

**CONSENT AGENDA
FOR THE MEETING OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
AT 46 MAIN STREET, FRANKLIN, NJ HELD ON
JANUARY 27, 2026**

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. County of Sussex resolution reappointing William Joseph as the official town crier for the County of Sussex for 2026.
2. County of Sussex resolution reappointing Dr. William Truran as Sussex County Historian for term expiring December 31, 2026.
3. 2025 Annual Raffle Report

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. County Board of Health Report – December 2025
2. Water/Sewer Division Operations Report – December 2025

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. Special Event Request from Elaine Tizzano and Louie Lavin, for their twelfth annual walk in conjunction with the Center for Prevention and Counseling to be held on August 1, 2026, to bring awareness and treatment for substance use disorder.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of January 27, 2026.

COUNTY OF SUSSEX

RECEIVED

JAN 15 2026

Borough of Franklin
Municipal Clerk's Office

*Clerk of the Board of County Commissioners
Sussex County Administrative Center
One Spring Street
Newton, NJ 07860
Tel: 973-579-0240
Fax: 973.383-1124*



CONSENT

*Christina Marks
Clerk of the Board/Confidential Aide
Email: cmarks@sussex.nj.us
Linda Miller
Confidential Assistant/Clerk Pro Tem
Email: lmiller@sussex.nj.us*

January 8, 2026

Borough of Franklin Municipal Building
Attention: Colleen Little, Municipal Clerk
46 Main Street
Franklin, NJ 07416

RESOLUTION RE: REAPPOINTMENT OF WILLIAM JOSEPH AS THE OFFICIAL
TOWN CRIER FOR THE COUNTY OF SUSSEX FOR 2026

Dear Ms. Little:

The above-captioned Resolution was adopted by the Sussex County Board of County Commissioners at its meeting held on January 2, 2026.

Enclosed please find a certified copy of the Resolution for your files. If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Linda Miller".

Linda Miller
Clerk
Sussex County
Board of County Commissioners

Encl.



**RESOLUTION RE: REAPPOINTMENT OF WILLIAM JOSEPH AS THE
OFFICIAL TOWN CRIER FOR THE COUNTY OF
SUSSEX FOR 2026**

WHEREAS, the year 2003 was Sussex County's 250th Anniversary year; and

WHEREAS, the Sussex County Board of Chosen Freeholders designated a Town Crier for its 250th Anniversary year; and

WHEREAS, William Joseph participated in various events since his first appointment as Official Town Crier for Sussex County and performed in an exemplary fashion reflecting the era in which the County was founded; and

WHEREAS, William Joseph has expressed a desire to be the Official Town Crier for Sussex County for 2026.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of County Commissioners does hereby designate William Joseph as the Official Town Crier for the County of Sussex for 2026; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to William I. Joseph and all Sussex County Municipal Clerks.

Certified as a true copy of the
Resolution adopted by the Board
on the 2nd day of January, 2026

Linda Miller, Clerk Pro Tem
Board of County Commissioners
County of Sussex, New Jersey

RECORD OF VOTE						
COMMISSIONER	AYE	NAY	ABST	ABS	MOVE	SEC
Carney	✓				✓	
DeGroot	✓					
Henderson	✓					
Silverthorne	✓					✓
Space	✓					

ABST - Abstain

MOVE - Moved

ABS - Absent

SEC - Seconded

RECEIVED

COUNTY OF SUSSEX

JAN 15 2026

Borough of Franklin
Municipal Clerk's Office

*Clerk of the Board of County Commissioners
Sussex County Administrative Center
One Spring Street
Newton, NJ 07860
Tel: 973-579-0240
Fax: 973.383-1124*



CONSENT

*Christina Marks
Clerk of the Board/Confidential Aide
Email: cmarks@sussex.nj.us
Linda Miller
Confidential Assistant/Clerk Pro Tem
Email: lmiller@sussex.nj.us*

January 8, 2026

Borough of Franklin Municipal Building
Attention: Colleen Little, Municipal Clerk
46 Main Street
Franklin, NJ 07416

RESOLUTION RE: REAPPOINTMENT OF DR. WILLIAM TRURAN, SUSSEX COUNTY HISTORIAN FOR TERM EXPIRING DECEMBER 31, 2026

Dear Ms. Little:

The above-captioned Resolution was adopted by the Sussex County Board of County Commissioners at its meeting held on January 2, 2026.

Enclosed please find a certified copy of the Resolution for your files. If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Linda Miller".

Linda Miller
Clerk
Sussex County
Board of County Commissioners

Encl.



**RESOLUTION RE: REAPPOINTMENT OF DR. WILLIAM TRURAN, SUSSEX
COUNTY HISTORIAN FOR TERM EXPIRING DECEMBER
31, 2026**

WHEREAS, as a matter of public policy, each municipality and county may participate to increase the education, appreciation and communication of our heritage through local historians to reflect the special character or special historic or cultural development with each municipality and county, in the interest of the recreation, education, inspiration and enrichment of the citizens of this State; and

WHEREAS, Dr. William Truran of Hamburg, with four decades of engineering, managing, entrepreneurship, university teaching and writing and serving on various local Historical Societies, has been selected to serve as historian and fulfill his term until December 31, 2026; and

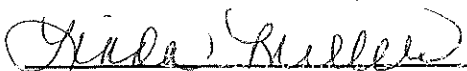
WHEREAS, the County Historian is also a non-voting ex-officio Member of the Sussex County Historic Marker Committee; and

WHEREAS, Dr. William Truran abides by the Local Historian Enabling Act PL 1979 Guidelines.

NOW, THEREFORE BE IT RESOLVED, that Dr. William Truran be and is hereby reappointed as the Sussex County Historian for a one (1) year term to begin immediately and expire on December 31, 2026.

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the New Jersey Historical Commission, 113 West State Street, Trenton, New Jersey 08625, the Sussex County Historical Society, Sussex County Clerk, all Sussex County Municipal Clerks and to County Facilities Director, Keith Nelson.

