

JOINT MEETING AGENDA
FOR THE MAYOR AND COUNCIL AND PLANNING BOARD
BOROUGH OF FRANKLIN
AND REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 6:00 P.M. ON
DECEMBER 20, 2022

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll for Mayor and Council; Clerk will call the roll for Planning Board.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on December 16, 2022, and posted on the Borough website, which adequate notice has been certified by the Clerk."

JOINT MEETING - MAYOR AND COUNCIL AND PLANNING BOARD

- D. **Historic Revitalization/Redevelopment of Main Street**
PRESENTATIONS
Jessica Caldwell, PP, AICP, LEED GA, J. Caldwell & Associates, LLC and Thomas Edward Jones, Historic Preservation Planning (via Zoom) on the

REGULAR MEETING - MAYOR AND COUNCIL

- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

- 1. **Approval of the Minutes** for approve the regular meeting minutes for November 22, 2022. (Absent: Postas) (*motion needed*)

**JOINT MEETING AGENDA – MAYOR AND COUNCIL AND PLANNING BOARD AND
REGULAR AGENDA – MAYOR AND COUNCIL MEETING DECEMBER 20, 2022**

2. Resolution #2022-117 to approve to authorize the Tax Collector to refund deposits as listed in resolution 2022-117 via ACH credit. *(motion needed)*
3. Resolution #2022-118 to approve appointing Nicholas Della Fera of the Franklin Borough Police Department as secondary Humane Law Enforcement Officer pursuant to N.J.S.A. 4:19-14.1 for the purpose of enforcing animal welfare laws and regulations within Franklin Borough. *(motion needed)*
4. Adoption of Ordinance 17-2022 entitled “AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY REPLACING SECTION 200-6, REGARDING PEDDLERS LICENSES”. *(motion needed)*

Prior to final roll call Mayor Sowden will request a motion to open the meeting to the public for any comments regarding Ordinance 17-2022. *(motion needed)*

5. PSAP agreement with Sparta to approve the Public Safety Answering Point (PSAP) to provide a 9-1-1 enhanced emergency telephone network to meet state requirements for a Five-year-period beginning January 1, 2023, at the rate of \$97,865.00 with a 2% increase in each subsequent year ending December 31, 2027. *(motion needed)*
6. Shared Service Agreement for Deer Carcass Removal to approve the Shared Service Agreement through December 31, 2023, between Space Wild Animal Farm Inc. and the Borough of Franklin for deer carcass removal from Municipal road rights-of-way at the rate of \$29.00 per deer. *(motion needed)*
7. Franklin Borough Police Department Request to approve the request from Chief Cugliari to begin a hiring process in anticipation of retirements in the police department.
8. Solid Waste and Recycling Bid to approve to accept the bid for Solid Waste and Recycling Collection from Blue Diamond Disposal Inc., for a 3-year contract to begin January 1, 2023 and ending December 31, 2025 in the amount of \$1,692,000.00. *(motion needed)*
9. Mayoral Appointments
Mayor Sowden will make the following appointments:

Crossing Guard Hire

Susan Hardcastle as substitute crossing guards at the rate of \$15.02/hr. effective immediately, contingent upon successful physical and background check, as recommended by Rebecca Babcock, Crossing Guard Captain. *(motion to confirm)*

Recreation Committee

Frederick Babcock - Member to a 3-yr. unexpired term ending 12/31/2024. As recommended by the Recreation Committee. *(motion to confirm)*

10. The Franklin Band Request to approve the request to waive the fees and to use the Senior Center for their meetings on December 27, 2022, 10:00AM - 1:00PM, January 3, 2023 and January 10, 2022, 7:00PM - 9:00PM, January 8, 2023, April 2, 2023, June 4, 2023 and October 1, 2023, 2:00PM – 4:00PM. *(motion needed)*
11. Franklin Quilters Request to approve the Franklin Recreation Committee Sponsored, “Franklin Quilters” request to waive the fees

**JOINT MEETING AGENDA – MAYOR AND COUNCIL AND PLANNING BOARD AND
REGULAR AGENDA – MAYOR AND COUNCIL MEETING DECEMBER 20, 2022**

and to use the Senior Center for their meetings on the 3rd Saturday of every month for year 2023. *(motion needed)*

12. Discussion on DPW Supervisor position

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

- **Contract Negotiation**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD AT THE FRANKLIN MUNICIPAL BUILDING
46 MAIN STREET, FRANKLIN, NJ
NOVEMBER 22, 2022**

This meeting is being held in person adhering to the CDC guidelines and through a virtual meeting platform called ZOOM. The public who attended through ZOOM has been notified and instructed on how to join the meeting and participate during the public session.

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger, Mr. Snyder and Mayor Sowden.

Absent: Mr. Postas

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2022, and posted on the Borough website, which adequate notice has been certified by the Clerk."

PRESENTATIONS

There were no presentations for tonight's meeting.

COMMITTEE REPORTS

Mr. Limon had nothing to report.

Mr. Snyder had nothing to report.

Mr. Formica had nothing to report.

Mr. Skellenger commented that the property at 35 Fowler Street sold for \$115,000 and its on the agenda for acceptance. The Franklin Fire Department is hosting a venison dinner on December 3, 2022, contact any fireman if interested in tickets.

Mrs. Heath commented that there was a safety committee meeting on November 10 with Mr. Snyder, Mr. Formica, Chief Cugliari and Andrew. Chief Cugliari gave a report of all motor vehicle accidents on County Route 631 from 2018 through 2022 and the committee agreed that they would contact the County to request the speed limit be lowered to 25 mph and to also try to get put on the County agenda the possibility of straightening the roadway. There is also an agenda item to discuss police staffing and the recreation meeting that was scheduled for the November 17th was canceled, the tree lighting is scheduled for Saturday, November 26, 2022 from 5-7pm Santa will be arriving shortly after 5pm, hot chocolate and goodies will be served and the boy scouts will be taking photos.

Mayor Sowden asked Mr. Formica how everything went with the tree lighting set up. Mr. Formica commented that one tree is decorated but now we have an issue with the power. There are two quotes that should be coming in to fix the issue. JCP&L came out and said that it is a break in the wire, underground, going from the pole to the meter.

