

**REGULAR AGENDA**  
**FOR THE MAYOR AND COUNCIL MEETING**  
**BOROUGH OF FRANKLIN,**  
**HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET**  
**FRANKLIN, NEW JERSEY AT 7:00 P.M. ON**  
**JANUARY 13, 2026**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 11, 2026, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.  
  
**Mayor Sowden** will offer the Mayor's Report.
- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**  
  
After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.
- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.  
  
After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.
- H. **OLD BUSINESS:**
- I. **NEW BUSINESS:**
  1. **Approval of the Minutes** for the regular meeting minutes for December 16, 2025. (Absent: None)
  2. **Approval of the Minutes** for the special meeting minutes for December 30, 2025. (Absent: Mrs. Heath)
  3. **Resolution 2026-18** authorizing the award of non-fair and open contracts for professional services for the year 2026.
  4. **Resolution 2026-19** to establish the bid threshold for the Borough of Franklin.

## REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 13, 2026

5. Resolution 2026-20 authorizing advertisement and solicitation of bids for the improvements to Master Street, Warren Street and Green Street.
6. Resolution 2026-21 authorizing the award of solid waste and recycling collection Bid #25-02 to Blue Diamond Disposal Inc for a 3 year term, January 1, 2026 through December 31, 2028 in the amount not to exceed \$2,016,000.
7. Resolution 2026-22 to approve the Governor's Council on substance use disorder fiscal grant cycle July 2027 – June 2031.
8. Congregate Nutrition Program Shared Services Agreement - to approve the Shared Service Agreement between the County of Sussex and the Borough of Franklin for the Franklin Congregate Nutrition Programs from January 1, 2026 to December 31, 2026 in the amount of \$27,700.00.
9. Mayoral Appointments  
Mayor Sowden will make the following appointments.

### **Planning Board**

Mayor (Class I)	Mayor Sowden
Fire Safety (Class II)	1 yr. term (expires 12/31/2026) Jim Williams
Member (Class IV)	4 yr. term (expires 12/31/2029) Keri Marino
Member (Class IV)	4 yr. term (expires 12/31/2029) Sharon Schultz
Member (Class IV)	4 yr. term (expires 12/31/2029) George Drossel
Alternate #1	2 yr. term (expires 12/31/2028) James Affinito
Alternate #2	2 yr. term (term expires 12/31/2028)
Alternate #3	2 yr. term (term expires 12/31/2028)

### **J. EXECUTIVE SESSION – IF REQUESTED**

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. **MISCELLANEOUS COMMENTS:** **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. **ADJOURNMENT:** **Mayor Sowden** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
DECEMBER 16, 2025**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger, Mr. Snyder and Mayor Sowden.

Absent: None

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 12, 2025, and posted on the Borough website, which adequate notice has been certified by the Clerk."

**PRESENTATIONS**

There were no presentations for tonight's meeting.

**COMMITTEE REPORTS**

Mr. Limon commented that there was a public works meeting and personnel meetings and thanked those that attended each meeting.

Mrs. Carnes commented that two new businesses have opened up in the past couple weeks. One is Holy Chick and the other is the Korean BBQ Chicken place.

Mr. Snyder had nothing to report.

Mrs. Heath commented that she tried the Korean BBQ Restaurant and it was delicious. This evening, she went to Holy Chick and the parking lot was full. There were a lot of people at the tree lighting and the hot chocolate went like crazy. The train for Toys for Tots came through Franklin and stopped on Saturday, December 13<sup>th</sup>.

Mr. Skellenger congratulated the new businesses in town.

Mr. Formica commented that buildings and grounds met and talked about roads for next year and to also have Jesse go around and evaluate what we have to see what roads need to be addressed immediately. We talked about the few roads from Walsh up to Ridgewood; about doing that section over. We talked about looking for grant opportunities for the salt shed, continuing improvements around town and replacing the Christmas lights on Main Street. Everyone should have received an email regarding a swearing in ceremony and recognition of other police officers on Thursday at the firehouse. Mr. Formica asked to invite the first aid to the reorg meeting for swearing in.

Ms. Little had nothing to report.

Mr. Windles had nothing to report.

