

# **Franklin Borough: Recreation Committee**

## **Meeting Minutes for**

### **March 6, 2025**

This meeting was called to order at 7:00pm by the Chairperson, Mrs. Formica, who then led the assembly in the flag salute. Mrs. Formica read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

#### **ROLL CALL OF MEMBERS:**

Mrs. Bobbi Formica – Chairperson (present)  
Mrs. Fredrick Babcock - Vice-Chairperson (present)  
Mr. Concetto Formica – Member (present)  
Mr. James Affinito – Member (present)  
Mr. Patty Carnes – Member (present)  
Mrs. Crystal Talmadge – Member (present)  
Ms. Sarah McGreevy – Member (present)  
Mrs. Rachel Heath - Council Liaison (present)  
Ms. Suzann Brush – Secretary (present)

#### **APPROVAL OF MINUTES:**

- February 6, 2025

Mr. Babcock made a motion to approve February 6, 2025 meeting minutes.

Mr. Affinito second the motion.

#### **Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mr. Babcock, Mr. Formica, Mr. Affinito, Mrs. Carnes, Mrs. Talmadge

**NAYS:**

**ABSTENTIONS:** Ms. McGreevy

**APPROVED**

#### **OPEN PUBLIC SESSION #1:**

No one in attendance

#### **COMMITTEE REPORT**

- Treasure:
  - \$434 remaining in temporary budget
- Vice-Chairperson:
  - Finance Procedures and Guidelines:
    - Mr. Babcock expressed the need for an executive session when discussion financial aspects of inquiries seeking monetary support.
    - Mr. Babcock asked if Recreation should assign a treasurer.
      - The Recreation Committee does not need a treasurer.
  - Easter Event 2025:
    - Derek Babcock can not fulfil the roll of the Easter bunny.
    - Jaden Ortiz Brush is volunteering to fulfil the roll of the Easter bunny. He will arrive by 9:30am.
  - Softball Dugouts:
    - Mr. Babcock expressed the need to move forward with the girls' softball request to build dugouts for the softball field.
    - Mr. Formica indicated the dugouts cost is included in the most recent grant request.
- Secretary:
  - Agenda – Order of Business:
    - Remove "Open Public Session #2" from the agenda layout.
  - Bills List Schedule:
    - Directive from finance per CFO – reviewed

- Encumbering Funds:
  - Per CFO; funds need to be encumbered and used within the same year.
- Change Fund:
  - Amount: \$100
  - Custody: Suzann Brush (Secretary) and Colleen Little (Borough Clerk)
  - Location: Locked drawer in the secretary's desk in the court office.

Mrs. Carnes made a motion to establish a recreation change fund in the amount of \$100, with Suzann Brush and Colleen Little listed for custody, and is to be kept in a locked drawer in the secretary's desk.

Mr. Affinito second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mr. Babcock, Mr. Formica, Mr. Affinito, Mrs. Carnes, Mrs. Talmadge, Ms. McGreevy

**NAYS:**

**ABSTENTIONS:**

**APPROVED**

- Walkkill Valley Drug Alliance Funding:
  - Franklin Boro Recreation will be reimbursed for the Easter and Halloween Events up to \$1000.
  - Reimbursement in the amount of \$565.89 for the purchase of pre-filled plastic eggs is pending.
- Walkkill Walley Little League Baseball:
  - Opening day will be held on April 5, 2025
  - Mr. Formica asked DPW to inspect the fields.

**OLD BUSINESS:**

- Comedy Night:
  - Planning for Fall 2025
  - Table to July
- 5k:
  - Planning for 2026
- Easter Event:
  - "Big Kids" Egg Hunt – **Table**
- Bus Trips:
  - Wind Creek Casino – 10/4/25 – **Table**
  - Yankee Game – **Table**

**NEW BUSINESS:**

- Senior Spring Fling: – **Table**
  - Date: Sat. May 3, 2025
  - Theme: Cinco de Mayo
  - Brick & Brew - \$1200-\$1400 includes delivery fee
  - Need to purchase: ½ sheet cake/cookies/plates/cups/to-go containers
  - Budget: \$2200
  - Senior of the Year – seeking nominations

Mr. Babcock made a motion to approve a budget in the amount of \$2200 for Senior Spring Fling.

Mrs. Talmadge second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mr. Babcock, Mr. Formica, Mr. Affinito, Mrs. Carnes, Mrs. Talmadge, Ms. McGreevy

**NAYS:**

**ABSTENTIONS:**

## **APPROVED**

- Franklin Nite:
  - Date: Sat. June 28, 2025
  - Time: 3-9pm
  - Entertainment:
    - Glenn Roberts \$2500
    - Inquire with Geuther Girls and Frankie Goes to Dollywood
    - Performance Schedule: 3-5pm/5-6pm/6-9pm
  - Food Vendors:
    - Brick & Brew
    - Quarry Grill
    - Moo for You
    - Mr. Affinito to inquire with Cousins Main Lobster Truck
  - Fireworks Display:
    - Garden State Fireworks \$13,938

Mrs. Carnes made a motion to approve spending for Garden State Fireworks in the amount of \$13,938, to be taken out of the 'Carnival Fund'.

Mr. Affinito second the motion.

### **Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mr. Babcock, Mr. Formica, Mr. Affinito, Mrs. Carnes, Mrs. Talmadge, Ms. McGreevy

**NAYS:**

**ABSTENTIONS:**

## **APPROVED**

- Franklin Pageant: - **Table**
  - Date: Fri. June 27, 2025
  - Mrs. Formica is inquiring with Franklin Boro Elementary School to seek use of their auditorium.
- Concession Supplies: - **Table**
- Boy Scouts:
  - Eagle Scout Award Ceremony
    - Print Certificates

### **MISCELLANEOUS COMMENTS:**

- Secretary to email girls' softball regarding Spring field use. Recreation had not received their application.
- Next Meeting: April 3, 2025

### **AJOURNMENT:**

Mrs. Formica asked for a motion to adjourn the meeting.

Mrs. Carnes made the motion. Seconded by Mr. Babcock.

All were in favor. \*The meeting was adjourned at 8:21pm