Mrs. Tremont commented that there was a safety meeting with Ernie and Bill from statewide and we went over worker compensation claims and incidents and discussed new regulations. We are also working on setting up an active shooter training.

Mr. Bernath commented that the water tower bid is set to be published on December 1, 2022 and the bid opening will be January 18, 2023 at 10:30am and we can award or reject all the bids at the January 24, 2023 meeting.

Mr. McBriar had nothing to report.

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 22, 2022

Mayor Sowden commented that radar signs are installed on Cork Hill Road. Mayor Sowden commented he is interested in trying to schedule a workshop meeting on December 6, 2022 at 7pm with Jessica Caldwell and Tom Jones to discuss the redevelopment of Main Street. After a discussion it was decided to instead of adding a workshop meeting it would be better to invite the Planning Board, Historical Commission and Recreation Committee to attend the Regular Mayor and Council meeting on December 20, 2022 with a 6:00pm start time and draft the proper notice for the newspaper.

OPEN PUBLIC SESSION

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Formica. All were in favor.

Mr. Christian Daguin, 36 John Wilton Street Franklin, stepped forward. Mr. Daguin addressed the council with concerns of “jake braking” on Route 23.

There being no one else present who wished to address the Governing Body, Mr. Limon made a motion to close the meeting to the public, seconded by Mr. Skellenger. All were in favor.

CONSENT AGENDA

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. None received.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Municipal Court Report – October 2022
2. DPW Reports – October 31, 2022 – November 11, 2022
3. Police Department Report – October 2022
4. Board of Health report – October 2022

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. None filed.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of November 22, 2022.

Mr. Limon made a motion to approve the consent agenda of November 22, 2022. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

OLD BUSINESS

Resolution #2022-114

Mrs. Heath made a motion to adopt Resolution 2022-114 approving the SOP for Sworn Police Officers as approved and recommended by Chief Cugliari. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Skellenger, Snyder

Nays: Limon Absent: Postas Abstentions: None

NEW BUSINESS

Approval of the Minutes

Mr. Skellenger made a motion to approve the regular meeting minutes for November 9, 2022. (Absent: None) Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 22, 2022

Resolution #2022-115

Mr. Snyder made a motion to adopt Resolution 2022-115 appointing Suzann Brush as Deputy Municipal Court Administrator at the annual salary of \$42,000, effective December 1, 2022. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

Resolution #2022-116

Mr. Skellenger made a motion to adopt Resolution 2022-116 accepting the on-line bid in the amount of \$115,000 for 35 Fowler Street, Block 901, Lot 1, and the Mayor and Council authorize execution of the real estate contract. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

Mayoral Appointments

Mayor Sowden made the following appointments:

Municipal Public Defender

Mr. Skellenger made a motion to confirm the mayor's appointment of John Grey, Esq. - at the rate of \$150.00 per client effective immediately, term expires: December 31, 2022 as recommended by Judge Glenn Gavin. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

Recreation Committee

Mr. Formica made a motion to confirm the mayor's appointment of James Taffinito - Member to a 3-yr. unexpired term ending 12/31/2023. As recommended by the Recreation Committee. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: Postas Abstentions: None

Discussion on Police Department Staffing

Mayor Sowden requested Mrs. Heath to clarify.

Mrs. Heath commented that the Police Department is asking for authorization to make a fourth sergeant and begin testing to promote.

Mr. Snyder commented that he does not support promoting a police officer to sergeant.

Mrs. Heath made a motion to authorize the Police Chief to start the [promotional] process for exams and present the list to the Safety Committee on the recommended candidate for the position of sergeant. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Formica, Heath, Limon, Skellenger

Nays: Snyder Absent: Postas Abstentions: None

EXECUTIVE SESSION

There was no executive session.

MISCELLANEOUS COMMENTS

Mrs. Heath commented on the water bills and when they were received and the property on Nestor Street.

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 22, 2022

Mr. Snyder commented on the Hess property and what is being done. Can we make owners responsible. Mr. Snyder asked where the 51 units were going to be built. Mayor Sowden commented that they would be going in the old Harden Lumber property.

Each Council Member wished everyone a Happy Thanksgiving.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Limon made a motion to adjourn the meeting at 7:45p.m., seconded by Mr. Skellenger. All were in favor.

John M. Sowden IV, Mayor

Darlene J. Tremont, Municipal Clerk

Borough of Franklin, County of Sussex

Resolution #2022-117

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to the rules and regulations promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations authorize a municipality to accept deposits for interested bidders,

WHEREAS, the tax sale was completed on December 6, 2022,

WHEREAS, the Borough of Franklin has six deposits that must be refunded to the bidders,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin, that the Tax Collector is hereby authorized to refund the following deposits via ACH Credit:

\$11,000.00 to GTECH Capital, LLC

\$1,000.00 to Jack Hanon

\$1,000.00 to WSFS As Cust for LVTL Ops F/B/O Firsttrust

\$10,000.00 to Beril, LLC

\$6,923.02 to Pro Cap 8, LLC

\$20,000.00 to Trystone Capital Assets, LLC

\$1,142.00 to Benjamin Fleck

\$10,000.00 to NJSL 301, LLC

\$40,000 to ATCF II New Jersey, LLC

\$10,000.00 to Rustic Ridge Holdings, LLC

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk hereby certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Mayor and Council of the Borough of Franklin in a meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on the date of December 20, 2022.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2022-118

RESOLUTION APPOINTING NICHOLAS DELLA FERA OF THE FRANKLIN BOROUGH POLICE DEPARTMENT AS SECONDARY HUMANE LAW ENFORCEMENT OFFICER PURSUANT TO N.J.S.A. 4:19-14.1 FOR THE PURPOSE OF ENFORCING ANIMAL WELFARE LAWS AND REGULATIONS WITHIN FRANKLIN BOROUGH

WHEREAS, the State Legislature has amended Title 4 (“Agriculture and Domestic Animals”) of the statutory law of the State of New Jersey to vest responsibility for enforcement of animal welfare laws and regulations in a new administrative officer to be known as a Humane Law Enforcement Officer; and

WHEREAS, the Humane Law Enforcement Officer shall, pursuant to N.J.S.A. 4:22-14.1, have responsibility for animal welfare within the jurisdiction of the municipality and shall enforce the animal welfare provisions contained in Title 4, including investigation and signing of complaints, and otherwise acting as an officer for the detection, apprehension and arrest of offenders against the animal welfare and animal cruelty laws of the State and ordinances of the municipality; and

WHEREAS, Chief Gregory Cugliari has recommended Officer Nicholas Della Fera of the Franklin Borough Police Department to be designated to be the Secondary Humane Law Enforcement Officer, and

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Franklin in the County of Sussex and State of New Jersey hereby appoints, pursuant to the power delegated to the municipality by the legislature in N.J.S.A. 4:22-14.1, Officer Nicholas Della Fera as the Secondary Humane Law Enforcement Officer for the Borough of Franklin; and

BE IT FURTHER RESOLVED, that this Resolution shall be forwarded to the animal control agency serving the Borough of Franklin and the Sussex County Prosecutor’s Office.

