,669,000	99.74	3,105,743,934	8,074,934	2,326,708	100.00	2,326,708	2,326,708	0	112,513.64	2.819	3,991,261	100.77	3,960,763	0	99.74	0		12,035,697
WALPACK TWP	2,338,150	89.43	2,614,503	276,353	5,626	89.43	6,291	5,626	0	2,850.72	0.722	394,837	89.43	441,504	0	89.43	0		717,857
WANTAGE TWP	1,214,012,600	84.03	1,444,737,118	230,724,518	0	84.03	0	0	0	99,519.1	2.877	3,459,129	90.40	3,826,470	0	84.03	0		234,550,988
	17,312,314,350		21,138,335,648	3.826.021,298	2,337,089		2,338,524	2,337,089	0	1,302,404.3		38,264,285		43,295,872	0		0	1,586,400	3,870,903,570

r = REASSESSMENT

R = REVALUATION E = EXCLUDES SPECIAL EXEMPTION FIRE SUPPRESSION FIRE SUPPRESSION COM/IND EXEMPTION 65,500 FRANKLIN BORO 451,300 TOWN OF NEWTON 1,974,400 TOWN OF NEWTON Net Valuation on Which County Taxes are Apportioned; 1(c) + 2(d) + 3(e) + 5

21,185,555,009



HAMPTON TOWNSHIP RESOLUTION



A RESOLUTION OF THE TOWNSHIP OF HAMPTON, SUSSEX COUNTY, NJ SUPPORTING REVOLUTIONNJ

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature created RevolutionNJ in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation's past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established RevolutionNJ to advance the role that history plays in public discourse, community engagement, education, tourism, and scholarship in New Jersey; and

WHEREAS, RevolutionNJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events over the next ten years; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of the Nation and the role New Jersey played over the past 250 years as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, and the Township of Hampton; and

WHEREAS, RevolutionNJ will consider the role New Jersey played during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, RevolutionNJ will highlight the role New Jerseyans played beyond the battlefield during the American Revolution when people of diverse backgrounds contributed to the development of the State and the Nation in various ways and fought for the right to life, liberty, and the pursuit of happiness; and

WHEREAS, preserving, studying, and enjoying state history strengthens communities and builds bonds between New Jersey residents as we work together toward the goals of justice and equality embedded in the United States Constitution;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Hampton hereby endorses RevolutionNJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

IT IS FURTHER RESOLVED that:

- 1. The Mayor and Township Committee of the Township of Hampton commemorates the 250th anniversary of the establishment of the United States as an independent Nation.
- 2. The Mayor and Committee of the Township of Hampton further urges all its residents to reflect upon the significance of this event and the role that our State and its diverse people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of the history of what we now know as New Jersey, and

understanding that the revolution continues today as we uphold the revolutionary ideals articulated in our founding documents.

CERTIFICATION

I hereby	certify t	hat th	e above	Res	olutio	n w	as a	dopted by	the Townsh	ip Committ	ee at their
regular	meeting	held	March	28,	2023	at	the	Hampton	Township	Municipal	Building,
Balevill	e, Sussex	Cour	ity, Nev	v Jer	sey.						

Kathleen Armstrong, RMC Township Clerk





BOROUGH OF FRANKLIN

DEPARTMENT OF PUBLIC WORKS OPERATIONS REPORT





March 6- March 10, 2023 Week 9

Please note Christine was scheduled off 3/6/23 and 3/7/23.

Roads / Vehicles & Equipment / Building & Grounds

- ROAD REPAIRS- The DPW crew cleaned up sides of the roads around the town that were dug up snow plowing. The crew fixed the grass in front of the yard of the house on Buckwheat. The team worked to patch pot holes with cold patch throughout town. Any grass damaged from the snow plows was repaired. Roads were inspected and any fallen branches were removed. DPW cleaned the catch basins and the drainage ditches. The drainage ditches on the roads due to be paved were inspected for any needed repairs.
- **EQUIPMENT AND VEHICLE MAINTENANCE** DPW crew members worked on the cutting, fabricating, welding, and bolting of the custom bracketry for the W-1 flatbed install. Team members called in a metal order to R.S. Phillips for metal needed for the W-1 Flatbed install. The metal was retrieved from R.S. Phillips for the flat bed. The fit of the flat bed was tested for truck W-1 and welding began as well as bolting the newly fabricated brackets, directly to the truck frame. After the welding was complete the entire back of the truck was under coated. Additional work was performed on truck W-1 to rewire the flatbed so all parking, reverse, and blinkers worked as they should. Once the work was finalized the truck was returned back to the water department. A sketch and measurements of metal needed for the new plow hookup for the 2023 International dump truck was done. All the needed hardware was also obtained for the flat bed install form McAfee Hardware. The wood chipper was cleaned and the blades were checked and greased. The fire department chief's truck was serviced, the oil was changed, and an overall inspection was performed. Notes were made on the damage to the driver side mirror. DPW provided CSS access into the Senior Center and the Borough Hall for repairs and assisted where needed. Team members spoke with the garage door company on the delays in performing work. DPW assisted Atlantic Communications on the installation of 2-way radios in the two new DPW trucks. The exhaust system in the International Dump Truck was dismantled and the leak was located. Temporary repairs were made until the permanent budget is in place and more funds can be encumbered for further more permanent repairs to be made. Friday the trucks were prepped and made ready for the impending snow storm. All salters and snow plows were installed, fueled, and all was inspected to ensure it was in working order. DPW greased the salters and filled all the equipment and the extra diesel tank.
- **POLICE VEHICLE MAINTENANCE** The Borough Mechanic worked with the radio company for the police department, helped them set up in the water department garage to install a new radio into the 3104 police patrol car. DPW worked with the Info Cop on the installation of the police networking and camera equipment in the new police vehicles. Assistance was provided where needed with the installation and location of parts. Old extra parts were salvaged out of the old police cars to be reused in the new ones. The Crew jump started and charged the battery in the new police car while it was being worked on.

- **BUILDING MAINTENANCE AND REPAIR** The DPW crew toured and inspected all Borough owned buildings with CSS to perform the annual inspections of all the security systems and make notes and appointments for repairs. Team members repaired the porch roof at the police station. DPW scheduled Oprandy's to inspect the fire extinguishers. The tags were checked and the fire extinguishers which needed service were taken back to the shop. The team cleaned the office, breakroom, and bathroom at the water department. The work benches were cleaned and the floors were swept then mopped.
- ♣ GARBAGE- Garbage pickup was performed on Main Street and in the park, as well as emptied from the Water and Roads Department Garages and Police Department.
- ★ <u>SNOW REMOVAL</u>-DPW laborers salted all roads due to the morning snow. Borough parking lots were cleared and the sidewalks cleaned. Ice melt was applied. All the salt trucks were washed inside and out. Chain saws and blades were checked and gas was mixed for the generators for future storms.
- LANDSCAPING- Tools were prepared and gathered for cutting brush at the police station lower parking lot. Police officers were requested to move their vehicles so the brush could be trimmed safely. Equipment was readied for trimming brush and all chain saws were checked- blades were sharpened. Team members made more mixed fuel as needed. Brush was then cut back along side the well house access road leading to the fire hydrants to allow for better access when flushing. DPW crew picked up downed branches from the park. Litter was picked up from around the park and playground areas. Bruch cutting continued along various tight roads in town and DPW ensured all street signs were clear.
- ◆ OTHER- Crew members met with Brian to discuss ongoing projects, future projects, and to discuss quotes. DPW crew traveled to Dover Break and Clutch to obtain new pricing on new exhaust parts. Packages were retrieved from Borough Hall. Employees practiced using the loader to load trucks.