Certified as a true copy of the
Resolution adopted by the Board
on the 2nd day of January, 2026


Linda Miller, Clerk Pro Tem
Board of County Commissioners
County of Sussex, New Jersey

RECORD OF VOTE						
COMMISSIONER	AYE	NAY	ABST	ABS	MOVE	SEC
Carney	✓				✓	
DeGroot	✓					
Henderson	✓					
Silverthorne	✓					✓
Space	✓					

ABST - Abstain

MOVE - Moved

ABS - Absent

SEC - Seconded



BOROUGH OF FRANKLIN

46 Main Street
Franklin, NJ 07416
www.franklinborough.org

John M. Sowden IV, Mayor
Neil Spidaletto, Administrator
Colleen L. Little, Municipal Clerk
Phone: 973-827-9280
Fax: 973-827-9279

CONSENT

January 16, 2026

State of New Jersey
Department of Law and Public Safety
Division of Community Affairs
Legalized Games of Chance Control Commission
P.O. Box 46000
Newark, NJ 07101

RE: 2025 Annual Raffle Report

To Whom it may Concern:

Enclosed please find the 2025 Annual Raffle Report from Franklin Borough.

If you have any questions, call 973-827-9280.

Respectfully,

A handwritten signature in cursive script, appearing to read "Colleen Little".

Colleen L. Little, RMC/CMR
Municipal Clerk

cc Mayor and Council, (with enc.)

DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
OFFICE OF CONSUMER PROTECTION
LEGALIZED GAMES OF CHANCE CONTROL COMMISSION
124 HALSEY STREET, 7th FLOOR, NEWARK, NJ

Mailing Address:

P.O. Box 46000
Newark, NJ 07101
(973) 273-8000

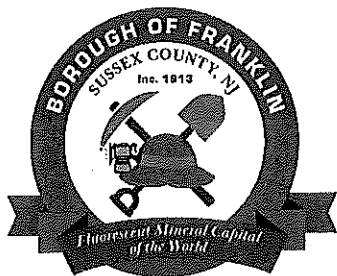
**BOROUGH OF FRANKLIN
46 MAIN STREET
FRANKLIN, N.J. 07416**

MUNICIPALITY

The Annual Report for the 12-month period ending DECEMBER 31, 2024 is due January 15th in accordance with amended Rule 3, Part XV, of the Rules and Regulations.

This report must include all licenses issued between January 1st and December 31st.

	Raffles	Bingo
1. Number of Licenses Issued	20	0
2. Amount of Licenses Fees	\$380.00	\$.00
3. Number of Games Inspected	0	0
4. Names and addresses of all persons detected of violation of the Laws and the Rules and Regulations. (Add separate sheet, if required.)	N/A	
5. Names and addresses of all persons prosecuted for such violations and the result of each such prosecution and the penalties imposed. (Add separate sheet, if required)	N/A	
6. On a separate sheet, list and attach names and addresses of all licenses.		
7. Attach any recommendations for the improvement of the Bingo Licensing Law and the Raffle Licensing Law.		



BOROUGH OF FRANKLIN

**46 Main Street
Franklin, NJ 07416
www.franklinborough.org**

John M. Sowden IV, Mayor
Neil Spidaletto, Administrator
Colleen L. Little, Municipal Clerk
Phone: 973-827-9280
Fax: 973-827-9279

January 16, 2026

State of New Jersey
Department of Law and Public Safety
Division of Community Affairs
Legalized Games of Chance Control Commission
P.O. Box 46000
Newark, NJ 07101

Re: 2025 List of Names and Addresses of all Licenses

To whom it may Concern:

License number, Name and Address, Identification Number

01-25, Franklin Borough PTO, 50 Washington Avenue Franklin NJ 07416,
ID#153-5-41217

02-25, Franklin Borough PTO, 50 Washington Avenue Franklin NJ 07416,
ID#153-5-41217

03-25, Franklin American Legion Auxiliary Post #132, PO Box 14 Franklin,
NJ 07416, **ID#153-7-26508**

04-25, Wallkill Valley Football Parent Booster Club, PO Box 201, Hamburg,
NJ 07419, **ID#187-5-42534**

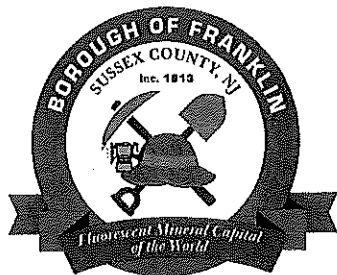
05-25, Wallkill Valley Football Parent Booster Club, PO Box 201, Hamburg,
NJ 07419, **ID#187-5-42534**

06-25, John Cocula Scholarship Fund, 859 County Rt 517 Glenwood NJ
07418, **ID# 509-5-38577**

07-25, Franklin American Legion Post #132, PO Box 14 Franklin, NJ 07416,
ID#153-7-39544

08-25, North Haledon Education Foundation, 515 High Mountain Road, North
Haledon, NJ 07508, **ID#350-5-34768**

09-24, Benny's Bodega, 2 Grandview Drive Newton NJ 07860,
ID#344-4-43037



BOROUGH OF FRANKLIN

46 Main Street
Franklin, NJ 07416
www.franklinborough.org

John M. Sowden IV, Mayor
Neil Spidaletto, Administrator
Colleen L. Little, Municipal Clerk
Phone: 973-827-9280
Fax: 973-827-9279

10-24, Benny's Bodega, 2 Grandview Drive Newton NJ 07860,
ID#344-4-43037

11-25, Wallkill Valley Youth Football, PO Box 603, Franklin, NJ 07416,
ID#153-5-42548

12-25, Wallkill Valley Youth Football, PO Box 603, Franklin, NJ 07416,
ID#153-5-42548

13-25, Franklin Education Foundation, 50 Washington Avenue, Franklin NJ
07416, ID# 153-5-36136

14-25, Franklin Education Foundation, 50 Washington Avenue, Franklin NJ
07416, ID# 153-5-36136

15-25, Wynona's House, 185 Washington Street. Newark, NJ 07204,
ID#337-4-42005

16-25, Wynona's House, 185 Washington Street. Newark, NJ 07204,
ID#337-4-42005

17-25, Wynona's House, 185 Washington Street. Newark, NJ 07204,
ID#337-4-42005 (Application was withdrawn and fees returned)

18-25, Franklin Borough PTO, 50 Washington Avenue Franklin NJ 07416,
ID#153-5-41217

19-25, HSA Immaculate Conception Church, 75 Church Street Franklin NJ
07416, ID#153-5-16378 (Applications were withdrawn)

20-25, HSA Immaculate Conception Church, 75 Church Street Franklin NJ
07416, ID#153-5-16378 (Applications were withdrawn)

Respectfully,

A handwritten signature in cursive script, appearing to read "Colleen Little".

