

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
JUNE 22, 2021

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 6, 2021, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
There are no presentations this evening.
- E. **COMMITTEE REPORTS: Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.
- Mayor Sowden** will offer the Mayor's Report.
- F. **OPEN PUBLIC SESSION: Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**
- After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.
- G. **CONSENT AGENDA: Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.
- After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.
- H. **OLD BUSINESS:**
- I. **NEW BUSINESS:**
1. **Approval of the Minutes**
A motion is in order to approve the regular meeting minutes for June 10, 2021. (Absent: Limon)
 2. **Mayoral Appointment**
Mayor Sowden will make the following appointment.

Recreation Committee
Theresa Nahrwold Member (3-yr. unexpired term) expires 12/31/2022
 3. **Resolution #2021-54**
A motion is in order to adopt resolution 2021-54 authorizing the hiring of a full-time Step 1 Laborer for the Department of Public Works at the rate of \$18.53 per hour conditioned upon a successful background check, physical and drug test.

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4. Resolution #2021-55

A motion is in order to adopt resolution 2021-55 authorizing the hiring of a Tax Collection Clerk in the Finance Department, starting annual salary is \$40,000 conditioned upon successful background check effective June 28, 2021.

5. Resolution #2021-56

A motion is in order to adopt resolution 2021-56 authorizing the Borough of Franklin to become a member with North Jersey Wastewater Cooperative Pricing System and authorize the Mayor and Administrator to execute the attached agreement.

6. Adoption of Ordinance #10-2021

A motion is in order to adopt ordinance 10-2021 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 119 "FEES" AND DELETING CHAPTER 92 REGARDING BOATING".

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 10-2021.

7. Memorandum of Agreement

A motion is in order to approve a memorandum of agreement between the Franklin Borough Board of Education and the Borough of Franklin regarding possible sale of property. (Agreement provided in Council packets)

8. Zoning Officer request

A motion is in order to authorize the Zoning Officer to exempt/waive the sign fee for the annual Changing the Face of Addiction Walk sponsored by the Center for Prevention & Counseling to be held on August 7, 2021.

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

RESOLUTION NO. 2021-54

**RESOLUTION OF THE GOVERNING BODY OF THE
BOROUGH OF FRANKLIN AUTHORIZING
THE HIRING OF A LABORER FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, there has arisen a need to hire a laborer to fill a vacant position in the Department of Public Works;

WHEREAS, interviews were conducted and Dylan Odee was selected as a preferred candidate to fill the vacant position in the Department of Public Works;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin that the Borough Administrator is authorized to hire Dylan Odee as a full-time Step 1 Laborer in the Department of Public Works at the rate of \$18.53 per hour conditioned upon a successful background check, physical and drug test;

NOW THEREFORE BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Franklin that the employment position approved herein is with employee benefits and other non-wage compensation;

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on June 22, 2021.

Darlene J. Tremont, Borough Clerk

Dated: June 22, 2021

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
STEPHAN ZYDON JR.				
MAYOR SOWDEN (Tie Only)				

RESOLUTION NO. 2021-55

RESOLUTION OF THE GOVERNING BODY
OF THE BOROUGH OF FRANKLIN AUTHORIZING THE HIRING OF A TAX
COLLECTION CLERK IN THE FINANCE DEPARTMENT

WHEREAS, the Borough of Franklin currently has a vacancy in the Finance Department;

WHEREAS, interviews were conducted by Borough Administration and based on interviews and reference checks, Diana Unger was selected as a preferred candidate to fill the position of Tax Collection Clerk on a full-time basis;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin that the Administrator is authorized to hire Diana Unger with a start date of June 28, 2021 at an annual salary of \$40,000 conditioned upon a successful background check;

NOW THEREFORE BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Franklin that the employment position approved herein is with employee benefits and other non-wage compensation;

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on June 22, 2021.

Darlene J. Tremont, Borough Clerk

Dated: June 22, 2021

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
STEPHAN ZYDON JR.				
MAYOR SOWDEN (Tie Only)				

**BOROUGH OF FRANKLIN
COUNTY OF SUSSEX**

RESOLUTION 2021-56

WHEREAS, the Borough of Franklin desires to become a member of the North Jersey Wastewater Cooperative Pricing System, NJWCPS, effective June 22, 2021 and that such membership shall be for the period ending November 24, 2024, and each renewal, thereafter of the system, unless the Borough of Franklin elects to formally withdraw from the system;

Now, therefore, be it resolved, that the Mayor and Administrator are hereby authorized to execute the attached agreement for such membership.

Dated: June 22, 2021

By: _____
Administrator

Attest:

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on June 22, 2021, at 7:00 PM.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
STEPHAN ZYDON JR.				
MAYOR SOWDEN (Tie Only)				

**BOROUGH OF FRANKLIN
ORDINANCE NO. 10-2021**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY
AMENDING CHAPTER 119 "FEES" AND DELETING
CHAPTER 92 REGARDING BOATING**

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Code of the Borough of Franklin is hereby amended as follows:

SECTION I.

Section 119-2 of the Code of the Borough of Franklin entitled "Fees" is hereby amended to delete Fishing Permit Fees.

SECTION II

Section 119-4 of the Code of the Borough of Franklin entitled "General Fees" is hereby amended to delete the following chapters:

- A. Chapter 92, Boats and Boating, Permit Fees
- B. Chapter 266, Vending Machines

SECTION III

Chapter 92, Boats and Boating, is hereby deleted and reserved for future use.

SECTION IV

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION V.

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION VI.

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

BOROUGH OF FRANKLIN

DARLENE J. TREMONT, CLERK

BY: JOHN M. SOWDEN IV, MAYOR

DATED:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on the 9th day of June, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on the 22nd day of June, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont, Borough Clerk

CERTIFICATION: I, DARLENE J. TREMONT, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the _____ day of _____, 2021.

Darlene J. Tremont, Clerk
Borough of Franklin

John M. Sowden IV, Mayor

Introduced:
Adopted:

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA	X					X
JOSEPH LIMON				X		
JOHN POSTAS	X					
STEPHEN SKELLENGER	X				X	
GILBERT SNYDER COUNCIL PRESIDENT	X					
STEPHAN ZYDON, JR.	X					
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER COUNCIL PRESIDENT						
STEPHAN ZYDON, JR.						
MAYOR SOWDEN, IV (Tie Only)						