Water & Sewer Operations

- ★ WELL MONITORING- Daily checks of all water and sewer installations including daily well report and chlorine residual samples, switch well pumps for daily operation were performed. A thorough check of all station functions were performed and pump totals were recorded. Water and sewer rounds for the day were completed and afternoon well checks were completed as well. Pumps were also checked and controls are adjusted daily for the overnight period and proper tank levels.
- ♣ WATER AND SEWER ROUTINE OPERATIONS- DPW crew members obtained the first round of routine coliform water samples from the Road Department Garage, Water Department Garage, and Woodland Road Sample Station. Samples were transported to Garden State Labs in Sparta per compliance of NJDEP. Continued and completed the redesign of the bracketry and installation of the replacement water booster at the South Street Booster Pump Station. ***Cost savings due to available spare pump kept at the station and the labor of replacement by Borough Water Department Employees.*** Crew members repaired and replaced the cover for the sewer cleanout at 48 Butler Street. DPW replaced the bent water service box and stem at 384 Rutherford Ave.
- **WATER METER-** A final water meter reading was obtained at 12 Mabie Street and 5 Fowler Street. DPW Crew Members obtained quarterly water meter readings at Buckwheat Road, High Street, Rutherford Ave at Route 23, and Taylor Road.
- MARK OUTS-DPW met with a representative from SKODA Contracting to refresh a mark out for the gas main extension and service installation on 8 Sterling Street. Mark outs were performed from Rutherford Ave to Sterling Street and Green Street. Additional mark outs were completed at; 400 Rutherford Ave, 397 Rutherford Ave, Rutherford Ave from Sterling Street to McCann Street, Green Street-Including 3-4 Green and 11 Green Street.

◆ OTHER: Crew members collected all fire extinguishers and delivered to the Road Department Grage for the annual evaluation by Oprandy's fire service. Once inspected the extinguishers were returned to their proper places. Team members worked to re-outfit the utility work truck following the replacement of the utility body with tools and equipment. Then DPW reorganized the tools and hardware/cleaned up the garage.

DPW Office Operations

- Replied to the UPS Store email and forwarded it to the Finance Treasurer to share the update.
- ♣ Provided Brian the resident's information for connecting the sump pump to the storm drainage questions.
- ♣ Added postage to the water report envelope and filled in the address sections.
- Lalled and requested the BRC, W9, and Proof of the insurance from Hillside Doors to establish them as a vendor. Vendor did not have all appropriate documentation needed. Sent an email back to Jesse and Brian to keep them current on the vendor's response.
- ♣ Spoke with Brian regarding the needed permissions for PO creation- entered requisition for the flag purchases, attached the CFO email with the permissions to overdraw the subaccount as the funds were still available in the main account.
- Forwarded the C&L Auto Insurance form to the CFO and Treasurer.
- ♣ Provided the approved Advantage Flags PO to Brian to enable the order to be placed.
- Lalled Protective Measures for the NJ BRC and the W9 to establish them as a vendor for the needed inspections. Once the items were received I set them up as a vendor and created the requisition for the inspection at the Police, Borough Hall, and Senior Center.
- ♣ Scanned in and provided Corry the signed C&L Auto forms.
- ♣ Processed new invoices and statements received in the mail and created payment vouchers. Sorted those which were duplicates. Scanned new invoices.
- 4 Compiled weekly work logs for DPW and saved files in the digital and hard copies.
- ♣ Answered Phone calls and returned messages.
- Scheduled off Monday and Tuesday.

BOROUGH OF FRANKLIN

OPERATIONS REPORT





March 13- March 17, 2023 Week 10



Please note Russ off 3/15.

Roads / Vehicles & Equipment / Building & Grounds

- ROAD REPAIRS- The DPW crew spoke with the company repairing the guard rail on Davis Road for ETA. Laborers removed the broken delineators on Washington Ave and brought them back to the road garage to make repairs. They used the new delineators that were in stock and then reinstalled them. Road Crews patched pot holes around town using cold patch asphalt.
- **EQUIPMENT AND VEHICLE MAINTENANCE** DPW crew members stocked up on DEF (diesel exhaust fluid) from AutoZone to have when the diesel trucks are in need. Laborers repaired two plow lights in the two trucks with broken bulbs. They also installed the salter light on truck 8 and repaired the reverse lights. The Crew picked up metal from R.S. Phillips and then cut it with a plasma cutter to fabricate a new mount for the flink plow for the international dump truck. Work began Wednesday to start grinding groves in the edges of the metal on the pieces for the flink plow to allow for proper welding. The Crew also started welding the metal together for the plow mount. Additional metal was cut for addition to the flink plow mount for added strength. The flink plow angle cylinder was transported to American Hose and Hydraulics to obtain quotes on repairs needed. Team members emptied all salt from the salt trucks and power washed the entire truck to remove all remnants of salt, to help prevent rusting.
- POLICE VEHICLE MAINTENANCE- The Borough Mechanic installed the radar unit provided by the police department into the new patrol car. DPW wired it into the vehicle switched power and ground and tap into the vehicle speed senor wiring. They made a custom bracket to hold the radar unit on the vehicle dash. Laborers consulted Nevin on the location for the radar. Team members finished the wiring on the police radar unit. Then they built and installed a rear cargo rack into the new police car and installed a fire extinguisher mount into the other new police car. Laborers picked up the Jeep from the Police Station to do an overall inspection and make a detailed list of all needed repairs. Prices for the repairs were then compiled. Crew members checked for air leaks in the police detective's car. The Police Lieutenant was consulted on any other repairs needed to put the new cars into service. DPW installed a new battery on police car 3104 as well as temporary mounts in the truck. The Crew obtained final prices for the police chief and compiled an email to send forward to Brian and Police Chief. Spoke with Christine about the funds remaining on the blankets for the police vehicle repair. Laborers made repairs to the laptop charger on the police patrol car 3105. DPW collaborated with the Police Department to get the new radar unit in the 3105 police car to work properly. The Crew gathered the new registration cards and then provided them to Sargent Grissom. A service was performed on 3101 Police car, the oil was changed, and given an overall inspection. Calls made to Nielsen Fleet for a quote on the emergency lighting on the underside of the car.

- **BUILDING MAINTENANCE AND REPAIR** The DPW crew swept, mopped shop, cleaned all work benches and put tools away. Laborers cleaned the shop floor. The salt shed roof repairs were reviewed and inspected to ensure they were done as requested. Cleaned the mechanic's bay, swept the floors, and put away all the tools from the work benches
- **GARBAGE-** Garbage pickup was performed on Main Street and in the park, as well as emptied from the Water and Roads Department Garages and Police Department. Garbage was picked up from along side the roads and in the Borough Park where needed.
- SNOW REMOVAL-DPW laborers readied all the snow equipment. They fueled the trucks, checked operations of all plows and salters, greased all salters. The crew ensured all other storm related equipment was in operating condition like generators and chain saws. Roads were salted as needed first thing in the morning on Tuesday morning for snow and ice conditions. Crew members checked the Borough Hall, Police Station, and Senior Center sidewalks and salted as needed. The team continued to monitor road conditions due to the state of emergency and the possibility of 6+ inches of snow. Sidewalk conditions were monitored throughout Tuesday. Salt was piled back into the salt shed on Wednesday. The roads were check for wind drifts and salted as needed. Salt from the salt order was loaded into the shed for the 250 tons ordered. The loader was cleaned when finished to help prevent rust.
- LANDSCAPING-Picked up the down tree branches around town and in the parks. The Crew readied all the tools and equipment for brush cutting, checked the mixed fuel, and all chainsaw blades. DPW drove around town and compiled an updated list of all roads that needed brush cut. Then brush cutting and chipping work was initiated throughout town. Brush was also cut between the south Street pump station and the water tower. The crew cleaned the paths with the water mains runs so that everything was accessible.
- ♣ OTHER- Crew members spoke with AEM electric regarding the quotes for the work needed. Calls were made for American flag quotes. Team members spoke with CSS regarding the security system phone line issues. DPW met with Brian regarding ongoing projects and needed quotes. Supplies of paper towel and toilet paper were retrieved from Walmart for the road garage. Team members spoke with Corry about timesheets. DPW met with the whole sale parts manager from Nielsen ford of Morristown regarding the new State Contracts for vehicle parts. Compiled all the necessary paperwork and sent in an email to Brian and Christine regarding set up new vendor accounts.

