

**REGULAR AGENDA  
FOR THE MAYOR AND COUNCIL MEETING  
BOROUGH OF FRANKLIN,  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET  
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON  
NOVEMBER 12, 2024**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.
- Mayor Sowden** will offer the Mayor's Report.
- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**
- After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.
- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.
- After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.
- H. **OLD BUSINESS:**
- I. **NEW BUSINESS:**
1. **Approval of the Minutes** for the regular meeting minutes for October 22, 2024. (Absent: None)
  2. **Resolution 2024-111** authorizing the award of a required disclosure contract with Neal Systems Incorporated for the Department of Public Works.
  3. **Resolution 2024-112** providing service weapon to retired Sergeant Rafael Burgos in recognition of his dedicated service to the Borough.
  4. **Resolution 2024-113** appointing Colleen Little as Municipal Clerk and Registrar for the Borough of Franklin.

**REGULAR AGENDA – MAYOR AND COUNCIL MEETING NOVEMBER 12, 2024**

5. Resolution 2024-114 authorizing the hiring of a road division superintendent in the Department of Public Works further authorizing the execution of an employment agreement.
6. Resolution 2024-115 place to place transfer – extension of premises for Liquor License 31906-33-010-008, Franklin Grill and Tavern.
7. Resolution 2024-116 appointing a Municipal Housing Liaison
8. DPW Salary Step Increase to approve a DPW salary step increase for Andrew Burd to Grade Step 10 \$30.46/hr., as per the DPW contract, effective November 16, 2024 as recommended by Brian VanDenBroek, DPW Director.
9. DPW Salary Step Increase to approve a DPW salary step increase for Matt Kuperus to Grade Step 8 \$27.47/hr., as per the DPW contract, effective November 16, 2024 as recommended by Brian VanDenBroek, DPW Director.
10. Approval of NJ State Firemen's Association Membership Application  
To approve the application for membership of Austin Covert, 44 Shady Lane Apt. 6x, Hamburg, as Firematic member to the Franklin Fire Department as endorsed by Corey Houghtaling, Franklin Fire Department Assistant Chief.

J. EXECUTIVE SESSION – IF REQUESTED

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
OCTOBER 22, 2024**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger, Mr. Snyder and Mayor Sowden.

Absent: None

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."

### **PRESENTATIONS**

There were no presentations for tonight's meeting.

### **COMMITTEE REPORTS**

Mrs. Heath commented that recreation is having a comedy show on November 2, 2024, at the Franklin Firehouse. Halloween parade and party on October 26, 2024. The Christmas tree lighting was discussed, and the boy scouts do photos with Santa. The Recreation Committee decided not to have the holiday lighting contest this year due to a low turnout. The mayor received the Municipal Award from the Sussex County Economic Development Partnership.

Mr. Skellenger commented that he is still waiting for the hydrogeologist to get back to him regarding some of the properties that are on the list for auction.

Mr. Formica commented that he met with Darlene and Amanda from the Wildlife Services. She explained the various options for moving forward. I received a quote for the fence at the basketball court, 61 feet long and 6 feet high for \$4,110.

Mr. Limon commented that paving notices went out to residents. Mr. Limon thanked Darlene for answering the commissioner on 7 Lozaw Road. A Public Works meeting will be scheduled for November 4<sup>th</sup> or 11<sup>th</sup>.

Mrs. Carnes had nothing to report.

Mr. Snyder had nothing to report.

Mrs. Tremont commented that we received the 3<sup>rd</sup> quarter tax payment from Ascend in the amount of \$447,506.23. The culvert headwall at Rutherford Ave needs the pipes TV'd before Stefanie can provide a cost estimate. The removal of the wall paper and the painting in the stairwells at Borough Hall has begun.

Mr. Ursin had nothing to report.

Mayor Sowden commented that he and Rachel attended a luncheon for Sussex County Economic Development where we received the Municipal Award. The Municipal Award is an award to a municipality and/or municipal leader that serves as a strong business proponent by providing business, attractions and retention incentives and/or business friendly attitude and service.

### **OPEN PUBLIC SESSION**

Mr. Snyder made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Skellenger. All were in favor.

Joanne Tatka stepped forward. Ms. Tatka asked about sending out a newsletter again.