Colleen L. Little, RMC/CMR
Borough Clerk

IN3SN03

Sussex County Division of Health Inspection Report
for the Period 12/1/2025-12/31/2025
Filters: Town 1906

JAN 12 2026

RECEIVED

Borough of Franklin
Municipal Clerk's Office

Date	Inspector	Code	Type of Inspection	Facility/Address
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Town: 1906 Block: 0 Lot: 0 Loc: FRANKLIN

12/3/2025	Melissa McGill	SDW D2	Inspection Compliance Letter	Brick & Brew
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Comment: E.Coli, Total Coliform

12/10/2025	Melissa McGill	SDW D1	Safe Water - Correspondence	FRANKLIN (no Block/Lot) Franklin Borough Water Dept.
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Comment: EC, TC Negative

12/10/2025	Melissa McGill	SDW D1	Safe Water - Correspondence	FRANKLIN (no Block/Lot) Irish Cottage Inn
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Comment: EC, TC Negative

12/29/2025	Melissa McGill	SDW D1	Safe Water - Correspondence	FRANKLIN (no Block/Lot) Franklin Borough
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Comment: Total Coliform Negative, E.Coli Negative

12/29/2025	Melissa McGill	SDW D1	Safe Water - Correspondence	FRANKLIN (no Block/Lot) Plaza 51 Ilc
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Comment: Total Coliform Negative, E.Coli Negative

FRANKLIN (no Block/Lot)

Town: 1906 Block: 1005 Lot: 11 Loc: 137 BUCKWHEAT RD

12/1/2025	Michael Campanella	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Franklin Fire House
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Comment: Routine - Satisfactory

Town: 1906 Block: 102 Lot: 4.01 Loc: 601 RT 23

12/30/2025	Melissa McGill	PWTA C2	Private Well Testing - NUDEP Referral - Failure	
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Comment: Arsenic, E.Coli, Iron, Manganese, PFOs, PFOA, Total Coliform, Gross Alpha

Town: 1906 Block: 2002 Lot: 14 Loc: 75 CHURCH ST

12/1/2025	Michael Campanella	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Immaculate Conception Lyceum Hall
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Comment: Routine - Satisfactory

Sussex County Division of Health Inspection Report
for the Period 12/1/2025-12/31/2025
Filters: Town 1906

<u>Date</u>	<u>Inspector</u>	<u>Code</u>	<u>Type of Inspection</u>	<u>Facility/Address</u>
12/1/2025	Michael Campanella	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Franklin Fire House
Comment: Routine - Satisfactory				
Town: 1906 Block: 2102 Lot: 3 Loc: 293 WILDCAT RD				
12/10/2025	Jennifer Pignataro	DWR G2I	Well Intake	
Comment: Replacement Potable				
12/10/2025	Candice Morgan	DWR G2	Well Reviews	
Comment: Replacement Potable				
Town: 1906 Block: 2102 Lot: 6 Loc: 285 WILDCAT RD				
12/1/2025	Candice Morgan	DWR E1	Water Pollution - Enforcement Action - NOV	
Town: 1906 Block: 2201 Lot: 50 Loc: 36 JENKINS RD				
12/3/2025	Melissa McGill	PWTA D1	Private Well Testing - Failure Correspondence	
Comment: PFOA,PH				
Town: 1906 Block: 2402 Lot: 2 Loc: 27 RT 23				
12/1/2025	Thomas Bailey	FOOD B1S	Retail Food Establishments - Facilities Inspected - Satisfactory	Brick and Brew
Comment: Routine - Satisfactory				
12/15/2025	Thomas Bailey	FOOD B2S	Retail Food Establishments - Facilities Re-Inspected - Satisfactory	Brick and Brew
Comment: Follow up Satisfactory				
Town: 1906 Block: 2801 Lot: 4 Loc: 12 FOX HILL DR				
12/11/2025	Candice Morgan	FOOD D1	Retail Food Establishments - Facilities Correspondence	Servant's Heart Ministry
Comment: Pre-op correspondence				
Town: 1906 Block: 2802 Lot: 2 Loc: 5 BEARDSLEE HILL DR				
12/19/2025	Josephine Sweetman	DWR G1I	Septic Intake	
Comment: alt pump				

Sussex County Division of Health Inspection Report
for the Period 12/1/2025-12/31/2025
Filters: Town 1906

Date	Inspector	Code	Type of Inspection	Facility/Address
Town: 1906 Block: 2804 Lot: 11 Loc: 7 FOX HILL DR				
12/9/2025	Candice Morgan	PHN E1	Public Health Nuisance - Enforcement Actions	
Comment: Email correspondence				
12/9/2025	Candice Morgan	PHN D1	Public Health Nuisance - Correspondence	
Comment: NOV/PHN Correspondence				
12/9/2025	Candice Morgan	PHN E1	Public Health Nuisance - Enforcement Actions	
Comment: NOV				
12/16/2025	Candice Morgan	PHN C2	Public Health Nuisance - Complaint Investigation Follow-up	
Comment: Site visit - Nuisance conditions abated. No violations NFAR				
Town: 1906 Block: 401 Lot: 401 Loc: 65 SCOTT RD				
12/31/2025	Elaine Detweiler	SDW D1	Safe Water - Correspondence	
Comment: TC				
Town: 1906 Block: 41 Lot: 28 Loc: FRANKLIN				
12/4/2025	Candice Morgan	FOOD C1	Retail Food Establishments - Complaint Investigation	Redneck Soup Kitchen
12/4/2025	Candice Morgan	FOOD C1	Retail Food Establishments - Complaint Investigation	Redneck Soup Kitchen/ First Presbyterian church
Comment: Site visit conducted Follow up required				
Town: 1906 Block: 802 Lot: 7 Loc: 39-41 NEWTON ST				
12/8/2025	Michael Campanella	DEQ-A B2	AIR - B Source - Existing Facility	Franklin Regional Pump Station
Comment: Emergency Generator Field Inspection Report GP-5A				

