

**REGULAR AGENDA**  
**FOR THE MAYOR AND COUNCIL MEETING**  
**BOROUGH OF FRANKLIN,**  
**HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET**  
**FRANKLIN, NEW JERSEY AT 7:00 P.M. ON**  
**JANUARY 14, 2025**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 12, 2025, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
There are no presentations for tonight's meeting.
- E. **COMMITTEE REPORTS: Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

**Mayor Sowden** will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION: Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA: Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes** for the regular meeting minutes for December 17, 2024. (Absent: Mayor Sowden)
2. **Resolution 2025-13** approving a temporary stipend in the amount of \$62.50 per pay (\$1,500 annually) to Diana Falica for additional duties of the recording of deposits.
3. **Resolution 2025-14** to enter into cooperative service agreement between the Borough and United States Department of Agriculture Animal and Plant Health Inspection Service in an amount not to exceed \$10,209.
4. **Resolution 2025-15** to accept project as complete for concrete work on Hemlock Drive, Catlin Road and Junction Street.

**REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 14, 2025**

5. Resolution 2025-16 authorizing the hiring of Timothy Gould as a full time laborer for Department of Public Works Roads Division at \$25.00 per hour.
6. Resolution 2025-17 to approve the Franklin Fire Department 2025 Coin Toss Fundraisers on February 22<sup>nd</sup> and 23<sup>rd</sup>, April 26<sup>th</sup> and 27<sup>th</sup>, July 19<sup>th</sup> and 20<sup>th</sup> and November 22<sup>nd</sup> and 23<sup>rd</sup> at the intersection of State Route 23 North and South and Franklin Avenue.
7. Resolution 2025-18 to authorize the hiring of a Laborer for snow removal on an as needed basis in the Department of Public Works at the rate of \$25.00 per hour.
8. Introduction of Ordinance 01-2025 entitled “BOROUGH OF FRANKLIN SUSSEX COUNTY, NEW JERSEY CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

**Public hearing to be held on January 28, 2025**

9. Peddlers Permit Application to approve the peddler permit submitted by Joseph Obermeyer – solicitation for solar panels.
10. Mayoral Appointment  
Mayor Sowden will make the following appointment.

**Crossing Guard Hire**

Jeff Salerno as substitute crossing guard at the rate of \$15.71/hr. effective January 15, 2025, contingent upon successful physical and background check, as recommended by Rebecca Babcock, Crossing Guard Captain.

11. Economic Development Consultant to approve entering into a contract with Overcoat, LLC for Economic Development Consultant at a rate of \$1,650 per month.

**J. EXECUTIVE SESSION – IF REQUESTED**

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
DECEMBER 17, 2024**

Council President Heath called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger and Mr. Snyder.

Absent: Mayor Sowden

Council President Heath led the assembly in the flag salute.

Council President Heath stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."

**PRESENTATIONS**

There were no presentations for tonight's meeting.

**COMMITTEE REPORTS**

Mr. Limon commented that there was a personnel committee meeting on Thursday.

Mrs. Carnes had nothing to report.

Mr. Snyder had nothing to report.

Mr. Formica had nothing to report.

Mr. Skellenger commented that he spoke to the CFO and they will meet after she closes out the year.

Mr. Spidaletto commented that we are going to be moving forward with some upgrades here around Borough Hall. We received quotes for the railing out front and installed locks on a couple doors upstairs for security purposes. We have some protective glass coming in for the Zoning Office. The grant writers, iParametrics, have been active. Attended the luncheon at Black Bear with the seniors.

Ms. Hooker had nothing to report.

Mrs. Heath had nothing to report.

**OPEN PUBLIC SESSION**

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Snyder. All were in favor.

Joanne Tatka stepped forward. Ms. Tatka commented that she is glad to hear a railing is being installed in the front of the building. Ms. Tatka asked if our wells were low. Questioned the hiring of the DPW Employee, Philipp Greco, being hired at Step 9 and asked if he had experience. You are giving the grant writer \$9,000, is that just to say they are being used by the Borough or is that \$9,000 going towards something. Questioned the resolution for the increase for Diana Falica and the resolution for the stipend. Questioned the purchase of the vehicle from Hardyston. Questioned the promotion of the police officer. Wished everyone a Merry Christmas and Happy New Year.

