

Franklin Borough: Recreation Committee

Meeting Minutes for

August 21, 2025

This meeting was called to order at 7:00pm by the Chairperson, Mr. Babcock, who then led the assembly in the flag salute. Mrs. Formica read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

ROLL CALL OF MEMBERS:

Mr. Fredrick Babcock – Chairperson (present)
Mr. James Affinito - Vice-Chairperson (present)
Mrs. Crystal Talmadge – Member (present)
Ms. Sarah McGreevy – Member (absent)
Mrs. Lisa Wagoner – Member (present)
Mrs. Rachel Heath - Council Liaison (absent)
Ms. Suzann Brush – Secretary (present)

APPROVAL OF MINUTES:

- August 7, 2025

Mr. Affinito made a motion to approve August 7, 2025 meeting minutes.
Mrs. Talmadge second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mr. Affinito, Mrs. Talmadge

NAYS:

ABSTENTIONS: Mrs. Wagoner

APPROVED

OPEN PUBLIC SESSION:

None in attendance.

COMMITTEE REPORT

- Committee Membership:
 - Chair – Fredrick Babcock
 - Vice-Chair – James Affinito
 - New Members:
 - Christine Affinito
 - Jennifer Torres
- Recommended to Mayor & Council for appointment

Mrs. Talmadge made a motion to approve Fredrick Babcock as Recreation Chairperson
Mr. Affinito second the motion.

Upon Roll Call Vote:

AYES: Mr. Affinito, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS: Mr. Babcock

APPROVED

Mrs. Talmadge made a motion to approve James Affinito as Recreation Vice-Chairperson
Mrs. Wagoner second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS: Mr. Affinito

APPROVED

Mrs. Talmadge made a motion to approve new member application for Christine Affinito.

Mr. Babcock second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS: Mr. Affinito

APPROVED

Mr. Affinito made a motion to approve new member application for Jennifer Torres.

Mrs. Talmadge second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mr. Affinito, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS:

APPROVED

- Treasure - Reviewed Budget
 - Field Use – Baseball Field Fence Topper
 - Approx. \$160 additional spending

Mr. Affinito made a motion to approve up to \$160 in additional spending toward the purchase of the baseball field fence topper.

Mrs. Talmadge second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mr. Affinito, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS:

APPROVED

OLD BUSINESS:

- 9/11 Memorial
 - Thur. Sept 11th @ 7:30pm
 - Lighting – get quote from Aldo Sanchez
 - Sound – James Affinito
 - Performers – Geuther Girls, Mia Sanchez, bag piper, Franklin Band, Boy Scouts
 - Send Invitations – Mayor & Council, Borough Employees, First Responders, County Officials, places of worship, scout groups, and the Miss Franklin royal court.
- NJ Devils Bus Trip
 - Deposit \$200 - Approved
 - March 8, 2026 Devils v Detroit
 - If 40+ people attend, a group photo will be taken on the ice.
 - Charge \$80 per ticket

Mr. Affinito made a motion to approve a deposit in the amount of \$200 to reserve Devil tickets.

Mr. Babcock second the motion.

Upon Roll Call Vote:

AYES: Mr. Babcock, Mr. Affinito, Mrs. Talmadge, Mrs. Wagoner

NAYS:

ABSTENTIONS:

APPROVED

NEW BUSINESS:

- Concession Stand (Walkill Valley Football Field Use)
 - Provide contact to Chair and Vice-Chair

MISCELLANEOUS COMMENTS:

- Next Meeting: 9/4/25

- Mr. Affinito – asked Ms. Brush to check 7/7/25 meeting minutes to confirm funds transfer.
- Fishing Derby – **Table**
- Halloween:
 - Sat. Oct. 25th @ 5:00pm at the Fireman's Park.
 - Mrs. Talmadge to talk to Franklin Elementary School PTO to confirm Trunk-or-Treat.
 - Craft Table/Games
 - Entertainment: DJ Jimmy
- CFO:
 - Get update on electronic payments.
 - What is the bid process and spending threshold.
- Christmas Parade: - **Table**
 - Judy Williams as if Recreation can assist in planning a Christmas Parade.
 - During parade – food pantry collection and Toys-for-Tots donations.
- Garden State Fireworks:
 - Get update for 2026 display reservation.
- McDaniel Brother's Carnival:
 - Get update for 2026 dates (week before 4th of July?)
- Food Handling Requirements:
 - Get information for what is needed for Recreation to serve food at the concession stand.
 - Borough and County requirements.

AJOURNMENT:

Mr. Babcock asked for a motion to adjourn the meeting.

Mr. Affinito made the motion. Seconded by Mrs. Talmadge.

All were in favor. *The meeting was adjourned at 7:45pm