Total records for 1906: 25

CONSENT

RECEIVED

JAN 20 2026

Borough of Franklin
Municipal Clerk's Office

BOROUGH OF FRANKLIN

DEPARTMENT OF PUBLIC WORKS



WATER/SEWER DIVISION OPERATIONS REPORT

December 2025

Water & Sewer Operations

- ✚ **WELL MONITORING-** Daily checks of all water and sewer installations including daily well report and chlorine residual samples, switch well pumps for daily operation were performed. A thorough check of all station functions was performed and pump totals were recorded. Water and sewer daily operations inspections were completed and afternoon well checks were completed as well. Pumps were also checked and controls adjusted daily for the overnight period and proper tank levels.
- ✚ **WATER AND SEWER ROUTINE OPERATIONS-** DPW addressed the sewer lateral backup at 21 Susquehanna Street. The team installed the hydrant flags on the hydrants for the winter. DPW addressed the water pressure volume concern at 8 Taylor Road. Crew members investigated the high-water usage at 107 Route 23. The team disconnected the Chlorination Pumps and flushed the pumps clean. They then inspected the injectors and repaired the leaking connections and reconnected the chlorination pumps and topped off the chlorine vats. Routine monthly water samples were taken at routine locations. They were delivered to Garden State Labs for routine coliform analysis. The team performed monthly emergency generator tests per NJDEP compliance at the Indian Ridge Well Station, the Route 23 South Pump Station, the Route 23 North Pump Station, and the Maple Road Pump Station. Descaling of sewer lateral line at 1 Walsh Road was completed to restore internal pipeline conditions.
- ✚ **WATER METER-** Final water meter readings were obtained at 45 Ben Franklin Dr. / 309 Rutherford Ave. / water meter was replaced at 107 Route 23. DPW obtained meter readings throughout town for the quarterly billing.
- ✚ **OTHER:** DPW Director received notice of down high voltage line near municipal wells on 12/14/25 during a snowstorm and responded by reporting a 911 emergency as the area was secured and repairs made by JCPL Emergency Crews, Trees down over power line that feeds wells were repaired by JCPL as DPW Water Crew maintained the well operation during the time of the power outage for the repair of these down power lines. Per the OEM Director the team turned off the power to the cell station at the Main Street water tank on Evan's and Main Street Water Tower for another tree that took down power line. The Water Crew assisted the Roads Division with snow plowing. Team members cleared the snow from the entry ways at the Water Garage and the Water/Sewer Stations. They also applied ice melt.

Water and Sewer Office Operations

- ✚ Processed new invoices and statements received in the mail and created payment vouchers. Sorted those which were duplicates. Scanned new invoices. Sent vouchers for payment approval and provided to Finance.

- ✦ Compiled monthly work logs for the Water and Sewer Division.
- ✦ Answered phone calls and returned messages.
- ✦ Increased the PO for Montague Tool, Sparta Discount Tire, Finch Fuel, Grainger, and McAfee Hardware, Home Depot, and Morton Salt.
- ✦ Entered a requisition for Sevee/Uhl, Shop Key, Rio/Neptune, Chemung, A.C. Shultes, Puresan, Traffic Safety, AAA Advanced plumbing, Staples, Capitol Supply, and EM Electric.
- ✦ Placed order for Puresan.
- ✦ Sent PO number to Streets and Roads Supervisor.
- ✦ Spoke with a resident on 21 Susquehanna regarding a sewer backup. Dispatched the water division crew to unclog.
- ✦ Placed the order for Amazon for the Bulk Emergency water.
- ✦ Saved resolutions for PO creation.
- ✦ Email to Streets and Roads Superintendent on Line to encumber funds for Advanced Plumbing invoice for sink hole work.
- ✦ Email to Info Systems regarding the phones not working despite me resetting them through the admin in the PBX system.
- ✦ Requested Morton Salt and Weldon delivery tickets from Streets and Roads Supervisor.
- ✦ Called Traffic Safety to speak with them regarding the credit on account not reflected on invoice.
- ✦ Correspondences with Amazon, Administrator, and Streets and Roads Supervisor regarding the pallet of water delivery.
- ✦ Requested NAPA and AutoZone invoices from Streets Supervisor and Mechanic.
- ✦ Email to QPA and CFO for the needed items and budget line(s) for the requisition for Schultes work as approved in Resolution 2025-97.
- ✦ Organized office.
- ✦ Updated clothing spreadsheet for employee totals from the changes due to Amazon price change and 1 pair of pants not received. Provided treasurer with the updated spreadsheet and attached the supporting docs to the PO.
- ✦ Logged the updates to the employee time off sheets.
- ✦ Communicated with Marshall Machinery and S/R Super, Treasurer regarding the invoice received.
- ✦ Communicated with Accurate Pest on the check they did not receive for the 3 invoices. Checked with the Treasurer to see if the check was cashed and if it could be reissued and the timeline for it.
- ✦ Requested Treasurer to set up Streets and Roads shipping address in Amazon Account.
- ✦ Follow up email sent on the Puresan Req.
- ✦ Submitted Water Quality Accountability Act annual certification.
- ✦ Submitted Synthetic Organic Compounds (SOC) waiver application to NJDEP.
- ✦ Submitted Monthly Operations Report for Water System to NJDEP.