Water & Sewer Operations

- ₩ELL MONITORING- Daily checks of all water and sewer installations including daily well report and chlorine residual samples, switch well pumps for daily operation were performed. A thorough check of all station functions were performed and pump totals were recorded. Water and sewer rounds for the day were completed and afternoon well checks were completed as well. Pumps were also checked and controls are adjusted daily for the overnight period and proper tank levels.
- ₩ATER AND SEWER ROUTINE OPERATIONS- DPW crew members resecured an old water service box cap at 301 Rutherford Ave per the resident's concern. Then per NJDEP compliance they checked the material composition of the newest water service line entering the home. Laborers performed monthly function tests of the emergency generators at the following locations per requirements of the NJDEP; Indian Ridge Well Station, Route 23 South Pump Station, Route 23 North Pump station, Maple Road Pump station. Employees cleaned up the well station. Crew members marked out the water shut off valves at the High Point Circle water tank. Team filled the chlorine at the wells. They treated the wet well at the Route 23 Pump Station with the degreaser.

- **WATER METER-** Quarterly meter readings were obtained in the areas of South Rutherford Ave, Rutherford Ave, 100 Route 23, Washington Ave, School Plaza, Parker Street, Main Street, and 116 Route 23. A final water meter reading was obtained at 19 Mitchell Ave. and 338 A Rutherford Ave.
- MARK OUTS- Mark outs were performed at; 2 South Street, 21 Walsh Road, 56 Sterling Street, 58 Sterling Street, 59 Sterling Street, 71 Sterling Street, 80 Sterling Street, 85 Sterling Street, 87 Sterling Street, 89 Sterling Street, and Sterling Street to Lehigh Street to Rutherford Ave. Crew members met with contact from SKODA at the North end of Rutherford Ave and Green Street for clarification of the service line marks.
- **OTHER:** Crew members obtained the required quotes for the repair and replacement of the fuel tank for the emergency generator at the Indian Ridge Well Station. The pressure transmitter was ordered for the South Street Pump station to set the pressure vessel tanker up for when the tank is off line for painting.

DPW Office Operations

- Processed new invoices and statements received in the mail and created payment vouchers. Sorted those which were duplicates. Scanned new invoices.
- ♣ Compiled weekly work logs for DPW and saved files in the digital and hard copies.
- ♣ Answered Phone calls and returned messages.
- ♣ Spoke with Amanda from Atlantic communications on the radio install work and the need to have an invoice not an estimate to pay it.
- ♣ Switched the VanCleef water tower invoice onto a blanket instead of the individual req initially approved.
- ♣ Phone call to AmeriGas to ensure proper charges via the contract.
- ♣ Call to McAfee Hardware regarding the billing and the accounts being paid from.
- Lall to Brean Stone billing for the donation materials that they charged for. Call to John regarding the donation and a subsequent email to Brian for the proper contacts to help. Emailed back to Braen with the details of the donation. She sent me an email back that were zeroing out the account and nothing was due on the invoice.
- ♣ Emailed Hamburg supply invoice to find out what the materials were so it could be billed appropriately.
- ♣ Sent the protective measures PO to Jesse to schedule the needed inspection.
- ♣ Phone call to accurate pest regarding a needed invoice copy as only the workorder was provided.
- Phone call with Brian on the funding available. Then spoke with Corry on the budget issues at hand. Emailed the CFO regarding the funds needed and how to access them. Then held further discussions with Brian on the available funding and the budget lines.
- Spoke with DPW Mechanic regarding the purchasing needs and the need for a Dover Brake PO to be opened once the full budget is available
- Filled out and scanned-sent the tax exemption ST-4 Form to Kuiken Brothers.
- ♣ Pulled invoices for 2022 safety purchases for the grant submissions. Compiled into a spreadsheet. Printed them. Scanned all into one document and then saved into a folder for next year and sent the file to Brian for submission to the CFO-Admin. Filed a physical folder as well.
- Increased PO 36210 USA Bluebook as requested by DPW foreman John Rome to encumber funds to allow for the purchase of a pressure switch.

BOROUGH OF FRANKLIN

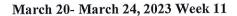
Borough of Franklin Office of Municipal Clerk

RECEIVED

APR 06 2023

DEPARTMENT OF PUBLIC WORKS OPERATIONS REPORT







Please note Andrew was a half day 3/23 and off 3/24.

Roads / Vehicles & Equipment / Building & Grounds

- **ROAD REPAIRS-** The DPW crew picked trash along the sides of the roads where needed. They also cleaned up brush and trash by the High Point Water Circle Tower, RT. 23 North Pump Station, and the Welcome to Franklin signs. DPW cleaned up the crossing guard station and fixed all loose gravel from plowing. They also addressed the gravel ramps going up on to the bridges. The drainage pipes were cleaned along the pond. DPW cleaned up the rear lot of the DPW Road Garage.
- ♣ EQUIPMENT AND VEHICLE MAINTENANCE- The plow was removed from the international dump truck. DPW rebuilt the snap on tools ratchet with rebuild kits supplied by snap on tools. Crew members had parts delivered from Fastenal for the Flink Plow mount. DPW spoke with the rep from Fastenal about new bolt organizers and having them come frequently to check needed supplies. DPW obtained a new propane tank from MacAfee Hardware for the mobile propane torch. The team cleaned the Western and Fisher hopper style salt spreaders, removed all salt residue and sprayed with fluid film to prevent rusting over the summer months. The hydraulic plow angle cylinder was picked up from American Hose and Hydraulics in Patterson. The team also picked up a drill bit for the magnetic drill to drill holes into the flink plow mount from Montague Tool. DPW jump started the fork lift and charged the battery.
- **POLICE VEHICLE MAINTENANCE-** The Borough Mechanic diagnosed the clunking and grinding noise on the detective's ford explorer. New parts were ordered for the detective's car, including a new passenger side inner an outer tie rod, and an engine mount. Work began to remove the old parts while awaiting the new ones. DPW replaced the tie rod ends, sway bar end links and engine mounts in the police detective's car. The vehicle was test drove and it was determined that an alignment was needed. An appointment was made with Sparta Tire and Team Members checked with Christine to ensure there was sufficient funding on the Sparta Tire PO for the needed alignment. Once the alignment was complete the car was picked up and the work was verified. Then the car was returned to the police department. DPW consulted Dave from the detective's unit of the police station regarding repairs made to his vehicle.
- ♣ BUILDING MAINTENANCE AND REPAIR The DPW crew cleaned up the blown over garbage cans in the park and tied them to help prevent them from blowing over again. Team members met with the phone company at Borough Hall and at the Senior Center to go over phone lines for the security system. They also brought the roofing contractor to the roof for a quote on repairs. DPW accompanied the inspector around the Borough Buildings to inspect the sprinkler systems. Team members cleaned the upper road garage yard. Tools were cleaned up in the mechanic's bay. The windows were cleaned inside and out at the Senior's Center.

- ♣ GARBAGE- Garbage pickup was performed on Main Street and in the park, as well as emptied from the Water and Roads Department Garages and Police Department. DPW transported a dumpster body full of scrap metal to George's Salvage in Newton.
- ◆ OTHER- Crew members spoke with Christine regarding funds left on the police repair purchase orders and about opening new accounts or vehicle parts, under an NJ state contract. The team worked on quotes for the new American Flags purchase. Laborers also worked on making appointments and figuring out the problems with the Borough's security systems with CSS. Team members spoke with AEM Electric regarding quotes for the emergency lighting at Borough Hall. DPW spoke with Corry about payroll concerns. Team members met with Brian on ongoing projects. Team members consulted Christine on the money remaining on the American Hose and Hydraulics PO. DPW spoke with the homeowner on Hemlock Drive for complaints on popping tires.