Mr. Spidaletto commented that we are going to need to table the discussion on the shared services with Lafayette. Franklin was a recipient of the Drive Sober or Get Pulled Over grant in the amount of \$7,000; we did get awarded the State DOT grant for 2026 \$444,652 for road improvement projects which includes the roads Kovach, Mabie and South Street. We are teeing up with the public works committee for next year early spring on the 2025 State DOT grant we received in the amount of \$148,284 for the roads of Master, Warren and Green Streets.

Mayor Sowden commented that last night there was a planning board meeting and discussed the Ryan Homes project. Mayor Sowden agrees about replacing the lights on Main Street. The Planning Board did have a quick discussion on the

## **MAYOR & COUNCIL MEETING MINUTES DECEMBER 16, 2025**

historic designation and the two ordinances for open space and mapping. Mayor Sowden wanted to know how the council felt about clearing out the trees that fell in the cemetery on Oak Street. Mayor Sowden asked if we are still working on doing something for the 250<sup>th</sup> anniversary.

Mr. Formica commented that there were discussions on a parade.

### **OPEN PUBLIC SESSION**

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Formica. All were in favor.

Mr. Kevin Karpowicz stepped forward. Mr. Karpowicz commented that he has been having issues with his sewer for the past two months. Mr. Karpowicz had someone out to his house on October 20<sup>th</sup> and it was determined that it was the cleanout on the town side and Mr. Karpowicz had to pay \$387.18. Mr. Karpowicz is asking for a credit on his water/sewer bill and he was told by Brian and Ray to fill up his bathtub until we fix it and let it go once a day. The problem is at the transition point going into the sewer.

Mr. Spidaletto will follow up with Brian on the situation.

Mrs. Joanne Tatka stepped forward. Mrs. Tatka commented that she has not seen any resolutions in the last couple years on the annual LOSAP contributions. Mrs. Tatka asked who is responsible for overseeing the projects going on in town.

Mayor Sowden commented that someone from the engineers office is overseeing the projects.

Mrs. Tatka commented that the laundromat wanted 18 spaces in the parking lot and asked if they were getting those spaces.

Mr. Spidaletto commented that a meeting was held with the public works committee and the decision was, and it was relayed through our attorneys, that they are not getting 18 spaces.

Mrs. Tatka asked why so many people are on the tax sale for unpaid water/sewer and asked why. Mrs. Tatka asked what shopping center is resolution #101 for. Mrs. Tatka asked if Ryan Homes is progressing without finding more water.

Mayor Sowden commented that it is all part of plan.

There being no one else present who wished to address the Governing Body, Mr. Skellenger made a motion to close the meeting to the public, seconded by Mrs. Carnes. All were in favor.

### **CONSENT AGENDA**

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

### **CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):**

1. Township of Hardyston Ordinance adopting an amendment to the 2022 Hardyston Vacant Land and Landfill redevelopment plan, pursuant to the local redevelopment and housing law, N.J.S.A. 40A:12A-1 et seq.
2. Township of Byram Resolution of support for the invasive species management act.
3. Memo from the Tax Collector regarding the 2025 Tax Sale.

### **REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):**

1. Permit Summary Report – November 2025
2. Permit List – November 2025
3. COH Report – November 2025
4. Water/Sewer Division Report – November 2025
5. Municipal Court Report – November 2025
6. Road Department Report – November 2025

## **MAYOR & COUNCIL MEETING MINUTES DECEMBER 16, 2025**

### **APPLICATIONS (APPROVAL OF THE FOLLOWING):**

1. None filed.

### **RESOLUTIONS (APPROVAL OF THE FOLLOWING):**

1. Resolution 2025-100 authorizing a budget transfer in the amount of \$25,923.
2. Payment of bills for the meeting of December 16, 2025.

Mr. Formica made a motion to approve the consent agenda of December 16, 2025. Seconded by Mr. Snyder.

Upon roll call vote:

Ayes: Formica, Snyder

Nays: None Absent: None Abstentions: Carnes, Heath, Limon, Skellenger

### **OLD BUSINESS**

There was no old business for tonight's portion of the meeting.

