REGULAR AGENDA FOR THE MAYOR AND COUNCIL MEETING BOROUGH OF FRANKLIN, HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET

HELD AT THE MUNICIPAL BUILDING, 46 MAIN STRE FRANKLIN, NEW JERSEY AT 7:00 P.M. ON JUNE 9, 2021

- A. Mayor Sowden will call the meeting to order; Clerk will call the roll.
- B. Mayor Sowden will invite all present to salute the flag.
- C. <u>Mayor Sowden</u> will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 6, 2021, and posted on the Borough website, which adequate notice has been certified by the Clerk."

D. PRESENTATIONS

There are no presentations this evening.

E. <u>COMMITTEE REPORTS</u>: <u>Mayor Sowden</u> will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

F. <u>OPEN PUBLIC SESSION</u>: <u>Mayor Sowden</u> will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. All comments should be directed to the Mayor and kept to a 3-minute maximum per person.

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

G. <u>CONSENT AGENDA</u>: <u>Mayor Sowden</u> will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

H. OLD BUSINESS:

I. <u>NEW BUSINESS:</u>

1. Approval of the Minutes

A motion is in order to approve the regular meeting minutes for May 25, 2021. (Absent: None)

2. Public Employer Trust Agreement

A motion is in order to approve the Public Employer Trust Agreement between the Borough of Franklin and Brown and Brown, Benefit Advisors for Horizon Healthcare Dental for the period of July 1, 2021 to June 30, 2022, at no increase in premiums, addendum with coverage cost election attached.

REGULAR AGENDA - MAYOR AND COUNCIL MEETING JUNE 9, 2021

3. Adoption of Ordinance #06-2021

A motion is in order to adopt Ordinance 06-2021 entitled "AN ORDINANCE AMENDING CODE OF THE BOROUGH OF FRANKLIN CHAPTER 161 PROHIBITING CERTAIN CANNABIS ESTABLISHMENTS AND RELATED ACTIVITIES".

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 06-2021.

4. Adoption of Ordinance #07-2021

A motion is in order to adopt ordinance 07-2021 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY MODIFYING CHAPTER 96 BUILDING CONSTRUCTION".

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 07-2021.

5. Adoption of Ordinance #08-2021

A motion is in order to adopt ordinance 08-2021 entitled "BOND ORDINANCE PROVIDING FOR VARIOUS 2021 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE "BOROUGH"); **APPROPRIATING** \$1,261,008 (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$983,933 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF".

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 08-2021.

6. Adoption of Ordinance #09-2021

A motion is in order to adoption ordinance 09-2021 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 196, PARKS AND RECREATION, TO UPDATE RULES AND REGULATIONS".

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 09-2021.

7. Introduction of Ordinance #10-2021

A motion is in order to introduce ordinance 10-2021 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 119 "FEES" AND DELETING CHAPTER 92 REGARDING BOATING".

Public Hearing will be held on June 22, 2021.

J. <u>EXECUTIVE SESSION</u> – IF REQUESTED

<u>Mayor Sowden</u> will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE <u>OPEN PUBLIC MEETINGS ACT</u> ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

REGULAR AGENDA - MAYOR AND COUNCIL MEETING JUNE 9, 2021

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. <u>MISCELLANEOUS COMMENTS:</u> <u>Mayor Sowden</u> will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. <u>ADJOURNMENT</u>: <u>Mayor Sowden</u> will request a motion to adjourn the meeting.

ORDINANCE NO. 06-2021

AN ORDINANCE AMENDING CODE OF THE BOROUGH OF FRANKLIN SECTION 161 TO PROHIBITING CERTAIN CANNABIS ESTABLISHMENTS AND RELATED ACTIVITIES

WHEREAS, the Borough seeks to maintain the health, safety and welfare of the citizens and visitors to the Borough and desires to amend the Code of the Borough of Franklin (the "Code") in accordance with the terms provided for herein; and

WHEREAS, on February 22, 2021, Governor Phil Murphy signed the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act and pursuant to same, the Borough may enact an ordinance prohibiting the operation of any one (1) or more classes of cannabis establishment, or cannabis distributors or cannabis delivery services (but not the delivery of cannabis items and related supplies by a delivery service); and

WHEREAS, due to the desire to ensure uniformity throughout the Borough regarding the prohibited retail sale of cannabis products and related activities in the Borough, the Borough desires to enact the instant legislation; and