Water & Sewer Operations

- ₩ELL MONITORING- Daily checks of all water and sewer installations including daily well report and chlorine residual samples, switch well pumps for daily operation were performed. A thorough check of all station functions were performed and pump totals were recorded. Water and sewer rounds for the day were completed and afternoon well checks were completed as well. Pumps were also checked and controls are adjusted daily for the overnight period and proper tank levels.
- **WATER AND SEWER ROUTINE OPERATIONS** DPW crew members obtained the second round of monthly routine coliform water samples from borough Hall, Franklin Meadows Tower, Scott Road Sample Station as per NJDEP compliance.
- ★ WATER METER- Quarterly meter readings continued on; Main Street, Church Street, Dixon Road, Evan's Street, Wyker Road, Catlin Road, Rowe Place, Fowler Street, Woodland Road, Maple Road, Fairway Drive, Maple Road, Edsall Road, Jenkins Road, Hemlock Drive, Wildcat Road, Corkhill Road, Green Street, Master Street, McCann Street, John Wilton Street, Route 23 N and S, Constitution Way, Ben Franklin Drive, Liberty Lane, Fox Hill Drive, and Oak Street.
- MARK OUTS- DPW traced and marked out the inflow and outflow water mains to the Meadows water tower including locating and marking all related valves. All part of the preparation for taking the water tower off line for repainting. Mark outs were performed at 19 High Steet, 164 Main Street, 165 Main Street, 168 Main Street, 2 Fowler Street, 8 Edsall Drive, 341 Rutherford Ave, Main Street from Huson Street to Lehigh Street.

DPW Office Operations

- Processed new invoices and statements received in the mail and created payment vouchers. Sorted those which were duplicates. Scanned new invoices.
- ♣ Compiled weekly work logs for DPW and saved files in the digital and hard copies.
- ♣ Answered Phone calls and returned messages.
- ♣ Spoke with Mechanic regarding funding on POs and accounts. Also discussed the new vendors needed for parts through 3 new vendors and establishing new accounts and blanket POs. Printed the VanCleef POs and vouchers. Scanned vouchers and billing. Sent the escrow ones to finance for Planning Board.
- Spoke with Tri-state Water Main Taps regarding an updated quote, NJ BRC, and a W9.
- 4 Attended a meeting with Brian and Mike Vreeland on lead and copper service lines (LCSL) and the process to use to test, track, and forms to create to use to review lines in compliance with the NJDEP.

- Discussion with Corry on the police lines, street sweeping project, bid thresholds and quotes needed with a QPA and without a QPA. Email to CFO, Treasurer, and admin for resolution needed and the approval funds for project. Sent a copy of the UPS Store Business registration and W9 to Corry.
- Email to CFO to cancel the remaining \$111.34 on PO 36133 for the part order that was cancelled from being on back order and to move the funding from 36127 to be used else ware in spending. Email to CFO also to increase the Rock Salt line on PO 36155.
- Spoke with a resident from 2 Fowler Street and established a workorder for turning the water off for a repair at the residence at the meter.
- Created the two requisitions for Nielsen as requested by the Mechanic. Also created requisitions for purchases through Core and Main for the fire hydrant purchase for the water tower project. Sent the approved Core and Main PO to Brian and an email to Corry asking how we can proceed until the QPA is hired.
- Phone call conversation to Corry on the current items for the week and the changes for the CFO hours for the week.
- Emails to Mechanic on the American Hose balance remaining on the blanket PO.
- Spoke with Jesse on the needed flag order and the issues with Advantage flag and the vendor being non responsive. Emailed the CFO/Treasurer to close the PO to free the funding and enable us to re-encumber it though an Amazon req to order the flags there.
- Researched the LCR (lead and copper service lines) template through the EPA. Downloaded resources through their website and created a work order form for internal use for upcoming inspections and appointments.
- Phone call to Bright Speed to troubleshoot the phone line not working at the Main Municipal Building for the Borough Hall fire alarm panel. Scheduled technician to come out. Contacted Jesse to keep him apprised of the appointment. Sent an email to all with the appointment details of the technician arrival appointment.
- ♣ Discussions with Brian on the current projects and with Ray on the needed repairs through North Jersey Pump.
- Email sent to the CFO for permissions to overdraw the subaccount using main account funds to encumber money for the needed repair of the wire level transmitter components.
- Loaded requested flags and amounts into the Amazon Business cart and created a PDF of the cart for the creation of requisition. Placed order once PO was approved.
- Spoke with Jose from Septicare. Confirmed the pricing with him for the porta potties. Set up the delivery of the potties and provided him Jesse's phone number to contact delivery day. Sent and email to all advising of the scheduled delivery.

OFFICE OF CONSTRUCTION OFFICIAL

149 Wheatsworth Rd., Suite A

Hardyston Twp. (Franklin Borough)

Franklin c/o Hardyston, NJ 07419

973-8237020

Construction Permit Activity Report

RANGE: 03/01/2023 To 03/31/2023

APR 05 2023 Borough of Franklin Office of Municipal Clerk April 03, 2023 9:12:13AM

SUMMARY

CONSTRUCTION COSTS								COUNT		
Cost Of Const	ruction:	\$0.00	Cubic F	ootage:	0	Cu.ft		Permit Issued:	16	
Cost Of Alt	eration:	\$1,326,234.00	Square F	ootage:	0	Sq.ft		Updates Issued:	7	
Cost Of Dem		\$2,200.00						All Fees Waived:	0	
	al Cost:	\$1,328,434.00					Municip	pal Fees Waived:	0	
	PERMIT FEES ADMIN FEES				FEES TOTAL FEES					1.
Building:	\$44,147.00	Building:	\$0.00	Building:			\$0.00	Building Fees:	\$44,147.00	
Electrical:	\$935.00	Electrical:	\$0.00	Electrical:			\$0.00	Electrical Fees:	\$935.00	
Fire:	\$230.00	Fire:	\$0.00	Fire:			\$0.00	Fire Fees:	\$230.00	
Plumbing:	\$65.00	Plumbing:	\$0.00	Plumbing:			\$0.00	Plumbing Fees:	\$65.00	
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:			\$0.00	Elevator Fees:	\$0.00	
Mechanical:	\$1,225.00	Mechanical:	\$0.00	Mechanical:			\$0.00	Mechanical Fees:	\$1,225.00	
	2 (2)			* Total Waived:			\$0.00	Technical Fees:	\$46,602.00	
				DCA		Cal	culated Fees	Waived Fees	Collected Fees	
			Vo	lume Training Fee:			\$0.00	\$0.00	\$0.00	
			Alte	ration TrainingFee:			\$2,522.00	\$0.00	\$2,522.00	
-			DCA Minimum Fee:				\$0.00	\$0.00	\$0.00	
	TECHNICAL ISSUES		Sub total Training Fee:				\$2,522.00	\$0.00	\$2,522.00	
	ding Technical:	4					Certificate o	f Occupancy Fee:	\$0.00	
	rical Technical:	11						l Certificate Fees:	\$0.00	
	ction Technical: bing Technical:	4					Sub Tota	l Certificate Fees:	\$0.00	
	vator Technical:								446 600 00	1
-		14						PERMIT FEES:	\$46,602.00	
Mechai	nical Technical:	14						DCA FEES:	\$2,522.00	
							CER'	TIFICATE FEES:	\$0.00	
CER	TIFICATE ISSU	J <u>ES</u>						MIN FEES:	\$0.00	
C	Certificate of Occi	ipancy: 2					NE	ET TOTAL FEES:	\$49,124.00	
	Certificate of Ap	proval: 21		18			PENALTIE	ES COLLECTED:	\$0.00	1
Certificate of Continued Occupancy: 0								CCO FEES:	\$0.00	
Continue of Continue Conspired								OTHER FEES:	\$0.00	
							GRAN	D TOTAL FEES:	\$49,124.00	
					* B	y Stat	e law (see N.J.	.S. 52:27D-126c):	\$0.00	
				* B	у М	unicip	ality (see N.J.	S. 52:27D-126b):	\$0.00	

Activity Trend

The following figures compare the construction activity for the selected time

period with two previous totals. They are:

Monthly: Previous month and same month, previous year.