### **NEW BUSINESS**

#### Approval of the Minutes

Mr. Limon made a motion to approve the regular meeting minutes and executive session minutes for November 25, 2025. (Absent: None) Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

#### Resolution 2025-101

Mr. Snyder made a motion to adopt Resolution 2025-101 authorizing settlement of tax appeal litigation for real properties commonly known as 577 and 597 Route 23, identified on the municipal tax map as Block 102, Lot 2.01 (prior block 3, lot 14.03) and Block 102, Lot 3 (prior block 3, lot 4), respectively, in the Borough of Franklin, County of Sussex and State of New Jersey. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

#### Resolution 2025-102

Mr. Formica made a motion to adopt Resolution 2025-102 to enter into cooperative service agreement between the Borough and United States Department of Agriculture animal and plant health inspection service in an amount not to exceed \$10,356. Seconded by Mrs. Heath.

Mr. Snyder commented that we did this last year and it went up sustainably, do we know why.

Mr. Spidaletto commented that we spent \$3,300 on this last year.

Mr. Formica commented that the agreement includes everything, but they only did the eggs.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

#### Shared Service Agreement for Deer Carcass Removal

Mr. Formica made a motion to approve the Shared Service Agreement through December 31, 2026, between Space Wild Animal Farm Inc. and the Borough of Franklin for deer carcass removal from Municipal Road rights-of-way at the rate of \$27.00 per deer. Seconded by Mr. Skellenger.

## MAYOR & COUNCIL MEETING MINUTES DECEMBER 16, 2025

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

### **EXECUTIVE SESSION**

There was no executive session.

### **MISCELLANEOUS COMMENTS**

Mrs. Heath wished everyone a Merry Christmas.

Mrs. Carnes asked what date the reorganization was.

Mrs. Little commented the reorganization is January 6<sup>th</sup> at 6pm.

Mr. Skellenger wished everyone a Merry Christmas and commented the DPW did a great job plowing.

At this time the Governing Body discussed and set the 2026 Council Committees.

### **ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Formica made a motion to adjourn the meeting at 7:48p.m., seconded by Mr. Skellenger. All were in favor.

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John M. Sowden IV, Mayor

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Colleen L. Little, Municipal Clerk

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
DECEMBER 30, 2025**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mr. Limon, Mr. Skellenger (via phone), Mr. Snyder and Mayor Sowden.

Absent: Mrs. Heath

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on December 28, 2025, and posted on the Borough website, which adequate notice has been certified by the Clerk."

**PRESENTATIONS**

There were no presentations for tonight's meeting.

**COMMITTEE REPORTS**

Mr. Limon had nothing to report.

Mrs. Carnes had nothing to report.

Mr. Snyder had nothing to report.

Mr. Skellenger had nothing to report.

Mr. Formica had nothing to report.

Mrs. Little had nothing to report.

Mayor Sowden had nothing to report.

**OPEN PUBLIC SESSION**

Mr. Snyder made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mrs. Carnes. All were in favor.

Ms. Lisa DeLorenzo stepped forward. Ms. DeLorenzo commented that she is new to the area and came to the meeting to be informed and become active in the town.

There being no one else present who wished to address the Governing Body, Mrs. Carnes made a motion to close the meeting to the public, seconded by Mr. Snyder. All were in favor.

**CONSENT AGENDA**

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

**CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):**

1. Borough of Ogdensburg Ordinance amending Chapter 30 "Land Development".
2. Letter dated December 15, 2025 from SCMUA regarding the actual annual charge for FY2025 and quarterly estimated charge for FY2026.

**REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):**

1. None filed.

**APPLICATIONS (APPROVAL OF THE FOLLOWING):**

1. None filed.

**RESOLUTIONS (APPROVAL OF THE FOLLOWING):**

1. Payment of bills for the meeting of December 30, 2025.

Mrs. Carnes made a motion to approve the consent agenda of December 30, 2025. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

## **MAYOR & COUNCIL MEETING MINUTES DECEMBER 30, 2025**

Nays: None Absent: Heath Abstentions: None

### **OLD BUSINESS**

There was no old business for tonight's portion of the meeting.