Borough of Franklin
APPLICATION FOR SPECIAL EVENTS PERMIT

RECEIVED

NOV 25 2025

Borough of Franklin
Municipal Clerk's Office

1. Event Location: Franklin Firemans Pavilion
2. Name, address and phone number of the applicant: Center for Prevention and Counseling
60 Spring Street Newton, N.J.
Louie Lavin 973 919-8679
3. Name, address and phone number of the person responsible for event, including emergency contact number: Louie Lavin - 973 919-8679
Elaine Tizzano - 973 632-6378
4. Date of Event: August 1, 2026
5. The purpose of the event: To bring Awareness to Substance Use Disorder & Recovery
6. List any activities planned for the event: Walk & Speakers
Down High Street - Main Street -
Rutherford & back to Fireman's Pavilion.
7. Will temporary banners/signs announcing event be placed on building?
☒ No
☐ Yes If yes, list type of signs to be used and sizes: _____

NOTICE TO APPLICANT:

1. Applicant agrees to protect, defend, indemnify and save harmless the Borough, its agents or officers thereof from all claims, suits, actions and proceedings of every nature and description which may be brought against the Borough, its employees, officers or agents thereof for or on account of any injuries or damages to persons and/or property as a result of any work performed under the permit.



Franklin Borough Police Department

Sussex County, N.J.

Gregory Cugliari
Chief of Police

15 Corkhill Road • Franklin Borough, New Jersey 07416
Telephone: (973) 827-7700 • Facsimile: (973) 827-1486 • www.franklinborough.org

REQUEST FOR POLICE TRAFFIC CONTROL AND/ OR NOTIFICATION OF TEMPORARY ROAD CLOSURE

THE FOLLOWING REQUIREMENTS "**MUST**" BE MET WHEN ANY WORK IS BEING DONE ON A ROADWAY OR A TEMPORARY CLOSURE OF A ROADWAY WITHIN THE BOROUGH OF FRANKLIN.

1. Date of Request: _____
 2. Dates & Times of Scheduled Work: _____
 3. Dates & Times Roadway to be Closed: _____
 4. Dates & Times Roadway will be Re-opened: _____
 5. Construction Signs "**Must**" be Displayed:
yes or no
a. barricades _____
b. road closed _____
c. detour _____
d. cones _____
e. work zone _____
 6. Flagmen to be used: Yes or No _____ Number of Police Requested: _____
 7. Contractor Information:
Company Name: _____ Phone: _____
Address: _____ Owner: _____
City: _____ State: _____ Zip Code: _____
 8. On Site Foreman/Supervisor: _____
Emergency Contact Information: Home: _____ Cell: _____
 9. Monies Deposited in Escrow Yes _____ No _____ Initial Amount: _____
- Date Received: _____ Received By: _____

THIS FORM MUST BE RETURNED NO LESS THAN THREE (3) DAYS PRIOR TO THE START OF ANY WORK. FAILURE TO COMPLY WITH ANY JOB SITE REQUIREMENTS SHALL RESULT IN AN IMMEDIATE JOB SHUT DOWN.

The Franklin Police & surrounding Police forces are present at each crosswalk.

2. If the Special Event requires the closure of road to traffic, applicant will submit an application to request Police Traffic Control at least 3 days prior to the start of any event to the Police Department. Copy attached if needed.
3. Temporary banners/signs can be displayed on building up to 2 weeks only.

I acknowledge that all information and representations made in this application are true and accurate. I understand the Borough, its employees, officers and agents shall be held harmless from all loss, damage, claim or expense arising from the permit.

Signed: Elaine Tizzano

Printed Name: Elaine Tizzano

Date: 11/19/25

Position: Volunteer "Founder"