**MAYOR & COUNCIL MEETING MINUTES OCTOBER 22, 2024**

Eve Soares stepped forward. Ms. Soares asked where the results can be found from the soil testing on the Zinc Mine [property]. There is a lot of proposed development in the town, and I know that currently right now we are in drought conditions; does the borough do anything pertaining to these conditions. The sidewalks on Junction Street look great. The one end is not graded down to the roadway. Are there any requirements for keeping the historical architectural/integrity.

There being no one else present who wished to address the Governing Body, Mr. Skellenger made a motion to close the meeting to the public, seconded by Mr. Snyder. All were in favor.

**CONSENT AGENDA**

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Township of Hardyston ordinance amending and modifying chapter 185 "zoning", article xxv "stormwater management".
2. Borough of Hamburg ordinance amending chapter 215 zoning

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Municipal Court Report – September 2024
2. COH Report – September 2024
3. Construction Permit List – September 2024
4. Construction Permit Activity Report – September 2024
5. Police Department Report – September 2024
6. Registrar Report – July through September 2024
7. DPW Report – September 23 – September 27

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. None filed.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of October 22, 2024.

Mr. Skellenger made a motion to approve the consent agenda of October 22, 2024. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**OLD BUSINESS**

There was no old business for tonight's portion of the meeting.

**NEW BUSINESS**

Approval of the Minutes

Mr. Skellenger made a motion to adopt the regular meeting minutes and executive session minutes for October 8, 2024. (Absent: Heath) Seconded by Mrs. Carnes,

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: Heath

Resolution 2024-107

Mrs. Carnes made a motion to adopt resolution 2024-107 authorizing the Municipal Court to escheat interest balances in the bail account. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

## MAYOR & COUNCIL MEETING MINUTES OCTOBER 22, 2024

### Resolution 2024-108

Mrs. Carnes made a motion to adopt resolution 2024-108 authorizing the Municipal Court to escheat interest balances in the general account. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### Resolution 2024-109

Mr. Formica made a motion to adopt resolution 2024-109 authorizing the appointment of a business administrator. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### Resolution 2024-110

Mrs. Heath made a motion to adopt resolution 2024-110 authorizing the hiring of Sandi Cowan as deputy municipal clerk and deputy registrar effective November 1, 2024 at an annual salary of \$43,000. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### 2024 Best Practices Inventory

Mr. Snyder made a motion to accept the 2024 best practices inventory prepared by the CFO and Administrator/Clerk as required by the Division of Local Government Services. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### Approval of NJ State Firemen's Association Membership Application

Mr. Skellenger made a motion to approve the application for membership of Kenneth Hayes, 49 Edison Ave, Ogdensburg, as Firematic member to the Franklin Fire Department as endorsed by Corey Houghtaling, Franklin Fire Department [Assistant] Chief. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger, Snyder

Nays: None Absent: None Abstentions: Limon

### Discussion on Main Street Parking Lot

Ms. Tremont commented that she has spoken to Stefanie regarding the Main Street parking lot and she has informed her that the sinking area in question can be done by digging out and testing the soil which would be less costly. In order to move forward, we need to have a council member liaison to work with Stefanie on behalf of the council so this way she can move forward with any questions as opposed to constantly coming to either her or a council meeting. Ms. Tremont asked to designate a council member to work with Stefanie. It was the consensus of the council to have Mr. Formica be the liaison to work with Stefanie.

### Discussion on MS4 Stormwater Mapping program

Ms. Tremont commented that we went for a Highlands Grant to help with funding for the mapping program for the stormwater management. We unfortunately did not receive it. I am bringing forward the proposal that was given to us previously; some of the work in the proposal has been done already and we used some of the stormwater grant funds we already received through the State. The mapping was supposed to be done back in July and the NJDEP has given leeway to municipalities because they knew municipalities were trying obtain funding. Now we are at the

**MAYOR & COUNCIL MEETING MINUTES OCTOBER 22, 2024**

point where NJDEP is starting to strong arm the engineers and municipalities. We are at the point where this needs to be addressed to have something put in place for next year. The mapping itself should take approximately 1 week, from what I understand from Stefanie. Remember the numbers in the proposals are from May so the numbers will probably change. I would like to be able to provide direction to Stefanie so that we don't have any problems with NJDEP requirements. The mapping portion deadline was July and now the deadline is January. I will speak with the CFO about budgeting for this in 2025.