### **NEW BUSINESS**

#### **Resolution 2025-103**

Mr. Snyder made a motion to adopt Resolution 2025-103 authorizing budget transfers in the amount of \$25,293. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: Heath Abstentions: None

#### **Resolution 2025-104**

Mrs. Carnes made a motion to adopt Resolution 2025-104 authorizing an agreement with the Township of Lafayette pursuant to the uniform shared services and consolidation act concerning the services of a certified tax collector. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: Heath Abstentions: None

#### **Resolution 2025-105**

Mr. Formica made a motion to adopt Resolution 2025-105 approving a stipend for tax collector shared service agreement in the amount of \$833.33 semi-monthly (\$20,000 annually) for 2026, \$854.17 semi-monthly (\$20,500 annually) for 2027 and \$872.52 semi-monthly (\$21,013 annually) for 2028. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: Heath Abstentions: None

#### **Resolution 2025-106**

Mr. Limon made a motion to adopt Resolution 2025-106 approving budget transfers in the amount of \$30,700. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Limon, Skellenger, Snyder

Nays: None Absent: Heath Abstentions: None

### **EXECUTIVE SESSION**

There was no executive session.

### **MISCELLANEOUS COMMENTS**

Mr. Limon commented that with everyone's approval maybe we can let the employees of the Borough and the Road Department leave at noon tomorrow since its New Years Eve.

Mrs. Carnes commented that Borough Hall is closing at 2pm tomorrow.

### **ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Snyder made a motion to adjourn the meeting at 5:38p.m., seconded by Mr. Formica.  
All were in favor.

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John M. Sowden IV, Mayor

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Colleen L. Little, Municipal Clerk

# Borough of Franklin, County of Sussex

## Resolution #2026-18

### AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES

**WHEREAS**, there exists a need for engagement of various professional services for the Borough of Franklin as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

**WHEREAS**, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of the following contracts are set forth below; and

**WHEREAS**, the following individuals and firms have submitted a proposal indicating they will provide the professional services described below for the stated price said proposal; and

**WHEREAS**, the following individuals and firms have completed and submitted a Business Entity Disclosure Certification which certifies that the following individuals have not made any reportable contributions to a political or candidate committee in the Borough of Franklin in the previous year, and that the contract will prohibit the following individuals and firms from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Franklin, authorizes the Mayor to enter into a contract with the following individuals and firms as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and Determination of Value for the following individuals and firms be placed on file with this resolution, and

**BE IT FURTHER RESOLVED** that the following individuals and firms are awarded a contract for providing the professional services for the Borough of Franklin, as indicated:

Schenck Price is awarded a contract for providing general legal services to the Borough of Franklin for the year 2026, dated January 5, 2026 in the amount of \$185.00 per hour, a retainer of \$5,500 per month with John Ursin named as Municipal Attorney.

**AS REQUIRED** by N.J.S.A.40A:4-57, N.J.A.C.5:34-5.1 ET SEQ. I, Michelle LaStarza, CFO, Borough of Franklin, hereby certify to the Clerk, Mayor and Council, that a reasonable estimate of the Maximum Value of this Contract not to exceed \$120,000.

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at their Reorganization Meeting held on January 13, 2026, at 6:00PM.

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Colleen L. Little, Municipal Clerk

**Borough of Franklin, County of Sussex**  
**Resolution #2026-18**

<b>RECORD OF COUNCIL VOTES</b>				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLINGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

# Borough of Franklin, County of Sussex

## Resolution #2026-19

### RESOLUTION OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, STATE OF NEW JERSEY, ESTABLISHING THE BID THRESHOLD

**WHEREAS**, effective July 1, 2025, the Governor of the State of New Jersey has adjusted the bid threshold for awarding contracts under the Local Public Contracts Law. The change in the bid threshold allows municipalities with a Qualified Purchasing Agent to increase their bid threshold up to \$53,000 and

**WHEREAS** N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold and

**WHEREAS** N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent and

**WHEREAS** Robert M. Dolan of RMD Associates LLC was appointed the Borough of Franklin Qualified Purchasing Agent by the adoption of Resolution 2026-14 and possesses the qualifications and designation of a Qualified Purchasing Agent License #Q-1742 as issued by the Director of Local Government Services per N.J.A. C. 5:34-5 et seq.; and

**WHEREAS** the Brough of Franklin desires to establish the bid threshold to \$53,000.00 per N.J.S.A.40A:11-3a.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey, as follows:

1. The bid threshold is hereby increased to \$53,000.00 effective July 1, 2025 consistent with the New Jersey Local Publics Contract Law.
2. That the Chief Financial Officer is authorized to adjust bid and quote levels to reflect the new thresholds in applicable purchasing policy
3. That the Borough Clerk shall forward a certified copy of this Resolution to the following:
  - A. Business Administrator
  - B. Chief Financial Officer.
  - C. Purchasing Agent
  - C. Department Heads

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on January 13, 2026.