Quarterly: Previous quarter and same quarter, previous year

Yearly: Previous year and two years prior, i.e. 1997: 1996/1995

		FIGURES		
	March, 2023	February, 2023	March, 2022	
Building:	44,147.00	13,832.00	4,346.00	
Electric:	935.00	2,785.00	2,645.00	
Fire Protection:	230.00	605.00	1,037.00	
Plumbing:	65.00	1,015.00	1,380.00	
Elevator:	0.00	0.00	0,00	
Mechanical:	1,225.00	850.00	350.00	
Admn Fee:	0.00	0.00	0.00	
DCA Vol Fee:	0.00	16.00	309.00	
DCA Alt Fee:	2,522.00	2,113.00	261.00	
DCA Min Fee:	0.00	0.00	0,00	
C of O Fee:	0.00	150.00	300.00	
Total Fees:	49,124.00	19,487.00	10,628.00	
Waived Fees:	0.00	1,879.00	0.00	
Total Costs:	1,328,434.00	1,157,722.00	482,779.00	
Permit Count:	16.00	25.00	14.00	
Update Count:	7.00	7.00	4.00	

	PERCENTAGES	
	Last Month	Last Year
Percent costs [Up/Down];	14.75 %	-175.16 %
Percent Fees[Up/Down]:	60.33 %	-362.21 %

Completed Inspections For All Subcodes

Range From 03/01/2023 To 03/31/2023

				Range From 03/01/2023 To 03/31/2023							April 03, 2023 9:26:22AM				
Permit Number	Block	Lot	Qual	Owner Name		Address		Type1	R1	Type2	R2	Туре3	R3		
Call Date	Request Date	Insp	ected Date												
				Inspection	Summary										
				Totals	Percentage		Key:								
	Ir	spections Sch	eduled:	93_			P - Pass								
		Inspections l	Passed:	74	79.57		F - Fail								
		Inspections	Failed:	10	10.75		C - Cancel								
	I	nspections Car	ncelled:	4	4.30		X - Not Ready								
	1	Inspections No	t Done:				N - Not Done								
	In	spections Not	Ready:	5	5,38										

				Franklin Bo	rough					
								DCA	CHECK#	
DATE	PERMIT#	BL OCK	LOT	OWNER'S NAME	LOCATION	DESCRIPTION	AMOUNT	AMOUNT	CASH	TREAS.
DATE	F LIXIVIII #	DECOR								2 /2 /2 2 2
3/1/2023	20236052	1901	25	Rogers, Meredith Lee	110 Wildcat Rd	Pellet stove & vent installation	\$110	\$10		
3/1/2023	20226039	1504		Quintanilla, David	147 Rt 23	HVAC install & remove 275 AST	\$297	\$17		3/3/2023
3/2/2023	20236053	702		Cartagena, Edward	10 Kovach St	Condenser & air handler repl	\$317	\$12		
3/3/2023	20236054	1101		VanderWerf, Mark	66 Constitution Way	Gaspiping to grill & future fireplace	\$78	\$3		3/3/2023
3/3/2023	20236055	1005		Gagnon, J & Moir, B	50 High St	Radon remediation	\$135			3/6/2023
3/6/2023	20236056	104	1	Scotti, Joseph	608 Hardystonville Rd	Oil to gas conversion furnace	\$157	\$17		
3/8/2023		601	43	Mattera, Frank	29 Sterling St	100 amp service panel replacement	\$70	\$5		3/10/2023
3/9/2023	20216152	1601	5	Franklin 116 Development LLC	120 Rt 23	Change of contractor - fire suppression sys	\$25	\$0		3/10/2023
3/9/2023		710		Taylor, Anita	2 South St	Remove 275 AST	\$65	\$0		3/10/2023
3/10/2023		1601	5	Franklin 116 Development LLC	120 Rt 23	Change of contractor	\$25	04.4		3/15/2023
3/10/2023				Lustig Edward & Hersh J	350 Rutherford Ave	Oil to gas conversion boiler	\$154			3/15/2023
3/15/2023		1004		7 Laurel LLC	7 Larue St	Water softener	\$66			3/17/2023
3/16/2023		710	22	Whiteford, Richard & Kristina	16 South St	Remove 550 gal UST/install 275 gal AST	\$154			3/17/202
3/21/2023		104		Sarabia Enrico & Anita	550 RT 23	Chimney Liner Install	\$79			3/22/2023
3/23/2023		606	11	Kroposki, Eugene & Esperanza	338-A Rutherford Ave	Electric WH repl	\$142			11.00
3/27/2023		602	15	Hamady Steven & Donna	197 Main St	Indirect water heater	\$79	-		3/27/202
3/27/2023			3	Helsens, Ruth	397 Rutherford Ave	Radon remediation	\$134			3/29/202
3/29/2023		1101	40	Vanderwerf Mark	66 Constitution Way	Install of vented gas log set into ext fireplace	\$78			3/29/202
3/29/2023		2804	14	Lojek, Leszek & Anna	246 Munsonhurst Rd	Generator size change to 17 KW-plan review	\$140			3/29/202
3/30/2023		908	22	Hilliard, Debra	50 Fowler St	Generator & 200 amp panel repl	\$308			3/31/202
3/31/2023			21	IIP-NJ 3 LLC	24 Munsonhurst Rd	New single ply TPO roofing - 110,000 sq ft	\$45,484			
3/31/2023		1601	11	68 Rt 23 LLC	68 Rt 23	Construct demising wall	\$923			-
3/31/2023		605	34	Guzman Aldana, O & Osmanski, C	7 McCann St	LP to NG Conv Boiler-gun only; gas w/h	\$104			-
0.0.72020							\$49,124	\$2,522	4	



	Franklin Borough COH								
									DATE TO
COH#	DATE	BLOCK	LOT	OWNER'S NAME	LOCATION	TYPE	AMOUNT	CASH	TREAS.
C23-032	3/7/2023	1101	68	Sissigui Maaz	41 Ben Franklin Dr	Renta!	\$85	CASH	
C23-033			32	Rossi Nicole	140 Cork Hill Rd	Resale	\$50		
	3/10/2023		17	Dubios Stephen	10 Skyview Dr	Resale	\$50	2449	3/13/2023
	3/13/2023		184/C0107		20 Liberty Ln	Resale	\$50		
	3/17/2023			Kroposki Eugene	338-A Rutherford Ave	Resale	\$50		3/20/2023
	3/20/2023			Carey Sandra	5 Sunrise Ci	Resale	\$50	1065	3/22/2023
	3/20/2023			Talmadge Glen	10 Sunrise Ci	Resale	\$50	2451	3/22/2023
	3/22/2023			Tyszka Jaroslaw Danuta	139 Main St	Rental	\$50	546	3/27/2023
	3/24/2023			Salinas-Concha, Miguel	161 Main St, Unit A	Rental	\$85	107	3/27/2023
	3/27/2023			HBI Alternative Holdings LLC/PHH	10 Hemlock Dr	Resale	\$85	1454	3/29/2023
	3/28/2023		1	Borough of Franklin	35 Fowler St	Resale	Exempt		
	3/29/2023		905/c2208	Wells Fargo Bank	28 Whker RD	Resale	\$50		
	3/31/2023			Hillside Estates	16 Cedar Dr	Rental	\$50	2456	3/31/2023
320 011	-/			4			\$705		