Mr. Formica asked if we could have VanCleef Engineering and French & Parello give a quote for both.

**MISCELLANEOUS COMMENTS**

Mr. Snyder asked about the striping of the roads.

Ms. Tremont commented that the areas need to be reviewed and possibly included in the paving contract. Ms. Tremont will reach out to Brian, Jesse and Stefanie to discuss the striping.

Mr. Snyder asked if time could be added in between the events on the electronic sign.

Ms. Tremont commented that the field use form was approved by recreation with the Attorney's revisions. Does the council need to vote to accept?

Mr. Ursin commented that it is recreations form and no council vote is needed.

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Snyder made a motion to adjourn the meeting at 7:43p.m., seconded by Mrs. Carnes. All were in favor.

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John M. Sowden IV, Mayor

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Darlene J. Tremont, Municipal Clerk

# Borough of Franklin, County of Sussex

## Resolution #2024-111

### RESOLUTION OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX. STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH NEAL SYSTEMS INCORPORATED FOR THE DEPARTMENT OF PUBLIC WORKS

**WHEREAS** the Borough of Franklin Department of Public Works needs well and tank monitoring services and Neal Systems Incorporated, 122 Terry Drive, Newtown, PA, 18940, has a required disclosure contract under the provisions of N.J.S.A. 19:44A-20.4et. Seq., and,

**WHEREAS**, the Qualified Purchasing Agent has certified that the value of the contract is over the Pay to Play threshold of \$17,500.00 and

**WHEREAS** Neal System Incorporated is deemed the most advantageous to the Borough based upon Price and other Factors per N.J.S.A.40A:11-6.1 et. Seq., and

**WHEREAS**, Neal Systems Incorporated has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form, which certifies that the entity has not made any reportable contributions to a candidate in the Borough of Franklin in the previous year and that the contract will prohibit the entity from making any reportable contributions through the term of the agreement, and

**WHEREAS**, the Purchasing Agent has recommended the contract be awarded in the amount of not to exceed \$25,000.00 and,

**WHEREAS** the Chief Financial Officer certifies the availability of funds and that the funds shall not exceed \$25,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Franklin, County of Sussex, State of New Jersey, as follows:

1. That the contract be and hereby is awarded for the need for well and tank monitoring services, in the amount not to exceed \$25,000.00, to Neal Systems Incorporated, 122 Terry Drive, Newtown, PA, 18940
2. That the cost for the services aforesaid shall not exceed \$25,000.00
3. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
  - A. Chief Financial Officer
  - B. Purchasing Agent
  - C. Director of Public Works
  - D. Neal Systems Incorporated  
122 Terry Drive, Newtown, PA, 18940,

**CERTIFICATION**

I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a meeting held on the 12<sup>th</sup> day of November 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

<b>RECORD OF COUNCIL VOTES</b>				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

# Borough of Franklin, County of Sussex

## Resolution #2024-112

### RESOLUTION PROVIDING SERVICE WEAPON TO RETIRED SERGEANT RAFAEL BURGOS IN RECOGNITION OF HIS DEDICATED SERVICE TO THE BOROUGH

**WHEREAS**, the Borough of Franklin is authorized under N.J.A.C. 13:54-1.3(c)(2) to turnover and gift the service weapon of an officer to said officer upon his retirement, subject to certain restrictions and conditions including all applicable state and/or federal permits; and,

**WHEREAS**, The Borough of Franklin, in appreciation of the dedicated and honorable service provided by retired Police Sergeant Rafael Burgos during his tenure, wishes to gift Sgt. Burgos the service weapon he carried while protecting and serving the Borough with distinction; and,

**WHEREAS**, this is subject to retired Sergeant Rafael Burgos being approved for and receiving all applicable state and/or federal permits to possess the service weapon, a 9mm Glock 45, bearing serial number BZXA304; and is further subject to Sgt. Burgos accepting all liability and responsibility for the same;

**NOW THEREFORE BE IT RESOLVED**, that the Franklin Borough Mayor and Council turnover and gift to retired Police Sergeant Rafael Burgos the service weapon he carried while protecting and serving the Borough; and,