Carl Platvoet stepped forward. Mr. Platvoet voiced concerns regarding the old Littell Property and the company is running skid steers back and forth across the road. Mr. Platvoet has spoken to the Zoning Department, Police Department and has also spoken to the County in regards to the skid steers being driven back and forth across the road.

**MAYOR & COUNCIL MEETING MINUTES DECEMBER 17, 2024**

Michael Raperto stepped forward. Mr. Raperto questioned if there is any progress on the old Speedway/Hess Property. Mr. Raperto asked if we have any power from the town to reach out the property owner to ask to have EV charges installed in that property.

Donald DeVore stepped forward. Mr. DeVore commented that he thought the Historical Designation was going to be discussed tonight. Mr. DeVore commented that he was a traffic engineer with the County for some time and the Borough would be within its rights to insist on a Highway Traffic Safety Management Plan be adopted and if it's not adhered to there are consequences. Mr. DeVore asked what is purposed for the old Littell Site.

Mr. Formica commented that they came before the planning board and the side with the stone finish was purposed to have garages underneath and apartments above. Across the street from there, they came in for a TCC Meeting with some ideas but it appears that it is being used as a storage site for the work being done on the other side.

There being no one else present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public, seconded by Mr. Skellenger. All were in favor.

**CONSENT AGENDA**

Council President Heath requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Email from Jose Ortiz from JCP&L to follow up on the Franklin substation outage.
2. SCMUA FY2025 Final Rate Schedule effective December 1, 2024.
3. Letter dated December 4, 2024 from SCMUA in re: Estimated Annual Charge for FY2025.
4. Resolution from the County of Sussex in support of immediate transparency by the State of New Jersey and Federal Authorities regarding drone activity throughout Sussex County and the State of New Jersey.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. DPW Report – October 7 – October 11
2. DPW Report – October 14 – October 18
3. DPW Report – October 21 – October 25
4. DPW Report – October 28 – November 1
5. DPW Report – November 4 – November 8
6. DPW Report – November 11 – November 15
7. DPW Report – November 18 – November 22
8. DPW Report – November 25 – November 29
9. DPW Report – December 2 – December 6
10. COH Report – November 2024
11. Construction Permit List – November 2024
12. Construction Permit Activity Report – November 2024
13. Zoning Report – September - November

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. None filed.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Resolution 2024-134 authorizing a budget transfer in the amount of \$48,751.00.
2. Payment of bills for the meeting of December 17, 2024.

Mr. Limon made a motion to approve the consent agenda of December 17, 2024. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Snyder

Nays: None Absent: None Abstentions: Skellenger

**MAYOR & COUNCIL MEETING MINUTES DECEMBER 17, 2024**

**OLD BUSINESS**

Mr. Snyder asked if there was an update on the painting of the roadways.

Mr. Spidaletto commented that we just received the second quote and something will be put forth for the first meeting in January.

Mr. Formica commented that he had a conversation with Jessica Caldwell and would like to see if the Council would be willing to relook at the Redevelopment Plan for the Zinc Mine property. Mr. Formica has some concerns with the density and height of the one building.

**NEW BUSINESS**

**Approval of the Minutes**

Mr. Limon made a motion to approve the regular meeting minutes for November 26, 2024. (Absent: Snyder) Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: None Abstentions: Snyder

**Resolution 2024-126**

Mr. Limon made a motion to adopt Resolution 2024-126 appointing Diana Falica as certified Tax Collector effective January 1, 2025 at an annual salary of \$58,800. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution 2024-127**

Mr. Limon made a motion to adopt Resolution 2024-127 approving a stipend to Diana Falica for an additional title of website master. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution 2024-128**

Mr. Formica made a motion to adopt Resolution 2024-128 authorizing purchase of vehicle from Hardyston Township in the amount of \$4,500.00. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger, Snyder

Nays: None Absent: None Abstentions: Limon

**Resolution 2024-129**

Mr. Formica made a motion to adopt Resolution 2024-129 to accept project as complete for concrete work on Hemlock Drive, Catlin Road and Junction Street. Seconded by Mr. Skellenger.

Mr. Formica commented that Hemlock Drive is not complete. There is still a pending driveway that needs to be addressed.