APR 0 5 2023

Borough of Franklin Office of Municipal Clerk



REPORT: TFC1628 DATE : 04/01/2023

AUTOMATED TRAFFIC SYSTEM MONTHLY MANAGEMENT REPORT FRANKLIN BORO MUNICIPAL COURT

PAGE 1 MARCH

A. TICKET INVENTORY	PARKING	MOVING	DWI	TOTAL	F. NON	-DISPOSED CASE STATUS	CASES
ADDED DURING MONTH DISPOSED DURING MONTH	18 11	40	2 2	60 51	1A- 2- 3-	ISSUED & PENDING TRIAL PENDING DMV LOOKUP ELIGIBLE FOR FTA - FOR < 14 DAYS ELIGIBLE FOR FTA - FOR 14+ DAYS ELIGIBLE FOR DISMISSAL	115 7 3 0
B. TICKETS PENDING - BY AGE					5 - 6 -	BAD CHECK - NOT ELIG FOR WARRANT CASE STATUS - FTA	0 43 0
1-30 DAYS 31-60 DAYS	17 4	34 10	2	53 16		CASE STATUS - FTUD ELIGIBLE FOR WARRANT A- (MOVING) B- (PARKING)	0
61-90 DAYS 91-120 DAYS 120 + DAYS TOTAL	1 2 43 67	4 7 67 122	0 1 9 14	5 10 119 203	10- 11- 12- 13-	OUT OF STATE WARRANT (PARKING) ELIGIBLE FOR DSUS/RSUS CASE STATUS - PSUS CASE STATUS - WARRANT CASE STATUS - HELD 1-60 DAYS 61-120 DAYS 120 + DAYS CASE STATUS - UNSV	0 1 0 2 0 0
C. ERROR REPORT					15-	OTHER STATUSES TOTAL	0 203
(UNDISPOSED TICKETS) 1- AUTOPIC ERROR STATUS 2- TOTAL ERROR STATUS	0	0	0	0	1-2-	OSED/DSUS TICKETS IN INVENTORY SUSPENDED LICENSE (DSUS) SUSPENDED REGISTRATION (RSUS) CLOSED RULE (CLOS)	8 0 779



APR 04 2023

Borough of Franklin Office of Municipal Clerk

REPORT: TFC1628 DATE : 04/01/2023		М	AUTOMATED I ONTHLY MANA KLIN BORO M	GEMENT REP	PORT		PAGE 2 MARCH
D. RESERVED CASES					н. т	CKET ASSIGNMENT	
			_			AGGGGGGG TOUTE	
1- RESERVED DECISION	0			0	1-	- ASSIGNED BUT NOT ISSUED:	0
2- RESERVED MOTION	0	0	0	Ü		0-60 DAYS	0
						60-121 DAYS	0
						121-180 DAYS	0
						181+ DAYS	U
E. FINANCIAL						TOTAL	u
1- TIME PAYMENTS (ADJUDICATED	CASES)			358	2-	- ISSUED MONTHLY, BUT NOT ASSIGNED:	0
2 AMOUNT OUTSTANDING S	0	195,569	31,456	227,025			
2- AMOUNT OUTSTANDING \$ 3- COLLECTIONS DURING MONTHS	594	2,818	980	4,392	I. W	ORK MANAGEMENT (DAILY WORK VOLUME)	
				n	 #	OF CASES	
4- BAIL FORFEITURES \$ 5- BAIL ACCOUNT BALANCES \$	Ů	0	Ö	Õ		- LOCAL POLICE TICKETS ARE GREATER	
	U	U	ج ۲	ő	_		0
6- SUSPENSE FUND BALANCE	-		Ψ.	ñ		- STATE POLICE TICKETS ARE GREATER	
7- CASES ON OVER-PAYMENT STATU		האדינו כי	\$	Ô	_		0
8- VALUE OF TOTAL NON-REFUNDED	OVER-PAIME	INIO	~	·	3.	- COURT DATE IS MORE THAN:	
						A- 60 DAYS FROM TODAY	0
						B- 90 DAYS FROM TODAY	ě
					J. C	ASE PROCESSING: FOLLOW-UP INCOMPLETE	
					1.	- TICKETS > 2 YRS BUT < 2 1/2 YRS.	
						MOVING	0
						PARKING	9
					2.	- TICKETS > 2 1/2 YRS BUT < 3 YRS.	
						MOVING	0
						PARKING	1
					3 -	- TICKETS OVER 3 YRS OLD.	
						MOVING	1
						*PARKING	2
					*]	DISMISSAL IS REQUIRED FOR PARKING.	

REPORT ID: CMC1628 RUN DATE : 04/01/2023 RUN TIME : 16:09

NJ AUTOMATED COMPLAINT SYSTEM MONTHLY MANAGEMENT REPORT FRANKLIN BORO MUNICIPAL COURT

PAGE: 1
RUN : MONTHLY

AS OF: 04/01/2023

A. COMPLAINT INVENTORY	INDICTABLE	DIS PERS	OTHER NON TRA	F TOTAL	F. NON-DISPOSED CASE STATUS	CASES
1 ADDED DURING MONTH	5	3	<u>4</u> 8	12 15	1. ISSUED AND PENDING TRIAL 2. ELIGIBLE FOR FTA - < 14 DAYS	16
2. DISPOSED DURING MONTH		•	· ·		3. ELIGIBLE FOR FTA - > 14 DAYS	3
					4. CASE STATUS - FTA 5. CASE STATUS BAD CHECK, UNDE	1
B. COMPLAINTS PENDING - BY AGE	E				6. ELIGIBLE FOR WARRANT A. ANY CASES NOT IN DSUS	19
1. 1 - 30 DAYS	3	6	1	10	*B. ANY CASE IN DSUS 1	
2. 31 - 60 DAYS 3. 61 - 90 DAYS		8 30	2 8	10 38	7. ELIGIBLE FOR DSUS **A. CASE STATUS - FTA 6	
4. 91 - 120 DAYS		23	2 28	25 81	B. CASE STATUS - WARR 9 8. WARR OUTSTANDING -NOT ELIGIBLE FOR DSUS	9 115
5. 121 + DAYS TOTAL	3	53 120	41	164	9. OTHER CASE STATUSES A) 1 - 60 DAYS	
					(HELD, MILI, DRAF, WIP, B) 61 - 120 DAYS RDEC, TRAF, EWAR, PROR) C) 121 - 180 DAYS	
			•		D) 181 + DAYS	1
C. ERROR REPORT (UNDISPOSED	COMPLAINTS)				10. OTHER CASES TOTAL	164
	·		•			

D. FINANCIAL SUMMARY - MONTHLY COLLECTIONS

FINES 2057.00 COSTS 229.00 MISC (VCCB) 477.00

OFFENSE ERROR STATUS

TOTAL 2763.00

E. TIME PAYMENTS ACCOUNTS - SUMMARY

	# OF ACCOUNTS	# OF COMPLAINTS	\$VALUE
1. OPEN AND RCAL 2. DELINQUENT	92	98	37910.38 .00
3. BAD CHECK	3	3	1081.38
4. ELIGIBLE DSUS	87	106	60737.76
5. DSUS STATUS	138	186	140783.54
6. TOTAL OUTSTANDING	320	393	240513.06

G. WORK FLOW MANAGEMENT

- 1. LOCAL COMPLAINTS ENTERED > 4 DAYS FROM ISSUED DATE
- 2. STATE COMPLAINTS ENTERED > 7 DAYS FROM ISSUED DATE

*THIS NUMBER IS NOT INCLUDED IN TOTAL
**THIS NUMBER CAN BE INCLUDED IN ELIGIBLE
FOR WARRANT TOTALS

Borough of Franklin, County of Sussex Resolution #2023-57

AUTHORIZING FIREWORKS DISPLAY IN THE BOROUGH OF FRANKLIN ON JULY 1, 2023 AT THE FRANKLIN POND RECREATION AREA

WHEREAS, N.J.S.A. 21:3-3 requires that a Municipal Governing Body authorize the display of fireworks within its boundaries as a precondition to such display in accordance with the above statute; and

WHEREAS, it is the Borough of Franklin's desire to conduct such a display scheduled for July 1, 2023, at the shore of the Franklin Pond Recreation Area; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Franklin, County of Sussex, and State of New Jersey, that the display of such fireworks is hereby authorized upon satisfaction of all statutory requirements with regard to same by the approved contractor.