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Colleen L. Little, Municipal Clerk

**Borough of Franklin, County of Sussex**  
**Resolution #2026-19**

<b>RECORD OF COUNCIL VOTES</b>				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLINGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

# Borough of Franklin, County of Sussex

## Resolution #2026-20

### RESOLUTION OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING ADVERTISEMENT AND SOLICITATION OF BIDS FOR IMPROVEMENTS TO MASTER STREET, WARREN STREET, AND GREEN STREET

**WHEREAS** the Borough of Franklin desires to advertise for the receipt of bids for improvements to Master Street, Warren Street, and Green Street, and

**WHEREAS**, the specifications and other bid information may be obtained electronically via the Bid Net Direct portal on an electronic platform, in accordance with N.J.A.C. 5:34-1 et seq. at [www.bidnetdirect.com/boroughoffranklin](http://www.bidnetdirect.com/boroughoffranklin)

**WHEREAS**, the Purchasing Agent has recommended soliciting bids for the procurement of the improvements to Master Street, Warren Street, and Green Street in a Fair and Open process, and,

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Franklin, County of Sussex, and State of New Jersey as follows:

1. That the Qualified Purchasing Agent is authorized to advertise and solicit bids for improvements to Master Street, Warren Street, and Green Street
2. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
  - A. Borough Administrator
  - B. Chief Financial Officer.
  - C. Superintendent of Public Works

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on January 13, 2026. \_\_\_\_\_

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLINGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

# Borough of Franklin, County of Sussex

## Resolution #2026-21

### RESOLUTION OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF SOLID WASTE AND RECYCLING COLLECTION BID #25-02 TO BLUE DIAMOND DISPOSAL INC

**WHEREAS** there exists a need for Solid Waste and Recycling Collection for the residents of the Borough of Franklin,

**WHEREAS** the Township publicly advertised and received one (1) bid for Solid Waste and Recycling Collection #25-02 on January 6, 2026, at 10:30 AM:

VENDOR	BASE BID
Blue Diamond Disposal Inc	\$2,016,000.00
HelpForce LLC	NO BID

**WHEREAS**, Blue Diamond Disposal Inc., 5 Howard Boulevard, Mt. Arlington, NJ 07856, has been determined to submit the lowest responsible and responsive bid, and

**WHEREAS**, the Chief Financial Officer has certified that \$648,000 is available in the 2026 Current Fund Temporary Operating Budget, \$672,000 will be appropriated in the 2027 Current Fund Operating Budget and \$696,000 will be appropriated in the 2028 Current Fund Operating Budget.

**NOW, THEREFORE, BE RESOLVED** by the Borough of Franklin, County of Sussex, State of New Jersey, as follows:

1. That the Mayor is authorized to enter into a contract with Blue Diamond Disposal Inc., for Bid #25-02 Solid Waste and Recycling Collection
2. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
  1. Chief Financial Officer
  2. Borough Administrator
  3. Superintendent of Public Works
  4. Blue Diamond Disposal Inc.  
5 Howard Boulevard, Mt. Arlington, NJ 07856

**CERTIFICATION:** I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on January 13, 2026.

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Colleen L. Little, Municipal Clerk

**Borough of Franklin, County of Sussex**  
**Resolution #2026-21**

<b>RECORD OF COUNCIL VOTES</b>				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLINGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

# Borough of Franklin, County of Sussex

## Resolution #2026-22

Governor's Council on Substance Use Disorder  
Fiscal Grant Cycle July 2027 – June 2031

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Franklin, County of Sussex, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Sussex;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Franklin, County of Sussex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Wallkill Valley Municipal Alliance grant for fiscal year 2027 in the amount of:

GCSUD Grant	\$5752.00
Cash Match	\$1438.00
In-Kind	\$4314.00
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_

John M. Sowden, IV, Mayor of Governing Body

### CERTIFICATION

I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 13<sup>th</sup> day of January, 2026.

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Colleen L. Little, Municipal Clerk