WHEREAS, prior to the Borough Council hearing on the adoption of this Ordinance it shall be referred to the Planning Board as required by *N.J.S.A.* 40:55D-64 and *N.J.S.A.* 40:55D-26 of the Municipal Land Use Law; and

WHEREAS, within thirty (30) days of the adoption of this Ordinance the Borough Clerk shall provide notice, pursuant to N.J.S.A. 40:55D-15 of the Municipal Land Use Law, by personal service or certified mail to the county planning board which notice shall state the effective date of this Ordinance and include a copy of this Ordinance; and

WHEREAS, the Borough Council has determined to amend Article V, Section 161-27 of the Code to read as follows (additions are <u>underlined</u> and deletions are in [brackets]):

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Franklin, Sussex County, State of New Jersey, as follows:

Section 1. The Borough Council hereby amends Article V "Zoning," Section 161-27 of the Code to read as follows:

161-27 Zoning districts.

... [NOTE to Codifier. Existing text not appearing herein has been deleted solely for brevity. NO CHANGE] ...

I. The following shall not be permitted in any zoning district in the Borough: the operation of retail cannabis establishments, which includes the selling and reselling of cannabis and cannabis items, or cannabis consumption areas, retail marijuana stores, combined retail and

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growing facilities; and the operation of retail cannabis social clubs are prohibited within the Borough of Franklin and, therefore, all activities related to the above are expressly prohibited within the Borough of Franklin. Nothing herein shall be construed to limit any privileges or rights of a qualifying patient, primary caregiver, registered or otherwise, or registered dispensary pursuant to the New Jersey Compassionate Use Medical Marijuana Act, N.J.S.A. 24:61-1 et seq.

- Section 2. If any section, paragraph, subdivision, clause, sentence, phrase or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- Section 3. The Borough Clerk is hereby directed to give notice at least ten (10) days prior to hearing on the adoption of this Ordinance to the Sussex County Planning Board, the clerk of any adjoining municipality, and to all other persons entitled thereto pursuant to *N.J.S.A.* 40:55D-15 and *N.J.S.A.* 40:55D-63 (if required). Upon adoption of this Ordinance after public hearing thereon, the Borough Clerk is further directed to public notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Sussex County Planning Board as required by *N.J.S.A.* 40:55D-16. The Clerk shall also forthwith transit a copy of this Ordinance after final passage to the Borough Tax Assessor as required by *N.J.S.A.* 40:49-2.1.
- Section 4. This Ordinance shall take effect after twenty (20) days of its final passage by the Borough Council, upon approval by the Mayor and publication as required by law.

ATTEST:

BOROUGH OF FRANKLIN

DARLENE J. TREMONT, CLERK

JOHN M. SOWDEN IV, MAYOR

DATED:

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on May 11, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on June 9, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont Municipal Clerk

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CERTIFICATION

I, Darlene J. Tremo	nt, Clerk of the	Borough of Franklin,	do he	reby certify	that the
Borough of Franklin Counci	l duly adopted the	e foregoing Ordinance o	n the	day of	, 2021.

Darlene J. Tremont, N	Aunicip	oal Clerk			j	ohn l	M. Sowden IV, Mayor
Introduced: May 11,	2021						
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BOROUGH OF FRANKLIN

ORDINANCE No. 07-2021

AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY MODIFYING CHAPTER 96 BUILDING CONSTRUCTION

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that Chapter 96 of the Franklin Borough Code is amended as follows:

SECTION I

The Code of the Borough of Franklin is hereby amended to delete Section 96-4 and reserve it for future use.

SECTION II

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

DATED:

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ATTEST:

BOROUGH OF FRANKLIN

Darlene J. Tremont, CLERK

BY: JOHN M. SOWDEN IV, MAYOR

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on May 25, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on June 9, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont, Municipal Clerk

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CERTIFICATION

I, Darlene J. Tremont, Clerk of the Borough of Franklin, do hereby certify tha	t the Borough of
Franklin Council duly adopted the foregoing Ordinance on the day of, 2021.	