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on December 20, 2022.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

BOROUGH OF FRANKLIN

ORDINANCE No. 17-2022

AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY REPLACING SECTION 200-6, REGARDING PEDDLERS LICENSES

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Franklin Borough Code is amended as follows:

SECTION I. Section 200-6 is hereby replaced as follows:

§ 200-6. Investigation.

- A. The Chief of Police shall investigate the applicant's business and moral character as he deems necessary for the protection of the public good.
- B. As part of the background investigation, Chief of Police may obtain fingerprints and conduct a criminal history search.
- C. The Chief of Police may, upon review of the application, recommend against issuing a permit to the applicant for any of the following reasons:
 - (1) The location and time of the activities described in the application would endanger the safety and welfare of the applicant, its customers, or the citizens of the Borough;
 - (2) The applicant has previously violated a peddling or soliciting ordinance;
 - (3) The applicant has a record of breaches of solicited contracts;
 - (4) Other concrete evidence of bad character;
 - (5) An investigation reveals that the applicant falsified information on the application;
 - (6) The applicant has been convicted of a felony, misdemeanor, crime as a disorderly person, or ordinance violation involving a sex offense, trafficking in controlled substances, or any violent acts against persons or property, or any ordinance regulating peddlers, hawkers, solicitors or canvassers; or
 - (7) The applicant is a person against whom a judgement base upon, or conviction for, fraud, deceit, or misrepresentation has been entered within the ten years immediately preceding the date of application.
- D. Based upon his investigation and findings, the Chief of Police shall report his approval or rejection of the application.

SECTION II

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

BOROUGH OF FRANKLIN

Darlene J. Tremont, CLERK

BY: John M. Sowden IV, MAYOR

DATED:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on November 9, 2022, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on December 20, 2022, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont
Municipal Clerk

CERTIFICATION

I, Darlene J. Tremont, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the ____ day of ____, 2022.

Darlene J. Tremont, Clerk
Borough of Franklin

John M. Sowden IV, Mayor

Introduced: November 9, 2022

Adopted:

ORDINANCE No. 17-2022

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY
REPLACING SECTION 200-6, REGARDING PEDDLERS
LICENSES**

RECORD OF COUNCIL VOTES:

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT	X					
RACHEL HEATH	X				X	
JOSEPH LIMON	X					
JOHN POSTAS	X					
STEPHEN SKELLENGER	X					X
GILBERT SNYDER	X					
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

AGREEMENT

AGREEMENT made this ____ day of _____, 20__, between the **TOWNSHIP OF SPARTA**, a municipal corporation of the County of Sussex and State of New Jersey, hereinafter referred to as "Sparta" and the **BOROUGH OF FRANKLIN**, a municipal corporation of the County of Sussex and State of New Jersey, hereinafter referred to as "Franklin."

It is hereby agreed between the parties as follows:

1. Sparta agrees to continue to serve as a Public Safety Answering Point (PSAP) to provide a 9-1-1 enhanced emergency telephone network to meet state requirements. Sparta agrees to provide 9-1-1 PSAP services to Franklin for a Five-year-period including 2023, 2024, 2025, 2026 and 2027.
2. Franklin will provide a telephone or telephones at its own expense which will be installed at the location specified by Sparta and which will have exchange service through its local telephone service provider and will be listed as the Franklin Police and/or Fire Number in said Franklin. Franklin will also provide and maintain at its own expense all radio equipment required outside of Sparta.
3. Sparta will provide the service of answering said phone and of dispatching police cars by radio as may be required as a result of telephone calls received over said telephones, and in any event, of furnishing any information received over said telephones to the Franklin Police Department in the event immediate action is not required.
4. Sparta will also answer telephone calls reporting fires in Franklin or in the immediate vicinity thereof; and by a telephone hookup or radio, also furnished at the expense of Franklin, blow the necessary fire signals by a fire siren located in Franklin to alert the Franklin Volunteer Fire

Department and at the same time report the location of said fire to the Franklin Police. Sparta will also take calls for the Franklin Ambulance Squad (Wallkill Valley) and dispatch same.

5. It is understood and agreed that this contract is being made for the benefit of the parties hereto only, and Sparta shall not be liable for damages which may arise by reason of failure to receive or record calls properly or transmit the data required as a result of said calls, either by radio, telephone, or by use of the fire siren. This contract shall not create any liability to any third party either as against Franklin or Sparta.
6. Franklin hereby agrees to save and indemnify and hold harmless Sparta against all liability claims and judgments or demands arising out of the services rendered by Sparta and against all claims or demands for damages arising from said services whether occasioned by Sparta or its employees or any other person or persons and the said Franklin will defend any and all suits that may be brought against Sparta on account of any claims arising out of the services of Sparta and will make good to and reimburse Sparta for any expenditures that Sparta will make by reason of such claims. Furthermore, Franklin will reimburse to Sparta any costs and expenditures expended by Sparta to enforce this indemnification agreement.
7. In consideration of the services rendered by Sparta, Franklin agrees to pay the sum of \$97,865.00 (2%) in 2023, \$99,822.00 (2%) in 2024, \$101,818.00 (2%) in 2025, \$103,854.00 (2%) in 2026 and \$105,931.00 (2%) in 2027 and 2% annual increases in each succeeding year if this contract is renewed as hereinafter provided subject to annual appropriation of sufficient funds within the Franklin operating budget. Annual payments shall be made on a quarterly basis of April 1, July 1, October 1, and December 1 of each year.
8. This contract shall be effective from January 1, 2023 to December 31, 2027 and shall be automatically renewed from year to year unless either party shall notify the other at least one

hundred twenty (120) days before the end of any succeeding year that they do not intend to renew the contract.