For Official Use Only

1. Received by: [Signature] Date Received: 11/25/25

2. Date Issued: _____

List of Bills - CLEARING ACCOUNT - Franklin

Check#	Vendor	Description	Payment	Check Total
59030	64 - AIRGAS USA, LLC	PO 38869 2025 BLANKET S/R WELDING	68.58	
		PO 39001 2025 POLICE 040 MEDICAL - BLANKET	85.94	
		PO 39925 2026 BLANKET S/R WELDING	291.50	446.02
59031	2351 - AMAZON CAPITAL SERVICES INC	PO 39905 2025 police	431.79	
		PO 39921 Court: Office Supplies	309.19	
		PO 39994 OFFICE SUPPLIES - CLERK	120.43	
		PO 39999 BOGART CLOTHING ALLOW PURCHASE	99.98	961.39
59032	1004 - AMERIGAS - CHESTER	PO 38871 2025 BLANKET B/G-PROPANE-DPW GARAGE/POLI	1,888.32	
		PO 39937 2026 BLANKET B/G-PROPANE-DPW GARAGE/POLI	482.56	2,370.88
59033	1253 - ATLANTIC COMMUNICATIONS ELECTRONICS INC	PO 39723 FFD - RADIOS	1,605.26	
		PO 39820 FFD - SPEAKERS	56.21	1,661.47
59034	3 - AURORA ELECTRICAL SUPPLY CO LLC	PO 38873 2025 BLANKET-B/G-W/S	112.01	
		PO 38986 FFD - LIGHT FIXTURE BALLAST	71.49	183.50
59035	2062 - AUTO ZONE, INC.	PO 38874 2025 BLANKET-S/R-POLICE-OE-TRUCK MAINT.	21.84	21.84
59036	1720 - BLUE DIAMOND DISPOSAL, INC.	PO 39089 2025 SOLID WASTE DISPOSAL CONTRACT	2,286.62	2,286.62
59037	2541 - BRIGHTSPEED	PO 39053 PHONE ALARM LINE - BORO HALL - ACCT #473	37.11	
		PO 40036 2026 - DPW - TELEPHONE - ACCT # 30964598	41.53	
		PO 40037 2026 FFD-TELEPHONE - ACCT #309593822	95.15	
		PO 40038 2026 POLICE - TELEPHONE - ACCT #31014600	321.36	
		PO 40039 2026 W/S- TELEPHONE ACCT #310229037	209.60	704.75
59038	1681 - CAPITOL SUPPLY CONSTRUCTION	PO 39906 MISC MATERIALS	2,973.47	2,973.47
59039	2492 - CARGORAXX LLC	PO 39898 2025 police	1,284.90	1,284.90
59040	2711 - COLLEEN LITTLE, PETTY CASH	PO 39995 OPEN CLERK PETTY CASH - RES #2026-11	200.00	200.00
59041	2009 - COMPLETE SECURITY SYSTEMS, INC.	PO 40011 2026 - MONITORING OF ALARM SYSTEMS - ACC	185.51	185.51
59042	1003 - COOPERATIVE COMMUNICATIONS INC.	PO 40004 MUNICIPAL LONG DISTANCE CARRIER #973-827	832.23	832.23
59043	1816 - DANFORTH'S INC.	PO 38880 2025 BLANKET-S/R-EQUIPMENT REPAIRS	1,915.52	1,915.52
59044	95 - DEARBORN NATIONAL LIFE INSURANCE C	PO 40016 2026 DISABILITY INSURANCE - 2026 BLANKET	1,789.20	1,789.20
59045	1114 - DRAEGER, INC.	PO 38483 Alcotest 9510 system	22,822.50	22,822.50
59046	22 - ELIZABETHTOWN GAS	PO 39114 2025 - HISTORICAL SOCIETY - ACCT #969537	41.05	
		PO 39119 BORO HALL - ACCT #7521790711 - METER #26	872.02	
		PO 39143 2025 - FFD - GAS - GENERATOR - ACCT #355	708.16	1,621.23
59047	1678 - EM ELECTRICAL CONTRACTORS LLC	PO 39911 PUMP HOUSE WORK DAVIS ROAD	328.00	328.00
59048	2559 - FIRSTNET	PO 39131 PHONE BILL - ACCT. #287321506183 - 2025	602.52	602.52
59049	1635 - FRANK SEMERARO CONSTRUCTION	PO 39045 CONDUCT LEAK SURVEY	3,750.00	3,750.00
59050	226 - GARDEN STATE LABORATORIES, INC	PO 39920 2026 BLANKET	100.00	100.00
59051	216 - GENERAL CODE	PO 40024 MUNICIPAL CLERK - SUPPLEMENTS	245.00	245.00
59052	254 - GOFFCO INDUSTRIES, INC.	PO 39830 2026 CALENDAR PRINTING	5,738.50	5,738.50
59053	2638 - GREG CUGLIARI, PETTY CASH	PO 39996 OPEN POLICE PETTY CASH - RES #2026-11	200.00	200.00
59054	278 - HOME DEPOT CREDIT SERVICES	PO 38893 2025 BLANKET	1,168.04	
		PO 40005 2026 police	574.18	1,742.22
59055	75 - HORIZON BLUE CROSS BLUE SHIELD	PO 40014 2026 - DENTAL INSURANCE - ACCT#158612596	610.08	
		PO 40014 2026 - DENTAL INSURANCE - ACCT#158612596	5,349.84	5,959.92
59056	1387 - I.D.M. MEDICAL GAS CO.	PO 39173 2025 - WVFAS - OXYGEN	43.00	43.00
59057	2682 - INTEGRITY PAINTING SERVICE	PO 39859 Painting - Police Station	7,200.00	7,200.00
59058	2400 - IPITOMY COMMUNICATIONS LLC	PO 39985 PHONE BILL - BORO HALL - ACCT # C11531 -	99.75	
		PO 40003 PHONE BILL - DPW 40 N CHURCH RD - ACCT #	102.01	201.76
59059	2315 - J.CALDWELL & ASSOCIATES, LLC	PO 39957 REDEVELOPMENT ESCROW - 263 ROUTE 23	4,935.00	
		PO 40035 PLANNING BOARD - AFFORDABLE HOUSING	1,825.00	
		PO 40040 390 Rutherford Redevelopment Franklin Bo	775.00	7,535.00
59060	535 - JCP&L	PO 39070 2025 - ELECTRIC - MASTER ACCT. - #336	1,598.20	
		PO 39071 2025 - ELECTRIC - FRANKLIN AVE & RT 23.	36.78	
		PO 39072 2025 - ELECTRIC - ACCT. #709 - FRANKLIN	4.65	
		PO 39073 2025 - ELECTRIC - ACCT. #193 WALLKILL VA	127.65	
		PO 39074 2025 - ELECTRIC - ACCT. #628 - SALT SHED	31.53	
		PO 39075 2025 - ELECTRIC - ACCT. #912 - STORAGE -	6.87	
		PO 39076 2025 - ELECTRIC - ACCT. #087 - ROUTE 23	103.09	
		PO 39077 2025 - ELECTRIC - ACCT. #480 - HIGH POIN	354.04	2,262.81
59061	535 - JCP&L	PO 39078 2025 - ELECTRIC - ACCT. #494 - MUNSONHUR	2,863.94	
		PO 39079 2025 - ELECTRIC - ACCT. #295 - 43 MAIN S	16.48	
		PO 39080 2025 - ELECTRIC - ACCT. #365 - FRANKLIN	93.75	
		PO 39081 2025 - ELECTRIC - ACCT. #290 - FRANKLIN	9.32	
		PO 39082 2025 - ELECTRIC - ACCT #791 CORKHILL RD.	209.27	
		PO 39142 2025 - ELECTRIC - ACCT #066 - 46 MAIN ST	835.50	4,028.26
59062	196 - LADDEY, CLARK & RYAN, LLP	PO 39356 Rent Leveling Attorney - Res #2025-01 -	994.50	994.50
59063	979 - MCAA OF NJ	PO 40029 Court: MCAA 2026 Dues	200.00	200.00
59064	596 - MCAFEE HARDWARE	PO 40034 POLICE - LOCK BOX MOUNT	32.54	32.54
59065	1859 - MORRIS COUNTY ELEVATOR	PO 40007 2026 - ELEVATOR MAINTENANCE AGREEMENT -	726.00	726.00
59066	1973 - MORTON SALT, INC.	PO 38743 2025 BLANKET ROAD DE-ICING SALT	29,896.88	29,896.88
59067	689 - NATIONAL BUSINESS FURNITURE	PO 39831 2025 POLICE	2,545.89	
		PO 39900 2025 police	870.22	3,416.11