Mr. Skellenger made a motion to table Resolution 2024-129 for further clarification on the completion. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: Heath

**Resolution 2024-130**

Mr. Formica made a motion to adopt Resolution 2024-130 to approve the Franklin Fire Department 2025 Coin Toss Fundraisers on February 22<sup>nd</sup> and 23<sup>rd</sup>, April 26<sup>th</sup>

**MAYOR & COUNCIL MEETING MINUTES DECEMBER 17, 2024**

and 27<sup>th</sup>, July 19<sup>th</sup> and 20<sup>th</sup> and November 22<sup>nd</sup> and 23<sup>rd</sup>. Seconded by Mr. Skellenger.

Mr. Snyder commented on the area that the coin toss is being held and does not remember them being in that area. Mr. Snyder commented that this is a tough area to hold the coin toss in.

Mr. Skellenger made a motion to amend Resolution 2024-130 to remove the location where the coin toss is being held and leave the dates. Seconded by Mr. Snyder. All were in favor.

Mr. Skellenger made a motion to approve the amended resolution. Seconded by Mr. Snyder.

Upon roll call vote to approve amended resolution:

Ayes: Carnes, Formica, Heath, Skellenger, Snyder

Nays: None Absent: None Abstentions: Limon

**Resolution 2024-131**

Mrs. Carnes made a motion to adopt Resolution 2024-131 to approve appointing Neil Spidaletto, as Fund Commissioner for the Local Unit calendar year 2025 and Colleen Little as Alternate fund commissioner for the Local Unit calendar year 2025. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution 2024-132**

Mrs. Carnes made a motion to adopt Resolution 2024-132 to approve appointing Wayne Dietz, Skylands Risk Management, Inc. Franklin Borough's Risk Management Consultant and Neil Spidaletto, Administrator as the authorized representative of the public entity and is hereby authorized to execute the Risk Management Consultant's Agreement for the year 2025. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution 2024-133**

Mrs. Carnes made a motion to adopt Resolution 2024-133 authorizing iParametrics to file a grant application for Cork Hill Road. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution 2024-135**

Mrs. Carnes made a motion to adopt Resolution 2024-135 regarding Police Department promotion (Letter of recommendation from Chief Cugliari included in council packet) Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Risk Management Consultant's Agreement**

Mr. Snyder made a motion to approve the 2025 Fund Year Statewide Insurance Fund Risk Management Consultant's Agreement. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

## MAYOR & COUNCIL MEETING MINUTES DECEMBER 17, 2024

### Shared Service Agreement for Deer Carcass Removal

Mr. Snyder made a motion to approve the Shared Service Agreement through December 31, 2025, between Space Wild Animal Farm Inc. and the Borough of Franklin for deer carcass removal from Municipal Road rights-of-way at the rate of \$27.00 per deer. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### Franklin Quilters Request

Mr. Snyder made a motion to approve the Franklin Recreation Committee Sponsored, "Franklin Quilters" request to waive the fees and to use the Senior Center for their meetings on the 3rd Saturday of every month for year 2025. (Recreation approved sponsorship at its December 5, 2024 meeting) Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### American Legion Post 132 Request

Mr. Snyder made a motion to waive the Municipal License Fee in the amount of \$20.00 for the Off Premise Merchandise Raffle to be held on February 7, 2025. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger, Snyder

Nays: None Absent: None Abstentions: Limon

### Discussion on 2025 Committees

At this time a discussion was held regarding the 2025 Committees and who wanted to be on which committee.

### Discussion on County Route 631 Midblock Sidewalk Crossing

Mr. Formica commented that this has been discussed in the past. He gave some input from the County because he talked to their engineers; if we are in favor of it, they will cover half the cost of the sign. They also said to apply for the safe routes to school grant.

Mrs. Heath asked if the grant writers could do the grant for the safe routes to school.

Mr. Formica commented that it was discussed to have a sign at the crosswalk. If we could have another sign before the bend, so if you are coming off of Route 23 both signs will go off at the same time.

Mr. Snyder asked if there were any photos taken of the area.

### Discussion on 2025 USDA Goose Agreement

At this time there was a discussion on the agreement with the USDA regarding the geese.

It was the consensus of the council to have the attorney draft a Resolution to enter in an agreement with the USDA for the January 14, 2025 for approval.