IN WITNESS WHEREOF, the parties hereunto have caused these presents to be signed and sealed the day and year first above written.

ATTEST

TOWNSHIP OF SPARTA

Kathleen Chambers, Clerk

David Smith, Mayor

ATTEST

BOROUGH OF FRANKLIN

Darlene J. Tremont, Clerk

John M. Sowden,IV, Mayor



218 ROUTE 519, BEEMERVILLE, SUSSEX, NEW JERSEY 07461



November 22, 2022

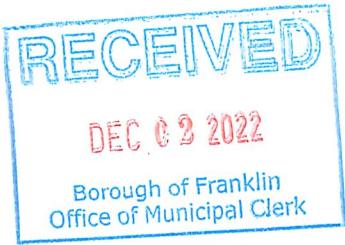


This contract is between Space Farms and Franklin Borough for removal of deer carcasses from municipal road right of ways at a fee of \$29.00 per deer payable monthly. This rate is valid January 1, 2023 through December 31, 2023. Space Farms agrees to remove deer carcasses within 24 hours of notification. If either party wishes to terminate this contract they may do so with a 30-day written notice.



Parker Space

Township/Borough
Representative



FRED SPACE

<http://www.spacefarms.com>

PARKER SPACE

6.2 BID PROPOSAL FORMS

TO: Borough Clerk
BOROUGH OF FRANKLIN
Municipal Building
46 Main Street,
Franklin, New Jersey 07416

PROPOSAL OF:

BLUE DIAMOND DISPOSAL, INC

ADDRESS:

PO BOX 267 SUCCASUNNA, NJ 07876

**SOLID WASTE AND RECYCLING COLLECTION, TRANSPORTATION
AND DISPOSAL FOR THE BOROUGH OF FRANKLIN**

We hereby certify that we are the only persons interested in this bid and that it is made without collusion with any person, firm or corporation making another bid for the same contract. The bid is fair in all respects and no officer of the Borough of Franklin or any person employed with the Borough of Franklin is directly or indirectly interested in this bid or in the supplies or work to which it relates or in the profits or any portion thereof.

We further declare that we have carefully examined the **NOTICE TO BIDDERS** and the terms and conditions set forth in the Bid Specifications. Attached is our Bid Proposal in standard form as prescribed by the specifications outlined in this document.

Accompanying this Proposal is a Certified Check _____, Cashier's Check _____, or Bid Bond ☒ (check one) made payable to the Borough of Franklin in the sum of \$20,000.⁰⁰ (not less than 10% of the bid), not to exceed \$20,000, which the undersigned agreed is to be forfeited as liquidated damages and not as a penalty if the contract is awarded to the undersigned and the undersigned failed to execute the contract within the stipulated time, otherwise the check will be returned to the undersigned.

The award of contract will be based on the lowest lump sum total bid price received by a responsible bidder for solid waste and recycling collection, transportation and disposal for the Borough of Franklin as specified, or any alternate bids as set forth on the specifications.

We hereby agree to provide complete performance in accordance with the Contract and Bid Specifications for the prices listed below.

Weekly Solid Waste & Bulk, Bi-Weekly Recycling (lump sum)

Solid Waste: The Contractor shall provide for the collection, transport and disposal of Designated Collected Solid Waste, limited to three containers per Residential Unit, once per week. As well as dumpsters located in any existing or newly established communities within the borough. The Contractor shall own all Solid Waste at the time it is collected and shall pay all disposal costs.

Recyclable Materials: The Contractor shall provide for the collection, transport and disposal of Designated Collected Recyclable Materials, single stream, limited to three containers per Residential Unit, once every two weeks. As well as dumpsters located in any existing or newly established communities within the borough The Contractor shall own all Recyclable Material at the time it is collected and shall be responsible for the marketing of these materials. Disposition of these materials must be at an approved market or processing facility.

Bulk Waste: The Contractor shall provide for the collection of Designated Collected Bulk Waste, limited to three cubic yards per Residential Unit, once per month, Residents can call to schedule picks. The Contractor shall own all Bulk Waste at the time it is collected and shall pay all disposal costs.

Vegetative Waste & Brush: The Contractor shall provide for the collection, transport and disposal of Vegetative Waste and Brush throughout the entire Service Area, once per month, to be collected on the fourth Thursday of each month beginning in April and ending in November for a total of eight times per year. The Contractor shall own all Vegetative Waste and Brush at the time it is collected and shall pay all disposal costs.

For 3 years. 2023 – 2026.

Amount in Words

ONE-MILLION, SIX-HUNDRED,
NINETY-TWO THOUSAND

Amount in Figures

\$ 1,692,000⁰⁰

Indicate which types of recyclable materials are collected and which streams can be combined with your recycling service:

☒ Newsprint

Plastic packaging and containers:

<input checked="" type="checkbox"/> Corrugated cardboard	<input checked="" type="checkbox"/> #1 PET (e.g. soda bottles)
<input checked="" type="checkbox"/> Chipboard (e.g. cereal boxes)	<input checked="" type="checkbox"/> #2 HDPE (e.g. detergent bottles)
<input checked="" type="checkbox"/> Magazines	<input checked="" type="checkbox"/> #3 PVC (e.g. shampoo bottles)
<input checked="" type="checkbox"/> Junk mail	<input type="checkbox"/> #4 LDPE (e.g. Windex™ bottles)
<input checked="" type="checkbox"/> Glossy fliers and advertisements	<input checked="" type="checkbox"/> #5 PP (e.g. condiment bottles)
<input checked="" type="checkbox"/> Office grade printing paper	<input type="checkbox"/> #6 PS (e.g. packaging trays)
<input type="checkbox"/> Shredded paper	<input type="checkbox"/> #7 Other
<input checked="" type="checkbox"/> Steel and bimetal cans	<input type="checkbox"/> Plastic shopping bags, dry cleaning bags
<input checked="" type="checkbox"/> Aluminum beverage cans	<input type="checkbox"/> Other _____
<input type="checkbox"/> Aluminum bakery plates and foil	
<input checked="" type="checkbox"/> Glass bottles and jars (clear, green, amber)	

Prices offered are to be firm for sixty (60) days after the date of bid opening.