Darlene J. Tremont, Clerk

John M. Sowden IV, Mayor

Darlene J. Tremont, Cl Borough of Franklin	erk			J	ohn M.	. Sow	den IV, Mayor
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BOROUGH OF FRANKLIN ORDINANCE NUMBER 08-2021

BOND ORDINANCE PROVIDING FOR VARIOUS 2021 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (THE "BOROUGH"); APPROPRIATING \$1,261,008 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$983,933 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of Franklin, in the County of Sussex, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$1,261,008, which sum is inclusive of a grant from the New Jersey Department of Transportation in the amount of \$125,000 (the "Grant") and the amount of \$152,075 as the down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes. Pursuant to the provisions of N.J.S.A. 40A:2-7(h) and 40A:2-11(c) of the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), no down

payment is allocated for the Water/Sewer Utility "Switch N Go" truck (per Section 3(a)(vii) herein), as the Water/Sewer Utility of the Borough of self-liquidating.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$1,261,008 appropriation not provided for by application hereunder of the Grant and down payment, negotiable bonds of the Borough are hereby authorized to be issued in the aggregate principal amount not exceeding \$983,933 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in an aggregate principal amount not exceeding \$983,933 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued include, but are not limited to, as follows:

				Useful
Description	<u>Appropriation</u>	<u>Authorization</u>	Down Payment	<u>Life</u>
(i) Roads — Improvements To Borough Roadways Including, But Not Limited To, Evans Street, Such Improvements To Include, But Not Be Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement Using Flexible Pavement As Defined Under The Local Bond Law And, Where Necessary, The Repairing And/Or Installation—Of Associated Curbs, Curb Ramps, Sidewalks And Driveway Aprons, Resetting Utility Castings, Associated Drainage Work And Improvements, Roadway Painting, Landscaping And Aesthetic Improvements;	\$436,000 (including the Grant)	\$295,450	\$15,550	20 years
(ii) Municipal Building - Various Exterior and Interior Improvements Including, But Not Limited To, Roofing, Gutter And HVAC Improvements; Information Technology Improvements Including, But Not Limited To, Acquisition And Installation, As Applicable,	\$392,066	\$372,463	\$19,603	14.58 years

Description	Appropriation	Authorization	Down Payment	Useful <u>Life</u>
Of Computer Hardware And Software;				
(iii) Police Department – Acquisition Of A Non-Passenger Sports Utility Vehicle;	\$70,000	\$0	\$70,000	N/A
<u>(iv) Police Department</u> – Lighting Improvements At Police Headquarters;	\$6,005	\$5,705	\$300	7 years
(v) <u>Department of Public Works</u> — Building Improvements Including, But Not Limited to, Garage Door Improvements; Salt Shed Improvements; And Acquisition Of A Single Axle Truck;	\$232,054	\$220,432	\$11,622	10.85 years
(vi) <u>Fire Department</u> – Acquisition Of A Non-Passenger Response Vehicle And Upfitting for Equipment; and	\$35,000	\$0	\$35,000	N/A
(vii) Water/Sewer Utility – Acquisition of a Non-Passenger "Switch N Go" Vehicle.	\$89,883	\$89,883	\$0	5 years
TOTALS	<u>\$1,261,008</u>	\$ <u>983,933</u>	<u>\$152,075</u>	

- (b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$983,933.
- (c) The aggregate estimated cost of said improvements or purposes is \$1,261,008, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the Grant in the amount of \$125,000 and the down payment available for said purposes in the amount of \$152,075.
- (d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto. All or any portion of the appropriations, authorizations and down payments set forth in each of the subsections in Section 3(a)(i) through (vii) herein may be

moved among and added or decreased to and from each of the subsections in Section 3(a)(i) through (vii).

SECTION 4. Except for the Grant, in the event the United States of America, the State of New Jersey, the County of Sussex or a private entity make a contribution or grant in aid to the Borough for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Sussex or a private entity. Except for the Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Sussex or a private entity, including the Grant, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be

conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is on file in the Office of the Clerk of the Borough and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 14.50 years.
- (c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$983,933 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) An aggregate amount not exceeding \$231,201 for items of expense listed in and permitted under N.J.S.A. 40A.2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a

declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after

the first publication thereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: May 25, 2021

DARLENE J. TREMONT, Clerk of the Borough of Franklin

ADOPTED ON SECOND READING DATED:

DARLENE J. TREMONT, Clerk of the Borough of Franklin

APPROVAL BY THE MAYOR ON THIS DAY OF, 2021.