BE IT FURTHER RESOLVED, that a certified original of this Resolution be forwarded to the Sussex County Fire Marshal/Coordinator.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Borough of Franklin in the County of Sussex and State of New Jersey on this 11th day of April 2023.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

Borough of Franklin, County of Sussex Resolution #2023-58

RESOLUTION REGARDING TEMPORARY CLOSURE OF FRANKLIN AVENUE, COUNTY ROAD 631

WHEREAS, a fireworks display is planned for July 1, 2023;

WHEREAS, it has been recommended that Franklin Avenue, County Rd 631 be temporarily closed during the fireworks displays;

WHEREAS, this road closure needs the approval of the County of Sussex;

NOW THEREFORE IT BE FURTHER RESOLVED that a copy of this Resolution shall be sent to the Sussex County Administrator for appropriate action.

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on April 11, 2023.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES						
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS	>					
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN (Tie Only)						

List of Bills - CLEARING ACCOUNT - Franklin

heck#	Vendor	Descri	ption	Payment	Check Total
54845	64 - AIRGAS USA, LLC	PO 36416	2023 POLICE 040	34.65	34.65
54846	2351 - AMAZON CAPITAL SERVICES INC	PO 36433	2023 Police 022 Office supplies	22.98	
01010	SOOT SERVINGE OFFI THE DISTANCE THE	PO 36460	FLAG PURCHASE	492.98	515.96
54847	1997 - AMERICAN HOSE & HYDRAULICS CO, INC.	PO 36129	2023 Blanket PO	347.07	347.07
54848	1839 - ATLANTIC TOMORROWS OFFICE	PO 36500	2023-QUARTERLY - READING OF 6 COPIERS -	1,557.62	1,557.62
54849	1720 - BLUE DIAMOND DISPOSAL, INC.	PO 36251	2023 SOLID WASTE DISPOSAL CONTRACT - BLA	47,000.00	47,000.00
54850	379 - BOROUGH OF FRANKLIN CURRENT FUND	PO 36492	PORTION OF PERS CONTRIBUTIONS ALLOCATED	50,000.00	50,000.00
54851	2541 - BRIGHTSPEEED	PO 36475	PHONE - ALARM LINE BORO HALL - ACCT #473	36.48	36.48
54852	346 - CAPITAL ONE	PO 36154	2023 BLANKET-S/R-B/G-W/S	121.46	121.46
54853	2009 - COMPLETE SECURITY SYSTEMS, INC.	PO 36099	2023-MONITORING OF ALARM SYSTEMS-ACCT#30	300.20	300.20
54854	1003 - COOPERATIVE COMMUNICATIONS INC.	PO 36473	MUNICIPAL LONG DISTANCE CARRIER - ACCT #	768.57	768.57
54855	95 - DEARBORN NATIONAL LIFE INSURANCE C	PO 36496	2023 - INSURANCE 4/1/23-4/30/23	149.10	
		PO 36496	2023 - INSURANCE 4/1/23-4/30/23	609.96	759.06
54856	41 - DEN UYL ESQ., ANTHONY J.	PO 36098	MUNICIPAL PROSECUTOR - MONTHLY RETAINER	1,458.33	1,458.33
54857	1114 - DRAEGER, INC.	PO 36437	DWI GRANT	188.00	188.00
54858	2507 - ESO SOLUTIONS INC	PO 36474	FFD - FIRE RECORDS MANAGEMENT	1,748.00	1,748.00
54859	2145 - FLORA, DANIEL	PO 36462	2023 POLICE 048	205.73	205.73
54860	39 - FRANKLIN BOARD OF EDUCATION	PO 36102	2023 - SCHOOL TAX LEVY - 1ST HALF - BLAN	524,718.00	524,718.00
54861	115 - FRANKLIN FIRE DEPARTMENT	PO 36470	HOME DEPOT REIMBURSEMENT	240.98	240.98
54862	957 - FRENCH & PARRELLO ASSOCIATES	PO 36480	ENGINEERING SERVICES	1,613.00	
-		PO 36497	MAPLE RD - NJ DOT LOCAL AID	280.00	
		PO 36504	ENGINEERING SERVICES - RES #2021-01	3,559.70	5,452.70
54863	802 - G.T.B.M.	PO 35890	EQUIP NEW POLICE CARS - 2	34,386.31	•
	· · - · · - · - · - · ·	PO 36502	POLICE SERVICE CTRONACT - ETICKETING - 2	712.00	35,098.31
54864	1081 - GEDDIS, SEAMUS	PO 36489	2023 EMPLOYER GROUP INS - EYECARE REIMBU	200.00	200.00
54865	149 - HAMBURG SUPPLY CO. INC.	PO 36165	2023 BLANKET-W/S	6.42	6.42
54866	413 - HARDYSTON, TOWNSHIP OF	PO 36484	2022 Municipal Alliance Cash Match	388.00	388.00
54867	75 - HORIZON BLUE CROSS BLUE SHIELD	PO 36468	2023 - DENTAL INSURANCE 4/1/23 - 4/30/23	661.34	
31007	TOTAL DEGL CHOPS DAGE STRAIL	PO 36468	2023 - DENTAL INSURANCE 4/1/23 - 4/30/23	1,880.57	2,541.91
54868	535 - JCP&L	PO 36465	ACCT #857 - MUNICIPAL BLDG - 2/25/23 - 3	92.75	92.75
54869	2564 - JOHN C GREY JR	PO 36479	MUNICIPAL PUBLIC DEFENDER	450.00	450.00
54870	2539 - JOHNSON TRUCK ACCESSORIES INC	PO 35815	FFD - TRUCK CAP	6,039.00	6,039.00
54871	1796 - KIMBALL MIDWEST	PO 36167	2023 BLANKET-S/R-W/S	449.70	449.70
54872	2119 - LAKELAND AUTO PARTS	PO 36169	2023 BLANKET-S/R-POLICE-W/S	464.87	464.8
54873	2172 - MacQUESTEN, DAVID	PO 36481		120.00	
24012	2172 - MACQUESTER, DAVID	PO 36482	2023 POLICE 028 Schooling	60.64	180.64
54874	25 - MONTAGUE TOOL & SUPPLY CO.	PO 36051	2023 BLANKET-S/R-TOOLS/HARDWARE/EQUIPMEN	185.72	185.72
54875	1859 - MORRIS COUNTY ELEVATOR	PO 36369		696.00	696.00
54876	1113 - MUNICIPAL COURT ADMINISTRATION	PO 36463		100.00	100.00
54877	2399 - NICOLE J RAFANELLO, PH.D	PO 36414		650.00	650.00
54878	181 - NJ DEPT OF HEALTH & SENIOR SVCS.	PO 36284		456.60	456.6
54879	28 - NORTH JERSEY COURT ADMINISTRATORS	PO 36491		65.00	65.0
54880	1631 - ONE CALL CONCEPTS, INC.	PO 36052	•	97.24	97.2
	•	PO 36488		122.03	
54881	2430 - OPTIMUM	PO 36469		187.24	
54882	1977 - OREN, ZACHARY 2572 - POLICE & SHERIFF'S PRESS INC		2023 POLICE 021 Unclassified	17.60	
54883			2023 W/S - ANNUAL FEE - PERMIT #99	290.00	
54884	245 - POSTMASTER 2462 - CHARTERE PINAMOR USA THO	PO 36464		750.00	
54885	2402 - QUADIENT FINANCE USA, INC.		2023 - IT MANAGEMENT - BLANKET PO	1,999.00	
54886	2411 - QUIKTEKS LLC		Zoom One Pro Annual - Order6985	149.90	
54907	220 p e putty the empet 776		2023 BLANKET-B/G-W/S-S/R	209.14	· · · · · · · · · · · · · · · · · · ·
54887	220 - R.S.PHILLIPS STEEL LLC		2023 POLICE 021 Unclassified	186.50	
54888	2466 - RIDGECREST PRODUCTS INC		Groundwater in Fractured Bedrock seminar	295.00	
54889	1820 - RUTGERS UNIVERSITY		ANNUAL NJ SEMINAR OF THE SOCIETY OF PROF	125.00	
54890	2580 - SOCIETY OF PROFESSIONAL ASSESSORS		2023 BLANKET-S/R-POLICE-TIRES	145.00	
54891	2027 - SPARTA DISCOUNT TIRE, INC.		2023 POLICE 022 Office Supplies	176.29	
54892	1251 - STAPLES CREDIT PLAN		1ST QTR 2023 PWT TAX ON WATER - JAN THRU	170.23	
54893	260 - STATE OF NEW JERSEY-PWT		Vital Statistic Practices for Registrars	60.00	
54894	996 - SUSSEX COUNTY MUNICIPAL CLERKS ASSC			6,687.50	
54895	588 - TOWNSHIP OF VERNON		2022 - 2023 ANIMAL CONTROL CONTRACT (4/	258.00	
54896	959 - TREASURER, STATE OF NJ		REGISTRATION #1906-00107-001 - ANNUAL EL		
54897	1760 - TURN OUT UNIFORMS, INC.		2022 police 048 cugliari	201.99	
54898	9 - VERIZON WIRELESS		FFD - ACCT #242476498-00001 - 2/1823 - 3	90.10	
			POLICE/WVFAS/MAYOR/CFO - ACCT#682500093-	667.49	
	132 - WALLKILL VALLEY FIRST AID SQUAD	PQ 36493	WVFAS REIMBURSMENT - BLS FOR HEALTHCAR P	156.00	156.0
54899 54900	40 - WALLKILL VALLEY REGIONAL H. S.		2023 - REGIONAL HIGH SCHOOL TAXES - 1ST	214,831.00	214,831.0