List of Bills - CLEARING ACCOUNT - Franklin

Check#	Vendor	Description	Payment	Check Total
59068	107 - New Jersey League of Municipalities	PO 39951 HELP WANTED AD - DPW	160.00	160.00
59069	2545 - NIELSEN FORD OF MORRISTOWN INC	PO 38906 2025 BLANKET	1,578.06	1,578.06
59070	1952 - NJMMA	PO 39983 2026 - NJMMA MEMBERSHIP DUES - NEIL SPID	300.00	300.00
59071	706 - North East Parts Group	PO 38919 2025 BLANKET-S/R-POLICE	988.65	988.65
59072	706 - North East Parts Group	PO 38920 2025 BLANKET-W/S	181.59	181.59
59073	28 - NORTH JERSEY COURT ADMINISTRATORS	PO 40027 Court: NJCAA 2026 Dues	100.00	100.00
59074	1631 - ONE CALL CONCEPTS, INC.	PO 38908 2025 BLANKET-MARK OUTS	38.00	38.00
59075	2746 - ONE SOURCE OF NEW JERSEY	PO 39553 2025 BLANKET	469.05	469.05
59076	2430 - OPTIMUM	PO 40000 2026 SELECT TV - POLICE DEPARTMENT ACCT	19.85	
		PO 40001 2026 INTERNET - FRANKLIN SENIOR CENTER -	33.35	
		PO 40002 2026 INTERNET - WVFAS - ACCOUNT 07879-16	69.42	122.62
59077	2611 - PLANET NETWORKS	PO 40006 2026 INTERNET - BORO HALL - 46 MAIN ST -	49.95	
		PO 40008 2026 INTERNET - BORO GARAGE - 75 CORKHIL	49.95	
		PO 40009 2026 INTERNET - POLICE DEPT - 15 CORKHIL	49.95	
		PO 40010 2026 INTERNET - DPW - 40 N CHURCH RD - A	49.95	199.80
59078	2318 - PURESAN	PO 39886 CUSTODIAL SUPPLIES	1,216.03	1,216.03
59079	2402 - QUADIENT FINANCE USA, INC.	PO 39998 POSTAGE PURCHASE - 2026 BLANKET	1,500.00	1,500.00
59080	2411 - QUIKTEKS LLC	PO 39913 2025 police	548.99	
		PO 40012 Wireless Adapter for Clerk Payment Windo	78.00	626.99
59081	364 - SCEDP, INC.	PO 40013 2026 Sussex County Economic Development	250.00	250.00
59082	1817 - SCHENCK PRICE SMITH & KING LLP	PO 39085 GENERAL LEGAL SERVICES - 2025	5,500.00	5,500.00
59083	1817 - SCHENCK PRICE SMITH & KING LLP	PO 39086 2025 - TAX APPEALS	2,183.48	2,183.48
59084	1817 - SCHENCK PRICE SMITH & KING LLP	PO 39087 2025 - LITIGATION	4,189.50	4,189.50
59085	1817 - SCHENCK PRICE SMITH & KING LLP	PO 40021 390 Rutherford Avenue Escrow	87.50	87.50
59086	2773 - SKOLOFF & WOLFE-TRUST ACCOUNT	PO 40025 COUNTY TAX JUDGEMENT 12/22/25	25,400.00	25,400.00
59087	2027 - SPARTA DISCOUNT TIRE, INC.	PO 38917 2025 BLANKET--TIRES	4,759.44	4,759.44
59088	186 - STAPLES ADVANTAGE	PO 39915 OFFICE SUPPLIES - FINANCE	121.44	
		PO 39980 CLERK OFFICE SUPPLIES	93.02	214.46
59089	97 - STATEWIDE INSURANCE FUND	PO 40050 INSURANCE - AL ASSESSMENT & WC ASSESMEN	45,853.80	
		PO 40050 INSURANCE - AL ASSESSMENT & WC ASSESMEN	30,569.20	76,423.00
59090	188 - SUSSEX COUNTY CHIEFS ASSOCIATION	PO 40044 2026 police	1,000.00	1,000.00
59091	306 - SUSSEX COUNTY LOCK & SAFE	PO 39430 2025 police	252.78	252.78
59092	31 - SUSSEX COUNTY MUNICIPAL UTILITIES	PO 40049 SEWER USER FEES - FY 2026	206,531.25	206,531.25
59093	964 - TCTANJ	PO 39982 Diana Falica - TCTANJ Renewal Applicatio	125.00	125.00
59094	473 - TIRE KING	PO 38921 2025 BLANKET-S/R-POLICE	8.00	8.00
59095	2692 - TREASURER, STATE OF NJ	PO 39986 QUARTERLY REMITTANCE OF LEAD VERIFICATIO	20.00	20.00
59096	2505 - UGI ENERGY SERVICES LLC	PO 39133 GAS - FFD - METER #3201172 - 2025 BLANKE	549.09	549.09
59097	2690 - ULINE	PO 39902 2025 police	626.28	626.28
59098	2281 - W.B. MASON CO. INC.	PO 40017 2026 - WATER COOLER RENTAL	4.75	4.75
TOTAL				453,069.37