### Discussion on memo from J. Caldwell re: Affordable Housing Status

Mr. Formica commented that Alison, from Jessica Caldwell's office, gave a rundown of the restrictions that are coming for the affordable housing at the Planning Board Meeting last night.

### Discussion on 2025 Engineering Services

At this the time there was a discussion regarding 2025 Engineering Services. Mr. Formica commented that he would like to give VanCleaf a try for the road engineer.

**MAYOR & COUNCIL MEETING MINUTES DECEMBER 17, 2024**

There are couple issues that he has been having with French and Parrello; not so much our engineer that has been working directly with us, but other aspects of the firm.

Mr. Snyder asked if anything would be delayed with the projects that we are currently on.

Mr. Formica commented that anything that is already started, French and Parrello would complete.

It was the consensus of the Council to offer the Municipal Engineer to VanCleaf Engineering.

**MISCELLANEOUS COMMENTS**

Everyone wished everyone a Merry Christmas and Happy New Year.

Mrs. Heath wished Mayor Sowden a speedy recovery.

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Skellenger made a motion to adjourn the meeting at 8:07p.m., seconded by Mr. Formica. All were in favor.

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Rachel Heath, Council President

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Colleen L. Little, Municipal Clerk



# Borough of Franklin, County of Sussex

## Resolution #2025-13

### RESOLUTION APPROVING A TEMPORARY STIPEND TO DIANA FALICA FOR ADDITIONAL DUTIES OF THE RECORDING OF DEPOSITS

**WHEREAS**, there is a present need for an individual to record deposits in the receipts journal to keep an adequate segregation of duties; and

**WHEREAS**, the Mayor and Council have asked Diana Falica to perform these duties for the Borough of Franklin in addition to her respective regular position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin, County of Sussex and State of New Jersey has authorized a stipend of \$62.50 per paycheck (\$1,500 annually) to be paid to Diana Falica on a temporary basis to perform the duties of recording deposits effective January 1, 2025.

#### CERTIFICATION

I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on January 14, 2025

\_\_\_\_\_  
Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2025-14

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ENTER INTO COOPERATIVE SERVICE AGREEMENT BETWEEN THE BOROUGH AND UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE

**WHEREAS**, the Borough Council has determined that the Borough is in need of a plan to manage the Canada goose population in the Borough;

**WHEREAS**, the Borough has sought help from the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Service (WS) to assist in a Canada goose damage management project;

**WHEREAS**, a Cooperative Services Agreement was presented and there was a review of the Agreement received and it covered all the needs of the Borough for the work needed to manage the Canada goose problem;

**WHEREAS**, the total compensation to be paid by the Borough to the USDA for the Canada goose damage management project shall not exceed \$10,209.00:

**NOW THEREFORE IT BE RESOLVED** by the Governing Body of the Borough of Franklin that the Borough enter into the Cooperative Services Agreement with the United States Department of Agriculture APHIS WS to perform services for the Borough in an amount not to exceed \$10,209.00.

#### CERTIFICATION

I, Colleen L. Little, Clerk of the Borough of Franklin, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution adopted by the Franklin Borough Council at a meeting held on the 14<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
Colleen L. Little, Borough Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2025-15

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ACCEPT PROJECT AS COMPLETE FOR CONCRETE WORK ON HEMLOCK DRIVE, CATLIN ROAD AND JUNCTION STREET

**WHEREAS**, Cedar Contracting Company Inc., performed a project for concrete work on Hemlock Drive, Catlin Road and Junction Street; and

**WHEREAS**, the project is now complete; and

**WHEREAS**, the municipal engineer has recommended in her letter dated December 4, 2024 that the project be accepted by Council as complete;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the project performed by Cedar Contracting Company Inc. for concrete work on Hemlock Drive, Catlin Road and Junction Street is accepted as complete.

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on January 14, 2025.

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Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2025-16

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING THE HIRING OF A FULL TIME LABORER FOR THE DEPARTMENT OF PUBLIC WORKS ROADS DIVISION

**WHEREAS**, the Borough of Franklin currently has a vacancy for a full-time laborer in the Department of Public Works Roads Division;

**WHEREAS**, interviews were conducted and Timothy Gould was selected as the preferred candidate to fill the vacant position in the Department of Public Works Roads Division;

**WHEREAS**, the Borough Administrator and Jesse Bogart recommends hiring Timothy Gould as Full Time Probationary Laborer at \$25.00 per hour;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin that the Borough Administrator is authorized to hire Timothy Gould as a full-time Laborer in the Department of Public Works Roads Division at the rate of \$25.00 per hour, conditioned upon a successful background check, physical and drug test;

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Franklin that the employment position approved herein is with employee benefits and other non-wage compensation.