Submission of a Bid Proposal serves as the bidder's representation that it has read and understands the Bid Specifications and that it has duly considered all information contained therein in the course of preparing its Bid Proposal. Moreover, submission of the Bid Proposal serves as the bidder's representation that if awarded the Contract, the successful bidder will not make any claims for, or have any right to, any concessions or damages because of a lack of understanding of the Bid Specifications or lack of information concerning the same.

Name of Bidder: BLUE DIAMOND DISPOSAL, INC

Address: PO BOX 267

City, State, Zip: SUCCASUNNA, NJ 07876

Telephone No: (973) 598-9800

Bidders Authorized Agent: JOHN SHORTINO JR

Signature: 

Date: DEC. 14, 2022

Title: PRESIDENT

6.3. ACKNOWLEDGEMENT OF RECEIPT OF NOTICES, REVISIONS OR
ADDENDA TO THE ADVERTISEMENT OR BID DOCUMENTS

The undersigned bidder acknowledges receipt of the following Notices, Revisions or Addenda to the Advertisement or Bid Documents:

<u>Notice, Revisions or Addendum No.</u>	<u>Date</u>	<u>Acknowledged Receipt (initial)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

☒ No addenda were received.

Failure of the bidder to acknowledge the bidder’s receipt of any notice or revisions or addenda to the advertisement or bid documents, in this document shall be deemed a fatal defect that shall render the Bid Proposal unresponsive and cannot be cured.

BLUE DIAMOND DISPOSAL, INC
Name of Bidder


Signature

JOHN SHORTINO JR. PRESIDENT
Name & Title

Date: DEC. 14, 2022

6.4. CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY/A-901
APPROVAL LETTER

Name: BLUE DIAMOND DISPOSAL, INC

Complete Address: PO BOX 267

SUCCASUNNA, NJ 07876

Telephone Number: (973) 598-9800

Certificate Number SW 2098

Date: DEC. 14, 2022

NOTE: ATTACH AN ORIGINAL COPY OF CERTIFICATE OF PUBLIC
CONVENIENCE AND NECESSITY TOGETHER WITH AN ORIGINAL COPY OF A-
901 APPROVAL LETTER

SEE ENCLOSED DOCUMENTS

6.5. STATEMENT OF BIDDER'S QUALIFICATIONS, EXPERIENCE AND FINANCIAL ABILITY

STATE OF NEW JERSEY

COUNTY OF SUSSEX SS:

I, JOHN SHONTINO JR (name), am the PRESIDENT (title) of BLUE DIAMOND DISPOSAL, INC (bidder's name), and being duly sworn, I depose and say:

1. All of the answers set forth in the Questionnaire are true and each question is answered on the basis of my personal knowledge.
2. All of the answers given in the Questionnaire are given by me for the express purpose of inducing the Borough of Franklin to award to BLUE DIAMOND DISPOSAL, INC the contract for solid waste and recycling collection, transportation and disposal for the Borough of Franklin in the event said bidder is the lowest responsible bidder on the basis of the Bid Proposal which is submitted herewith.
3. I understand and agree that the Borough of Franklin will rely upon the information provided in the Questionnaire in determining the lowest, responsible bidder to be awarded the contract.
4. I also understand and agree that the Borough of Franklin may reject the Bid Proposal in the event that the answer to any of the foregoing questions is false.
5. I do hereby authorize the Borough of Franklin, or any duly authorized representative thereof, to inquire about or to investigate the answer to any question provided in the Questionnaire, and I further authorize any person or organization that has knowledge of the facts supplied in such statement to furnish the Borough of Franklin with any information necessary to verify the answers given.

JOHN SHONTINO JR PRESIDENT
Name of Firm or Individual Title

DEC. 14, 2022
Date

Subscribed and sworn to before me this
14 day of Dec, 2022.

Susan S. Koch
Notary Public of
My Commission expires on

SUSAN S. KOCH
A Notary Public of New Jersey
Commission #2351044
My Commission Expires Oct. 11, 2026
{02171487.DOCX;1 }



Borough of Franklin

Employment Application



Application Date: 11/29/22

Application Information:

Name (First, Middle, Last): Susan L. Hardcastle

Address: 24 Wits End Dr Apt 1E

City/Town: Hamburg State: NJ Zip Code: 07419

Phone (cell): [REDACTED] Phone (home): _____

Position applied for: Crossing Guard

Have you ever applied to the Borough before?: ☐ Yes ☒ No If yes, give date: _____

Date you can start: ASAP Salary desired: \$15.00

Are you available to work: ☐ Full time ☒ Part time ☐ Shift work ☐ Temporary

Are you currently employed?: ☒ Yes ☐ No May we contact you at work?: ☐ Yes ☒ No

May we contact your employer?: ☒ Yes ☐ No

Are you currently on layoff status and subject to recall?: ☐ Yes ☒ No

IF REQUIRED FOR THE POSITION OF EMPLOYMENT YOU ARE APPLYING FOR:

Do you possess a current driver's license?: ☒ Yes ☐ No

Do you possess a current commercial driver's license?: ☐ Yes ☒ No

Please list any endorsements: _____

If you are under eighteen years of age, can you provide proof of eligibility to work?: ☐ Yes ☒ No

Are you legally eligible to work in the United States of America?: ☒ Yes ☐ No

Pursuant to Federal Law, proof of US Citizenship or authorization to work will be required if you are hired.

The Borough of Franklin is an Equal Opportunity Employer M/F

Employment History: This section must be completed even if you attach a resume. List your last four employers and/or significant assignment changes, such as promotions, within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked "Comments" located on the bottom of this page.