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-005-000	Petty Cash			400.00	
01-201-20-100-020	General Administration Other Expenses	1,800.00			
01-201-20-120-020	Clerk Other Expenses	531.38			
01-201-20-145-020	Tax Collector Other Expenses	125.00			
01-201-20-170-020	Economic Development Other Expenses	250.00			
01-201-23-211-020	Insurance Other Insurance Premiums	34,008.75			
01-201-23-215-020	Insurance Workers Compensation Insurance	11,845.05			
01-201-23-220-020	Insurance Employee Group Insurance	5,349.84			
01-201-23-226-020	Insurance - Disability	1,789.20			
01-201-25-240-020	Police Other Expenses	1,606.72			
01-201-25-260-020	Aid To Volunteer Ambulance Companies OE	101.25			
01-201-26-290-020	Streets & Roads Other Expenses	391.48			
01-201-26-310-020	Building & Grounds OE	971.50			
01-201-31-440-020	Utility Bulk Expense Telephone	1,701.63			
01-201-31-447-020	Utility Bulk Expense - Propane/Natural Gas	482.56			
01-201-31-450-020	Utility Bulk Expense - Telecommunications	203.05			
01-201-43-490-020	Municipal Court Other Expenses	609.19			
01-203-20-100-020	(2025) General Administration Other Expenses		6.99		
01-203-20-120-020	(2025) Clerk Other Expenses		78.00		
01-203-20-130-020	(2025) Finance Administration Other Expenses		121.44		
01-203-20-155-020	(2025) Legal Services Other Expenses		11,872.98		
01-203-25-240-020	(2025) Police Other Expenses		7,940.92		
01-203-25-255-021	(2025) Aid To Volunteer Fire Companies OE		2,990.21		

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-25-260-020	(2025) Aid To Volunteer Ambulance Companies OE		170.65		
01-203-26-290-020	(2025) Streets & Roads Other Expenses		8,508.02		
01-203-26-310-020	(2025) Building & Grounds OE		2,496.08		
01-203-31-430-020	(2025) Utility Bulk Expenses - Electricity		2,779.77		
01-203-31-435-020	(2025) Utility Bulk Expenses Street Lights		149.19		
01-203-31-440-020	(2025) Utility Bulk Expense Telephone		37.11		
01-203-31-447-020	(2025) Utility Bulk Expense - Propane/Natural Gas		2,801.39		
01-203-31-450-020	(2025) Utility Bulk Expense - Telecommunications		602.52		
01-203-32-465-020	(2025) Solid Waste Disposal Costs OE		2,286.62		
01-203-44-905-000	(2025) Improvements To Muni. Property		7,200.00		
01-216-55-000-000	Due State Lead Verification Fees			20.00	
01-260-05-100	Due To/From Clearing			0.00	137,628.49
01-277-55-000-000	Reserve for Tax Appeals			25,400.00	
TOTALS FOR	Current Fund	61,766.60	50,041.89	25,820.00	137,628.49
02-213-40-701-000	Appro St Gr State Recycling Program	5,738.50			
02-260-05-100	Due To Clearing			0.00	5,738.50
TOTALS FOR	State Grant Fund	5,738.50	0.00	0.00	5,738.50
03-260-05-100	Due To/From Clearing			0.00	38,513.88
03-281-56-851-000	Reserve for Landuse Escrow			994.50	
03-293-56-851-000	Reserve for Storm Recovery			29,896.88	
03-299-56-851-000	Reserve for Affordable Housing			1,825.00	
03-306-56-851-000	Reserve For Redevelopment			5,797.50	
TOTALS FOR	Trust Fund	0.00	0.00	38,513.88	38,513.88
04-215-55-997-000	Imp Auth Funded Ord 15-2024 Alcoholest System			22,822.50	
04-260-05-100	Due To/From Clearing			0.00	22,822.50
TOTALS FOR	General Capital Fund	0.00	0.00	22,822.50	22,822.50
09-201-55-502-020	Water Sewer Operat. OE Water	15,739.58			
09-201-55-503-020	Water Sewer Operat. OE Sewer	222,120.90			
09-203-55-502-020	(2025) Water Sewer Operat. OE Water		3,100.01		
09-203-55-503-020	(2025) Water Sewer Operat. OE Sewer		682.04		
09-203-55-512-000	(2025) Water Sewer Capital Outlay		2,973.47		
09-203-55-514-000	(2025) W/S Capital Improv. To Water Distributio		3,750.00		
09-260-05-100	Due To/From Clearing			0.00	248,366.00
TOTALS FOR	Water Sewer Operating Fund	237,860.48	10,505.52	0.00	248,366.00
Total to be paid from Fund 01 Current Fund 137,628.49					
Total to be paid from Fund 02 State Grant Fund 5,738.50					
Total to be paid from Fund 03 Trust Fund 38,513.88					
Total to be paid from Fund 04 General Capital Fund 22,822.50					
Total to be paid from Fund 09 Water Sewer Operating Fund 248,366.00					
453,069.37					

Checks Previously Disbursed

4218	FRANKLIN POSTMASTER	PO# 40022	POSTAGE FOR MAILING 2026 CALENDARS	661.87	1/15/2026
7397	STATE OF NEW JERSEY-PWT	PO# 39984	4th QTR 2025 PWT TAX ON WATER - OC	136.52	1/15/2026
10226	ELAVON INC	PO# 40028	Court: Elavon - Credit Card Fees f	52.10	1/02/2026
10226	ELAVON INC	PO# 40053	Court: Credit Card Fees - Dec. 202	81.41	1/02/2026
26014	STATE OF NJ HEALTH BENEFITS PROGRAM	PO# 40015	2026 BLANKET	107,722.32	1/14/2026

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
26015	STATE OF NJ HEALTH BENEFITS PROGRAM	PO# 40015	2026	BLANKET	26,963.28 1/14/2026

					135,617.50

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	108,517.70	137,628.49	246,146.19
Fund 02 State Grant Fund		5,738.50	5,738.50
Fund 03 Trust Fund		38,513.88	38,513.88
Fund 04 General Capital Fund		22,822.50	22,822.50
Fund 09 Water Sewer Operating Fund	27,099.80	248,366.00	275,465.80
			=====
BILLS LIST TOTALS	135,617.50	453,069.37	588,686.87