

Franklin Borough
Recreation Committee
Meeting Minutes for
June 1, 2023

This meeting was called to order at 6:59pm by the Chairwomen, Mrs. Formica, who then led the assembly in the flag salute.

Mrs. Formica read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

ROLL CALL OF MEMEBERS:

Mrs. Bobbi Formica – Chairperson (present)
Mrs. Patti Carnes - Co-Chairperson (present)
Mr. Concetto Formica – Member (present)
Mrs. Sandra Westermann – Member (present)
Mr. Eric Maynard – Member (present)
Mr. James Affinito – Member (absent)
Mr. Frederick Babcock – Member (present)
Mrs. Rachel Heath - Council Liaison (present)
Ms. Suzann Brush – Secretary (present)

APPROVAL OF MINUTES:

- **May 4, 2023** – approved

Mr. Babcock made a motion to approve meeting minutes for April 6, 2023.

Mrs. Carnes second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

OPEN PUBLIC SESSION #1:

Mrs. Carnes made a motion to open public session one.

Mr. Babcock second the motion.

Upon Roll Call Vote:

All in favor.

- Tamara Contreras – attended virtually to discuss National Night Out

Mrs. Carnes made a motion to close public session one.

Mrs. Westermann second the motion.

Upon Roll Call Vote:

All in favor.

COMMITTEE REPORT

Treasure's Report:

- Pending Requisitions:
 - Glenn Roberts Band \$1500 (current fund)
 - Barbara Formica – Amazon: "H" sign stakes \$56.95 (carnival fund)
 - Garden State Fireworks \$12,000 (carnival fund)
- Deposits:
 - Vendor fees to the Carnival fund:
 - Paint Your Face
 - Sazon Con Clase LLC

OLD BUSINESS:

- Carnival:
 - Vendor Forms/Fees
 - Girl Scouts
 - Immaculate Conception Church
 - Paint Your Face
 - Sazon Con Clase LLC
 - Profit: \$15,762
 - Pending invoice from SeptiCare for additional portable toilets.
 - SCMUA – garbage \$120.75
 - Blue Star Amusement/Campy’s will be back next year, dates pending.

Mrs. Carnes made a motion to waived the vendor fees for the Girl Scouts.

Mrs. Westermann second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

Mrs. Carnes made a motion to waived the vendor fees for Immaculate Conception Church.

Mrs. Westermann second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

Mrs. Carnes made a motion to approve vendor ‘Paint Your Face’.

Mr. Babcock second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

Mrs. Carnes made a motion to approve vendor ‘Sazon Con Clase LLC’.

Mr. Maynard second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

Mrs. Carnes made a motion to approve payment to Sussex County Municipal Utility Authority in the amount of \$120.75 For garbage clean up.

Mr. Westermann second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

- Fishing Derby – June 3, 2023
 - Registration @ 7:00am, Event: 8:00am – noon
 - Budget Set: \$100 (expenses coming out of current fund)
 - Bagel Tree: Box of joe, mini bagels, cream cheese/butter
 - State sent materials, including 4 fishing poles

- Giveaways: 4 fishing poles
 - 1. Age group up to 9 years old
 - 2. Age group 10-15 years
 - 3. Age group 16-20 years
 - 4. Overall biggest fish
- Vendors:
 - YMCA
 - Boy Scouts
 - Cub Scouts
 - Girl Scouts

Mrs. Carnes made a motion to waived vendor fees for the YMCA, Boy Scouts, Cub Scouts, and Girl Scouts.
Mr. Maynard second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

- Franklin Nite – July 1, 2023
 - Pageant: 2:00pm
 - Post flyer and application on the Borough website and Facebook
 - Crowns/Sashes: Mrs. Formica is going to supply an amazon order list, Ms. Brush will place the order.
 - Need 2 judges
 - Budget Set: \$500
 - Band: Glenn Roberts
 - Fireworks at dark
 - Vendors: (set up by 5:00pm)
 - Girl Scouts (selling glow sticks)
 - Moo for You
 - Brick & Bew
 - Quarry Grill

Mrs. Carnes made a motion to waived the vendor fees for the Girl Scouts.

Mrs. Westermann second the motion.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mr. Formica, Mrs. Westermann, Mr. Maynard, Mr. Babcock

NAYS:

ABSTENTIONS:

APPROVED

- Concerts in the Park:
- The Boy Scouts are being invited to attend all 3 concerts, pending confirmation.
 - UNHINGED Band – July 15, 2023
 - 6:00-9:00pm
 - Charge: \$850 (approved)
 - Vendors: Moo for You
 - Franklin Band – July 22, 2023
 - 6:00-9:00pm
 - No charge
 - Vendors: Moo for You
 - Mile 39 Band – August 12, 2023
 - 6:00-9:00pm
 - Charge: \$300 (pending invoice)
 - Vendors: Moo for You (pending confirmation)

- National Night Out – August 1, 2023
 - 5:00-8:00pm
 - Rain Date: August 2, 2023
 - The Wallkill Valley Regional towns (Franklin, Ogdensburg, Hardyston, Hamburg) are invited to combine into one joint event, including all police departments.
 - Vendors are to register using the online forum.
 - No product sales will be allowed, only select food and informational vendors permitted.
 - Entertainment: The Franklin Band 7:00-8:00pm
 - Mrs. Formica is going to update the date on last year's banner, to be hung on the bridge at the pond.

- Fluorescent 5K – September 30, 2023
 - Mr. Maynard updated: paperwork has been sent to the county and the police department is pending a plan for the road closer.

NEW BUSINESS:

- 9/11 Memorial Event – September 11, 2023
 - 7:00pm-dark
 - Entertainment: Franklin Band, start playing @ 7:00pm
 - Mrs. Formica is going to reach out to Aldo Sanchez to inquire about lighting.

- 2024 Borough Calendar Dates:
 - Only select dates will be posted on the paper calendar, additional dates will be added as planned to the Borough website calendar and Facebook.
 - Calendar Dates:
 - August 6, 2024 – National Night Out
 - September 11, 2024 – 9/11 Memorial
 - October 26, 2024 – Halloween Parade

OPEN PUBLIC SESSION #2:

Mrs. Carnes made a motion to open public session two.

Mr. Formica second the motion.

Upon Roll Call Vote:

All in favor.

- Judy Williams – Came to say thank you to the community and recreation, on behalf of herself and MR. William, for the nomination of Senior of the Year for 2023.

Mrs. Carnes made a motion to close public session two.

Mrs. Maynard second the motion.

Upon Roll Call Vote:

All in favor.

MISCELLANEOUS COMMENTS:

- Pop-Up Market – inquired information for additional organizations, and if they need a certificate of insurance to participate. Pending approval by Borough administration.
- Update Pond Sign: July 1, 2023 – Pageant, Music, Food, and Fireworks 6:00pm-dark (both sides).
- Cub Scouts: requested to change the date of the Soap Box Derby to July 16, 2023. Ms. Brush is going to notify the Borough clerk for Council and DPW.
- 6/15 meeting pending reschedule to 6/22. Ms. Brush is going to check availability.
- The committee and secretary reviewed procedural topics to help workload and meetings run efficiently.

AJOURNMENT:

Mrs. Formica asked for a motion to adjourn the meeting.

Mr. Babcock made the motion. Seconded by Mrs. Westermann.

All were in favor. *The meeting was adjourned at 8:37pm