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on January 14, 2025.

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Colleen L. Little, Municipal Clerk

Dated: January 14, 2025

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2025-17

### BOROUGH OF FRANKLIN FIRE DEPARTMENT COIN TOSS FUNDRAISER

**WHEREAS,** the Franklin Fire Department benefits the Borough of Franklin by providing fire services;

**WHEREAS,** the Franklin Fire Department has requested approval of coin toss fundraisers for the year 2025 on February 22<sup>nd</sup> and 23<sup>rd</sup>, April 26<sup>th</sup> and 27<sup>th</sup>, July 19<sup>th</sup> and 20<sup>th</sup> and November 22<sup>nd</sup> and 23<sup>rd</sup>;

**WHEREAS,** the coin toss fundraisers will occur at the location of the intersection of State Route 23 North and South and Franklin Avenue;

**NOW THEREFORE IT BE RESOLVED** by the Mayor and Council of the Borough of Franklin that the Franklin Fire Department coin toss fundraisers for February 22<sup>nd</sup> and 23<sup>rd</sup>, April 26<sup>th</sup> and 27<sup>th</sup>, July 19<sup>th</sup> and 20<sup>th</sup> and November 2<sup>nd</sup> and 23<sup>rd</sup>, 2025; are hereby approved contingent upon receiving any necessary County or NJDOT approval and further contingent upon complying with any requests, recommendation or directions of the Franklin Borough Police Department.

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, at a regular meeting held on January 14, 2025.

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Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2025-18

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING THE HIRING OF A LABORER FOR SNOW REMOVAL IN THE DEPARTMENT OF PUBLIC WORKS

**WHEREAS**, there has arisen a need to hire a laborer for snow removal as needed in the Department of Public Works;

**WHEREAS**, Antonino Pisciotto was interviewed by Jesse Bogart, Road Supervisor and the Borough Administrator and has recommended that Antonino Pisciotto be hired as a laborer in the Department of Public Works for as needed snow removal;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin that the Borough Administrator is authorized to hire Antonino Pisciotto as a Laborer for snow removal as needed in the Department of Public Works at the rate of \$25.00 per hour conditioned upon a successful drug test;

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on January 14, 2025 at 7:00 PM.

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Colleen L. Little, Borough Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

**ORDINANCE NO. 01-2025**

**BOROUGH OF FRANKLIN  
SUSSEX COUNTY, NEW JERSEY CALENDAR YEAR 2025  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Borough of Franklin in the County of Sussex finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council of the Borough of Franklin hereby determines that a 3.5% increase in the budget for said year, amounting to \$71,420 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Council of the Borough of Franklin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Franklin, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Borough of Franklin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$71,420, and that the CY 2025 municipal budget for the Franklin Borough be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**BE IT FURTHER ORDAINED** that this ordinance shall be applied retroactively to be applicable to the introduction and adoption of the 2025 Municipal Budget.

Attest:

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Colleen L. Little, Municipal Clerk

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John M. Sowden, IV, Mayor

**NOTICE**

TAKE NOTICE that the above entitled Ordinance 01-2025 was introduced at a regular meeting of the Borough Council of the Borough of Franklin on January 14, 2025 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Franklin to be held on January 28, 2025 at 7:00 p.m.

\_\_\_\_\_  
Colleen L. Little, Municipal Clerk

**CERTIFICATION**

I, Colleen L. Little, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Colleen L. Little, Municipal Clerk

\_\_\_\_\_  
John M. Sowden, IV, Mayor

Introduced:

Adopted:

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
PATRICIA CARNES						
CONCETTO FORMICA						
RACHEL HEATH COUNCIL PRESIDENT						
JOSEPH LIMON						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
PATRICIA CARNES						
CONCETTO FORMICA						
RACHEL HEATH COUNCIL PRESIDENT						
JOSEPH LIMON						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						