Employer: Maschio Food Service	Date started: 01/03/2021 Date left: still working
Address: 525 E Main St Chester, NJ 07930	Work performed/responsibilities: Prepare food and serve food
Job Title: Food Service Worker	
Reason for leaving: Not leaving	
Supervisor's name and phone number: Christine Borenius	
May we contact for a reference: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Employer: Sparta Diner	Date started: 2010 Date left: 2020
Address: 80 Woodport Rd Sparta, NJ 07871	Work performed/responsibilities: Server
Job Title: Hostess/Waitress	
Reason for leaving: Restaurant closed	
Supervisor's name and phone number: No longer available due to fire.	
May we contact for a reference: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Employer:	Date started: Date left:
Address:	Work performed/responsibilities:
Job Title:	
Reason for leaving:	
Supervisor's name and phone number:	
May we contact for a reference: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employer:	Date started: Date left:
Address:	Work performed/responsibilities:
Job Title:	
Reason for leaving:	
Supervisor's name and phone number:	
May we contact for a reference: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Comments:

Education: Provide information on your formal schooling and education. Include secondary, and post-secondary education, if any. Include any formal vocational or professional education. For post-secondary education, indicate any major or specialty.

School:	Years completed:	Graduated?:	Major Field:
High: Bloomfield High School	4	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Business
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other:		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments & Additional Information: Is there any additional information about you we should consider?

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should not be relatives or former supervisors.

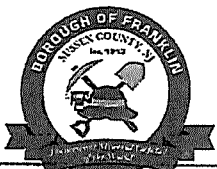
Name & Address:	Phone Number:	Years Known:
High: Mary Schaberg		30
College: Kim Lambert		20
Other: Leslee Peterson		5

Understandings and Agreements:

As an applicant for a position with the Borough of Franklin, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true, and accurate. If hired, I understand that I may be separated from employment if the Borough later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Borough the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give the Borough the right to secure additional job-related information about me. I release the Borough and its representatives from all liability for seeking such information. I understand that the Borough is an equal opportunity employer and does not discriminate in its hiring process. I understand that the Borough will make reasonable accommodations as required by the Americans with Disabilities Act and New Jersey Law Against Discrimination. I understand that, if employed, I may resign at any time and that the Borough may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that all positions may involve complete background and criminal checks.

For your application to be considered, you must sign and date below.

Applicant's Signature: Susana L. Hardcastle Date: 11/29/22



BOROUGH OF FRANKLIN
46 Main Street
Franklin, NJ 07416

John M. Sowden, IV, Mayor
Andrew Bernath, CFO/Administrator
Darlene J. Tremont, Municipal Clerk
Phone: 973-827-9280 x 101
Fax: 973-827-9279

RECEIVED

NOV 28 2022

Borough of Franklin
Office of Municipal Clerk

VOLUNTEER APPLICATION
FOR APPOINTMENT TO BOARDS OR COMMITTEES

Mail, Fax or Deliver to Darlene Tremont, Municipal Clerk

NAME: Frederick Bobcock DATE: 11/28/22
HOME ADDRESS: 75 High St. BUSINESS ADDRESS: _____
Franklin NJ 07416
PHONE: [REDACTED] PHONE: _____
FAX: _____ FAX: _____

I would like to be considered for appointment to the following Board or Committee as a volunteer member.

1st CHOICE: Recreation 2nd CHOICE: _____

Please complete the following, attach resume if possible or additional background information.

1. EDUCATIONAL BACKGROUND: 15 - throw 12

2. RELEVANT WORK/PROFESSIONAL EXPERIENCE: Custodian for 24 yrs

3. INVOLVEMENT IN PROFESSIONAL AND COMMUNITY ORGANIZATIONS: Franklin Fire Dept. for the last 25 yrs.

4. PREVIOUS SERVICE ON ANY BOARD, COMMISSION OR POSITION: was a Boro Councilman from 2013-2016

5. DESCRIBE BRIEFLY WHY YOU ARE SEEKING THE APPOINTMENT: To help better the community for our kids. Also to help as membership is light.

SIGNED: [Signature] DATE: 11/28/22

This application will be kept on file for three years.

RECEIVED

DEC 01 2022

Borough of Franklin
Office of Municipal Clerk



BOROUGH OF FRANKLIN

46 Main Street
Franklin, NJ 07416
www.franklinborough.org

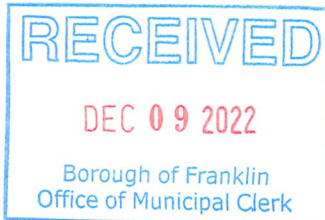
John M. Sowden IV, Mayor
Darlene J. Tremont, Municipal Clerk
Phone: 973-827-9280
Fax: 973-827-9279

APPLICATION FOR USE OF MUNICIPAL BUILDING OR PROPERTY

Complete this form and return to: Borough Clerk, Franklin Borough Municipal Building, 46 Main Street, Franklin, N.J. 07416

This form should be submitted with:

- A. Proof of corporate status;
- B. Information about Franklin residents being part of the group;
- C. Certificate of Insurance as follows;



In order for any group to use, visit or participate in activities on Borough of Franklin Property, a Certificate of Liability Insurance in an amount of One Million Dollars (\$1,000,000.00) in the naming **The Borough of Franklin** as an additional insured must be provided prior to the issuance of any permit to use a facility as follows:

"The Borough of Franklin, its departments, agencies, boards, commissions, officers, officials, agents, servants, administrators, and employees are named as an additional insured, on a primary and non-contributory basis, regarding the use of Municipal Property or Facilities".

D. The release and hold harmless agreement attached; and

E. The information requested below:

1.) Purpose of Request: ☒ Meeting(s) ☐ Private Party ☐ Other:

Explain: GENERAL MEMBERSHIP, BOARD OF TRUSTEES

2.) Building or Property Requested: ☐ Municipal Building ☒ Senior Center

3.) Date(s)/Time(s) Requested:

Date(s): Dec 29, 2022 | JAN 3, 2023 | JAN 10 | JAN 8, APR 2, JUN 4, OCT 1
Times(s): 10-1 | 7-9 pm | 7-9 pm | 2-4 pm

4.) The maximum number of people estimated to attend is: 40

(Please note there is a maximum capability for the Senior Center with tables and chairs is 90.)

Fees are as follows (per Chapter 119 of the Municipal Code Book)

Activity room:

Daily Rate:

Per hour \$10

Flat rate for 8 hours \$75

Month Rate:

Per hour \$4

Flat rate per month \$600

We, the Franklin Board, kindly request a waiver of fees for use of dates of Senior Center.

