

Franklin Borough
Recreation Committee
Meeting Minutes for
October 21, 2021

This meeting was called to order at 7:05pm by the Chairwomen, Mrs. Formica, who then led the assembly in the flag salute.

Mrs. Formica read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

ROLL CALL OF MEMEBERS:

Mrs. Bobbi Formica – Chairwomen (present)
Mrs. Patty Carnes - Co-Chairwomen (present)
Mr. Scott Davis – Treasurer (absent)
Mr. Stephen Skellenger - Council Liaison (absent)
Mrs. Christina Sanchez – Member (present)
Mr. Concetto Formica – Member (present)
Mrs. Darlene Pallay – Member (absent)
Mrs. Theresa Nahrwold – Member (absent)
Mrs. Barbara Castania – Member (absent)

APPROVAL OF MINUTES:

September 16 and October 7, 2021 meeting minutes:

Mrs. Formica asked for a motion to approve meeting minutes for September 16, 2021

Mrs. Carnes made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

APPROVED

Mrs. Formica asked for a motion to approve meeting minutes for October 7, 2021

Mrs. Carnes made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

APPROVED

OPEN PUBLIC SESSION #1:

There was no one from the public in attendance.

COMMITTEE REBORT

Treasure's Report –

Mrs. Formica stated that Mr. Davis will be on a leave of absences through the end of the year, possibly longer.

Committee reviewed trial balance.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Senior luncheon –

Mr. Formica stated that Christina Marks from the county let him know the county needs an estimate of how much they will need for food and drinks for the senior luncheon.

Committee discussed past budgets and how much the budget would be for this year.

Mr. Formica suggested \$600 for the budget, all agreed.

Mr. Formica asked recreation secretary, Suzann Brush, to ask Dalene to send an email to Christina Marks on a company letter head with the event information and amount being requested.

Mrs. Formica stated the event flyer needed to be updated to state that this event is a grab-n-go, not a sit-down event.

Mr. Formica stated he was going to work on getting the senior of the year sign tomorrow.

Committee discussed past senior of the year winners. There are a few years that a winner could not be identified; 2011, 2012, 2013, 2015, and 2018.

Committee discussed who they would like to nominate for this year's senior of the year.

Mr. Formica stated Joanne Tatka has not won and thought she was a good candidate, all agreed.

Committee confirmed the start time for the senior luncheon, stated set up would be at 11:00am and the luncheon starts at 12:00pm.

Mrs. Carnes made the motion to approve a \$600 budget for the senior appreciation luncheon October 30th. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

Mrs. Carnes made the motion to nominate Joanne Tatka for 2021 Senior of the Year. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

Movie Night –

Mrs. Formica confirmed that recreation members were available to work this event.

Mrs. Carnes asked if Bobbi and Concetto were still available to set up the projector, Bobbi confirmed yes.

Mrs. Carnes stated she would be available to work movie night and she remembered that Christina and Theresa said they were available as well.

Mrs. Sanchez confirmed she was available to work as well.

Committee discussed supplies and stated they still had supplies so would not need anything additional.

Mrs. Carnes asked when movie night would start.

Mrs. Sanchez confirmed 7:00pm.

Halloween Parade/Trunk or Treat –

Mrs. Formica stated they were thinking to do the parade route from Rutherford and Main, up to the firehouse.

Mr. Formica confirmed why they were thinking of this route. People had expressed they would like to see Main St incorporated back into the parade route, but also wanted to be able to include the house that gives out cider and donuts on Rutherford.

Committee further discussed the parade route and agreed to go back to the regular route of Rutherford and Main.

Mrs. Formica stated she was going to ask Mr. Giacchi from Franklin school, if they could use the school parking lot for parking.

Mrs. Formica asked how many people signed up to do trunk-or-treat.

Mrs. Sanchez confirmed there were 9 including herself.

Mrs. Formica opened discussion on prizes for costumes and trunk-or-treat.

Mr. Formica asked if that was something they wanted to continue, all agreed yes.

Committee discussed how much each prize would be.

Committee finalized on four age groups, a family group, and the trunk-or-treat winner, making a total of a \$200 budget.

Winner Groups:

Age 0-4 = \$25

k-2nd grade = \$25

3rd-5th grade = \$25

6th-8th grade = \$25

Family Group = \$50

Trunk-or-Treat = \$50

Mrs. Formica confirmed the parade is to start at 12:00 and truck-or-treat is to follow.

Mrs. Formica asked for a motion to approve a \$200 Budget for the Halloween costume and trunk-or-treat winners.

Mrs. Carnes made the motion to approve a \$200 budget for winners of the Halloween parade costumes and trunk-or-treat. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

New Treasurer –

Mrs. Formica opened discussion regarding a new treasurer.

Mr. Davis is taking a leave of absence for the remainder of the year, with no definitive return date.

Mrs. Formica nominated Theresa Nahrwold to take over as treasurer.

Mrs. Carnes second the nomination.

Mrs. Sanchez asked if Theresa knew she was the new nomination.

Mrs. Formica said they would revisit it at the next meeting if it ended up being a problem

Mrs. Sanchez and Mr. Formica agreed on this nomination.

Mrs. Formica made the motion to nominate Theresa Nahrwold as the new recreation treasurer. Second by Mrs. Carnes.

Upon Roll Call Vote:

AYES: Mrs. Formica, Mrs. Carnes, Mrs. Sanchez, Mr. Formica

NAYS: none

ABSTENTIONS: none

OPEN PUBLIC SESSION #2:

There was no one from the public in attendance.

MISCELLANEOUS COMMENTS:

Committee discussed event dates that they would like to be added to the borough calendar.

Confirmed Dates:

June 18th Franklin Day and Fireworks

August 2nd National Night Out

October 29th Halloween Parade

November 26th Christmas Lighting

Recreation secretary, Suzann Brush, asked who was responsible for updated recreation events on the borough website.

Mrs. Formica stated when Deborah was still here, they had a meeting with an IT guy who showed them all how to get into the site and make updates, but she was never given log in information.

Mrs. Formica suggested asking Colleen if she knew anything about it.

Mrs. Carnes reminded to tell Theresa congratulations on being nominated as treasurer.

Mrs. Formica stated she would tell Theresa.

Recreation secretary, Suzann Brush, updated the committee on the new Cottage Food Operators License procedure.

Mrs. Carnes suggested maybe we could gather information on the different vendor procedures for food handling licenses so we could have that information handy should vendors ask.

Mr. Formica asked if Mr. Davis would still be doing the map for Christmas lights in town.

Mrs. Sanchez stated she could do it.

AJOURNMENT:

Mrs. Carnes made a motion to adjourn the meeting. Seconded by Mrs. Sanchez.

All were in favor.

*The meeting was adjourned at 7:48pm