List of Bills - CLEARING ACCOUNT - Franklin

Check#	Vendor Description			Payment	Check Total
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
1-201-20-100-020	General Administration Other Expenses	2,812.52			
1-201-20-150-020	Tax Assessment Admin OE	125.00			
1-201-20-165-020	Engineering Services Other Expenses	3,559.70			
1-201-23-220-020	Insurance Employee Group Insurance	2,690.53			
1-201-25-240-020	Police Other Expenses	2,710.62			
1-201-25-255-021	Aid To Volunteer Fire Companies OE	2,079.08			
1-201-25-260-020	Aid To Volunteer Ambulance Companies OE	180.20			
1-201-25-275-020	Municipal Prosecutor Other Expenses	1,458.33			
1-201-26-290-020	Streets & Roads Other Expenses	1,508.83			
1-201-26-310-020	Building & Grounds OE	1,892.87			
1-201-27-340-020	Animal Control Other Expenses	6,687.50			
1-201-31-440-020	Utility Bulk Expense Telephone	1,594.57			
1-201-31-462-020	Network Maintenance	1,999.00			
1-201-32-465-020	Solid Waste Disposal Costs OE	47,000.00			
1-201-43-490-020	Municipal Court Other Expenses	165.00			
1-203-25-240-020	(2022) Police Other Expenses		201.99		
1-203-25-255-021	(2022) Aid To Volunteer Fire Companies OE		1,039.00		
1-203-42-703-020	(2022) Interlocal Municipal Drug Alliance Progr		388.00		
1-203-44-907-000	(2022) Purchase of Fire Equipment		5,000.00		
1-206-55-000-000	Regional HS Taxes Payable			214,831.00	
1-207-55-000-000	Local School Taxes Payable			524,718.00	
01-260-05-100	Due To/from Clearing			0.00	822,641.74
TOTALS FOR	Current Fund	76,463.75	•	739,549.00	822,641.74
02-213-40-745-000	Appropriated State Grants Drunk Driving			188.00	
02-260-05-100	Due To Clearing			0.00	188.00
				100.00	
TOTALS FOR	State Grant Fund	0.00	0.00	188.00	188.00
3-260-05-100	Due To/From Clearing			0.00	2,519.60
3-281-56-851-000	Reserve for Landuse Escrow			1,613.00	
3-289-56-851-000	Reserve For Public Defender			450.00	
3-296-56-852-000	Due State Board Of Health			456.60	
TOTALS FOR	Trust Fund	0.00	0.00	2,519.60	2,519.60
04-215-55-992-000	IA 10-2022 VARIOUS CAPITAL IMPROVEMENTS			280.00	
04-215-55-993-000	IA 16-2022 Police Cars			34,386.31	
04-260-05-100	Due To/From Clearing			0.00	34,666.3
TOTALS FOR	General Capital Fund	0.00	0.00	34,666.31	34,666.3
09-201-55-502-020	Water Sewer Operat. OE Water	653.88			
09-201-55-502-020	Water Sewer Operat. OE Sewer	550,22			
09-201-55-540-000	W/S Statutory Expenditures Pers Contribu	50,000.00			
09-201-55-540-000	(2022) Water Sewer Operat. OE Water		172.26		
	Due To/From Clearing			0.00	51,376.3
09-260-05-100	·				

Total to be paid from Fund 01 Current Fund 822,641.74
Total to be paid from Fund 02 State Grant Fund 188.00
Total to be paid from Fund 03 Trust Fund 2,519.60
Total to be paid from Fund 04 General Capital Fund 34,666.31
Total to be paid from Fund 09 Water Sewer Operating Fund 51,376.36
911,392.01

CURRENT YR APPROP. YEAR NON-BUDGETARY

CREDIT

Chanke	Previou	10117	Dieh	haarı
UNGCKS	LIBATOR	ISTA	DISD	ursea

23056	FRANKLIN BOROUGH PAYROLL ACCOUNT		Cash Checking Other Trust	7,828.88	3/24/2023
23057	FRANKLIN BOROUGH PAYROLL ACCOUNT		PR 3/30	18,447.83	3/24/2023
23058	FRANKLIN BOROUGH PAYROLL ACCOUNT		PR 3/30	132,998.62	3/24/2023
23065	Borough of Franklin Clearing Acct		BILLS LIST 3/24	8,880.67	3/28/2023
23066	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PO# 36434	PERS - EMPLOYER PORTION #02-21990-	150,561.00	3/28/2023
23067	POLICE & FIREMEN'S RETIREMENT SYST	PO# 36435	PFRS - EMPLOYER PORTION - 03-65400	506,102.00	3/28/2023
23068	FRANKLIN BOROUGH PAYROLL ACCOUNT		PR 3/31 - Retro	82.02	3/29/2023
23069	FRANKLIN BOROUGH PAYROLL ACCOUNT		PR 3/31 - RETRO	3,906.72	3/29/2023

828,807.74

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	793,568.34	822,641.74	1,616,210.08
Fund 02 State Grant Fund		188.00	188.00
Fund 03 Trust Fund	7,828.88	2,519.60	10,348.48
Fund 04 General Capital Fund		34,666.31	34,666.31
Fund 09 Water Sewer Operating Fund	27,410.52	51,376.36	78,786.88
BILLS LIST TOTALS	828,807.74	911,392.01	1,740,199.75