James Bradley
JAMES BRADLEY
PRESIDENT

A Rock Solid Foundation with a Bright Future

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Phoenix Insurance Group, Inc. 205 Main Street Chester, NJ 07930		CONTACT NAME: PHONE (A/C, No, Ext): (908) 879-6500		FAX (A/C, No):		
		E-MAIL ADDRESS:				
		INSURER(S) AFFORDING COVERAGE				NAIC #
		INSURER A : Cumberland Mutual				13684
		INSURER B :				
		INSURER C :				
INSURED The Franklin Band Inc PO Box 16 Franklin, NJ 07416-0016		INSURER D :				
		INSURER E :				
		INSURER F :				

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN INCREASED										
INSR LTR	TYPE OF INSURANCE		ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X	COMMERCIAL GENERAL LIABILITY			CPP0008112	6/15/2022	6/15/2023	EACH OCCURRENCE	\$ 1,000,000	
		<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
		X Employment Pract Lia						MED EXP (Any one person)	\$ 5,000	
				PERSONAL & ADV INJURY				\$ 1,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:								GENERAL AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			PRODUCTS - COMP/OP AGG				\$ 2,000,000		
	OTHER:							\$		
	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per person)	\$		
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					BODILY INJURY (Per accident)	\$		
						PROPERTY DAMAGE (Per accident)	\$			
							\$			
							\$			
	UMBRELLA LIAB							EACH OCCURRENCE	\$	
	EXCESS LIAB							AGGREGATE	\$	
								\$		
	DED	RETENTION \$						\$		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$	
								E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)	

CERTIFICATE HOLDER

The Borough of Franklin
46 Main Street
Franklin, NJ 07416

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David Whiggan

RELEASE, HOLD HARMLESS, AND INEMNIFICATION AGREEMENT

THE FRANKLIN BAND

DEC 28, 2022 JAN 3, 8, 10 2023
APR 2, JUN 4, OCT 1 2023

Name of Group/Association

Date(s) of Visit(s)

The undersigned JAMES BRADLEY in as an authorized representative of THE FRANKLIN BAND ("Entity")

Print Name

Name of Group/Association

in consideration for being permitted to utilize the facilities and/or participate in activities on Borough of Franklin Property on the date(s) above, **HEREBY RELEASES AND WAIVES, INDIVIDUALLY AND ON BEHALF OF THE ENTITY, ALL CLAIMS THAT EITHER HAS OR MAY HAVE** against Borough, its agents, officers, employees and volunteers, in the event of **PROPERTY DAMAGE, BODILY INJURY OR DEATH** arising directly or indirectly in connection with the Entity's use of Borough Property of Facilities. The undersigned **FURTHER AGREES, INDIVIDUALLY AND ON BEHALF OF THE ENTITY, TO HOLD THE BOROUGH, ITS AGENTS, OFFICERS, EMPLOYEES AND VOLUNTEERS HARMLESS FOR ANY SUCH INJURY OR ACCIDENT AND TO DEFEND AND INDEMNIFY THE BOROUGH, ITS AGENTS, OFFICERS, EMPLOYEES AND VOLUNTEERS FOR ALL COSTS RELATING TO ANY CLAIMS OR LAWSUITS, INCLUDING REASONABLE ATTORNEY FEES**

ACKNOWLEDGEMENT OF WAIVER OF IMPORTANT LEGAL RIGHTS: I have read the foregoing and understand that by signing below, I am waiving important legal rights on behalf of myself and the above-named Entity which I am authorized to represent.

I CERTIFY THAT I HAVE READ THE FOREGOING AND ANY REPRESENTATION MADE HEREIN IS TRUE, COMPLETE, AND NOT THE RESULT OF COERSION.

Name of
Representative

(Print):

JAMES BRADLEY

Representative's

Position/Title:

PRESIDENT

Date:

12/7/2022

Representative's

Signature:

James Bradley

REQUIREMENTS

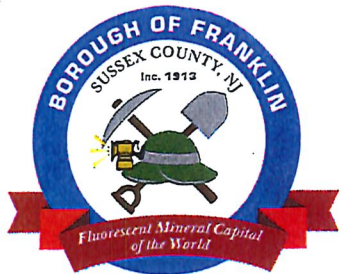
1. The applicant agrees to assume responsibility for setting up of any seating arrangement other than those that presently exist, and if changes, to restore seating to the original arrangements.
2. The applicant agrees to reasonably clean the premises after usage, leaving rooms or area in the same state of cleanliness that existed prior to usage.
3. The applicant agrees to pay for, or to assume financial responsibility for any damages to the Borough of Franklin premises utilized during the period of usage by the organization the applicant represents (excluding indemnification for damages caused by Borough's negligence.)
4. The applicant agrees that no alcoholic beverages or controlled dangerous substances of any kind will be served or consumed during the period of usage.
5. The applicant agrees that food or non-alcoholic beverages may only be consumed in area designated by the Borough of Franklin Custodian.
6. The applicant agrees that this permission may be canceled by the Borough of Franklin prior to the time of the approved use if the premises are needed for an emergency use by another Municipal Body (Municipal Court, Police, Governing Body, etc.)
7. The premises are not to be used to gain profit nor will fees of admission be charged, nor will unauthorized raffles be held.

Note: Political subdivisions (does not include Political parties) and borough sponsored organizations established by Ordinance or Resolution are exempt from submission of application(s).