**BE IT FURTHER RESOLVED**, the Borough of Franklin, appreciates the dedicated and honorable service provided by retired Police Sergeant Rafael Burgos.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on November 12, 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2024-113

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN APPOINTING COLLEEN LITTLE AS MUNICIPAL CLERK AND REGISTRAR FOR THE BOROUGH OF FRANKLIN

**WHEREAS**, N.J.S.A. 40A:9-133 et. seq. requires every municipality in the State of New Jersey to have a Municipal Clerk to be appointed by the governing body; and

**WHEREAS**, Chapter 5, Article III of the Borough of Franklin Code provides for the position of a Municipal Clerk; and

**WHEREAS**, the Town Council and Mayor anticipate a vacancy in the position of Municipal Clerk and Registrar as a result of a retirement; and

**WHEREAS**, Colleen Little has been serving as Deputy Municipal Clerk and Deputy Registrar for the Borough of Franklin as of February 1, 2018; and

**WHEREAS**, Colleen Little currently possesses her certification as both Registered Municipal Clerk and Certified Municipal Registrar; and

**WHEREAS**, Colleen Little will also hold the title of Custodian of Records for the Borough of Franklin responsible for all associated duties as required; and

**WHEREAS**, the Mayor and Borough Council is satisfied with her performance and wishes to appoint her as Municipal Clerk at the annual salary of \$72,700 and Registrar at the annual salary of \$2,300 for the Borough of Franklin effective December 1, 2024 for a three year term expiring on November 30, 2027; and

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that Colleen Little is hereby appointed Municipal Clerk and Registrar for the Borough of Franklin at the combined annual salary of \$75,000, effective December 1, 2024.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on November 12, 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2024-114

### AUTHORIZING THE HIRING OF A ROAD DIVISION SUPERINTENDENT IN THE DEPARTMENT OF PUBLIC WORKS FURTHER AUTHORIZING THE EXECUTION OF AN EMPLOYMENT CONTRACT

**WHEREAS**, the Borough Council has adopted Ordinance 16-2024 establishing the position of Road Division Superintendent in the Department of Public Works; and

**WHEREAS**, Jesse Bogart currently holds the position DPW Foreman; and

**WHEREAS**, Jesse Bogart has gained much experience and demonstrated the abilities necessary to perform the responsibilities of the position; and

**WHEREAS**, the Personnel Committee recommends the promotion of Jesse Bogart to Road Division Superintendent; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Franklin, County of Sussex, State of New Jersey that the Council, does hereby hire Jesse Bogart as Road Division Superintendent effective November 16, 2024, according to the terms of the employment contract which the Mayor is authorized to execute and the Borough Clerk to attest to upon the adoption of this resolution.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on November 12, 2024.

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Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2024-115

### PLACE TO PLACE TRANSFER - EXTENSION OF PREMISES

**WHEREAS**, an application has been filed for a place-to-place transfer (extension of premises) of Plenary Retail Consumption license 1906-33-010-008, for purposes of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized;

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term;

**NOW, THEREFORE BE IT RESOLVED** that the Borough of Franklin Governing body does hereby approve, effective November 12, 2024, the expansion of the aforesaid Plenary Retail Consumption licensed premises located at 27 Route 23, Franklin, New Jersey, to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting of said Governing Body held on November 12, 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2024-116

### APPOINTING A MUNICIPAL HOUSING LIAISON

**WHEREAS**, pursuant to P.L. 2024, c.2, the Borough of Franklin is required to appoint a Municipal Housing Liaison for the oversight of administration of the Borough of Franklin's affordable housing program to enforce the requirements of the law and N.J.A.C. 5:80-26.1 et. seq.; and

**WHEREAS**, Chapter 51 entitled Municipal Housing Liaison of the Borough of Franklin Code to provide for the appointment of a Municipal Housing Liaison to administer the Borough of Franklin's affordable housing program.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Franklin in the County of Sussex, and the State of New Jersey that Neil Spidaletto is hereby appointed by the Governing Body of the Borough of Franklin as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Chapter 51, Sections 51-3 of the Borough of Franklin Municipal Housing Liaison Code.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on November 12, 2024.

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Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				