Approved: _____

Borough Clerk

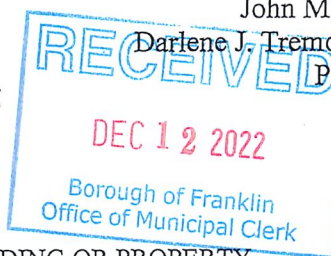
Date of Approval: _____



BOROUGH OF FRANKLIN

46 Main Street
Franklin, NJ 07416
www.franklinborough.org

John M. Sowden IV, Mayor
Darlene J. Tremont, Municipal Clerk
Phone: 973-827-9280
Fax: 973-827-9279



APPLICATION FOR USE OF MUNICIPAL BUILDING OR PROPERTY

Complete this form and return to: Borough Clerk, Franklin Borough Municipal Building, 46 Main Street, Franklin, N.J. 07416

This form should be submitted with:

- A. Proof of corporate status;
- B. Information about Franklin residents being part of the group;
- C. Certificate of Insurance as follows;

In order for any group to use, visit or participate in activities on Borough of Franklin Property, a Certificate of Liability Insurance in an amount of One Million Dollars (\$1,000,000.00) in the naming The Borough of Franklin as an additional insured must be provided prior to the issuance of any permit to use a facility as follows:

"The Borough of Franklin, its departments, agencies, boards, commissions, officers, officials, agents, servants, administrators, and employees are named as an additional insured, on a primary and non-contributory basis, regarding the use of Municipal Property or Facilities".

D. The release and hold harmless agreement attached; and

E. The information requested below:

1.) Purpose of Request: _____ Meeting(s) _____ Private Party _____ Other: _____

Explain: Quilting Group

2.) Building or Property Requested: _____ Municipal Building ☒ Senior Center

3.) Date(s)/Time(s) Requested:

Date(s): Calendar year of 2023
Jan 21, Feb 18, Mar 18, Apr 15, May 20, June 17, July 15, Aug 19, Sept 16, Oct 21, Nov 18, Dec 16, 2023
Times(s): 8:30 - 4:00

4.) The maximum number of people estimated to attend is: 15

(Please note there is a maximum capability for the Senior Center with tables and chairs is 90.)

All dates are available

Fees are as follows (per Chapter 119 of the Municipal Code Book)

Activity room:

Daily Rate:

Per hour \$10

Flat rate for 8 hours \$75

Month Rate:

Per hour \$4

Flat rate per month \$600

see attached request to waive fees.

A Rock Solid Foundation with a Bright Future

RELEASE, HOLD HARMLESS, AND INEMNIFICATION AGREEMENT

Franklin Quilters
Name of Group/Association

1/21, 2/18, 3/18, 4/15, 5/20, 6/17,
7/15, 8/19, 9/16, 10/21, 11/13, 12/16/2023
Date(s) of Visit(s)

The undersigned Robin Schulman as an authorized representative of Franklin Quilters ("Entity")
Print Name Name of Group/Association

in consideration for being permitted to utilize the facilities and/or participate in activities on Borough of Franklin Property on the date(s) above, **HEREBY RELEASES AND WAIVES, INDIVIDUALLY AND ON BEHALF OF THE ENTITY, ALL CLAIMS THAT EITHER HAS OR MAY HAVE** against Borough, its agents, officers, employees and volunteers, in the event of **PROPERTY DAMAGE, BODILY INJURY OR DEATH** arising directly or indirectly in connection with the Entity's use of Borough Property of Facilities. The undersigned **FURTHER AGREES, INDIVIDUALLY AND ON BEHALF OF THE ENTITY, TO HOLD THE BOROUGH, ITS AGENTS, OFFICERS, EMPLOYEES AND VOLUNTEERS HARMLESS FOR ANY SUCH INJURY OR ACCIDENT AND TO DEFEND AND INDEMNIFY THE BOROUGH, ITS AGENTS, OFFICERS, EMPLOYEES AND VOLUNTEERS FOR ALL COSTS RELATING TO ANY CLAIMS OR LAWSUITS, INCLUDING REASONABLE ATTORNEY FEES**

ACKNOWLEDGEMENT OF WAIVER OF IMPORTANT LEGAL RIGHTS: I have read the foregoing and understand that by signing below, I am waiving important legal rights on behalf of myself and the above-named Entity which I am authorized to represent.

I CERTIFY THAT I HAVE READ THE FOREGOING AND ANY REPRESENTATION MADE HEREIN IS TRUE, COMPLETE, AND NOT THE RESULT OF COERSION.

Name of
Representative

(Print): Robin Schulman

Representative's
Position/Title:

President

Date: 12/12/2022

Representative's
Signature:

RS

REQUIREMENTS

1. The applicant agrees to assume responsibility for setting up of any seating arrangement other than those that presently exist, and if changes, to restore seating to the original arrangements.
2. The applicant agrees to reasonably clean the premises after usage, leaving rooms or area in the same state of cleanliness that existed prior to usage.
3. The applicant agrees to pay for, or to assume financial responsibility for any damages to the Borough of Franklin premises utilized during the period of usage by the organization the applicant represents (excluding indemnification for damages caused by Borough's negligence.)
4. The applicant agrees that no alcoholic beverages or controlled dangerous substances of any kind will be served or consumed during the period of usage.
5. The applicant agrees that food or non-alcoholic beverages may only be consumed in area designated by the Borough of Franklin Custodian.
6. The applicant agrees that this permission may be canceled by the Borough of Franklin prior to the time of the approved use if the premises are needed for an emergency use by another Municipal Body (Municipal Court, Police, Governing Body, etc.)
7. The premises are not to be used to gain profit nor will fees of admission be charged, nor will unauthorized raffles be held.

Note: Political subdivisions (does not include Political parties) and borough sponsored organizations established by Ordinance or Resolution are exempt from submission of application(s).

Approved: _____

Borough Clerk

Date of Approval: _____

Darlene Tremont

From: Robin Schulman <robinschulman87@gmail.com> on behalf of Robin Schulman
Sent: Wednesday, December 14, 2022 7:49 AM
To: Darlene Tremont
Subject: Re: Senior Center usage request

My name is Robin Schulman and I represent the Franklin Quilters. I am requesting the fees be waived for use of the Senior Center as in the past. Thank you Robin Schulman

On Tue, Dec 13, 2022, 1:05 PM Darlene Tremont <dtremont@franklinborough.org> wrote:

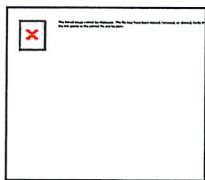
Hi Robin,

Can you please provide an email requesting the Mayor and Council waive the fees for usage of the Senior Center for your meetings? I will need that in order to place the application on the agenda for the next meeting.

Happy Holidays,

Darlene J. Tremont

Municipal Clerk



46 Main Street

Franklin, NJ 07416

973-827-9280 ext.101

973-827-9279 Fax