JOHN M. SOWDEN, IV, Mayor of the Borough of Franklin

BOROUGH OF FRANKLIN ORDINANCE NO. 09-2021

AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 196, PARKS AND RECREATION, TO UPDATE RULES AND REGULATIONS

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that Chapter 196 of the Code of the Borough of Franklin entitled "Parks and Recreation" is hereby amended as follows:

SECTION I.

Exhibit A to Chapter 196, Rules and Regulations is hereby replaced in its entirety as follows:

PARKS AND RECREATION

Chapter 196 - Exhibit A Rules and Regulations

- A. Garbage or other materials prohibited. No person shall dump, deposit or leave any broken glass, ashes, paper boxes, cans, dirt, rubbish, waste, garbage or refuse or other trash ("garbage"). All garbage shall be placed in the proper receptacles.
- B. Use of recreation equipment. Recreation equipment shall only be used for its intended purpose. No person shall climb any tree or walk, stand or sit upon monuments, vases, planters, fountains, railings and fences or upon any other property not designated or customarily used for such purposes.
- C. Damage of natural resources. No person shall cut, carve, transplant or remove any tree or plant, injure the bark or pick the flowers or seeds of any tree or plant. No person shall dig in or otherwise disturb grass areas or in any other way injure or impair the natural beauty or usefulness of any area. No person shall dig or remove any soil, rock, stones, trees, shrubs or plants, down timber or other wood or materials or make any excavation by tool, equipment, blasting or other means or agency.
- D. Motor vehicles.
- (1) It shall be unlawful for any person to stop, stand, park or operate any motor vehicle or other form of conveyance, including, but not by way of limitation, mini-bikes, motor bikes, scooters, motorcycles, snowmobiles, all-terrain vehicles, go-carts, tractors and/or riding mowers within any recreation area.
- (2) All state motor vehicle statutes and municipal ordinances shall apply within the recreation areas.
 - (a) Operation confined to roads. No person shall drive any motor vehicle on recreation areas except the paved roads or parking areas or such other areas as may on occasion be specifically designated as temporary parking areas by the Chief of Police or Recreation Committee.
 - (b) Designated areas. No person shall park a vehicle in any area other than an established or designated parking area, and such use shall be in accordance with directions posted.

- (c) Double-parking. No person shall double-park any vehicle on any recreation areas road unless so directed by a police officer.
- (d) Speed of vehicles. No person shall ride or drive faster than 15 miles per hour, except upon such roads as may be posted at a different rate of speed.
- (e) After hours parking. No vehicle shall stand or park after closure or before opening hours in a recreation area, and any vehicle so parked may be towed at owner's expense.
- (f) Snack bar area. The parking area located by the snack bar is used for medical emergencies only.
- (g) Vehicle maintenance. Any maintenance, washing or waxing of vehicles is prohibited.

E. Bicycles.

- (1) Confined to roads. No person shall ride a bicycle other than on a paved vehicular road. A bicyclist shall be permitted to wheel or push a bicycle by hand over any grassy area or on any paved area reserved for pedestrian use.
- (2) No person shall leave a bicycle in a place other than a bicycle rack when such is provided and there is space available.
- F. Animals, wildlife, plant life and waterways.
- (1) No pets allowed unless they are certified service animals on softball, baseball, football fields, playground and any posted areas.
 - (2) No person shall ride a horse in any recreation area.
 - (3) No person shall tie or hitch an animal to any tree or plant.
 - (4) The feeding of any wildlife is strictly prohibited.
- (5) No person shall throw, discharge or otherwise place or cause to be placed in the water of any pond, lake, stream or body of water in or adjacent to any recreation areas or tributary stream, storm drain or drain flowing onto such water any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters.
- (6) No person shall molest, harm, frighten, kill, trap, pursue, chase, tease or shoot at any animal, wildlife, reptile or bird; nor shall he remove or have in his/her possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird. This subsection G(6) shall not apply to Borough employees acting within the scope of a valid depredation permit issued to the Borough.
- G. Hunting and trapping. No person shall hunt, trap or pursue wildlife at any time. No person shall use, carry or possess firearms of any description or air rifles, spring guns, bow and arrows, slings or any other form of weapons potentially inimical to wildlife and dangerous to human safety or any instrument that can be loaded with and fire blank cartridges or any kind of trapping device. Excluded from the foregoing definitions are starters' pistols used in connection with any athletic or recreational event used by authorized recreational personnel.

H. Ice skating is prohibited.

I. Fishing and boating.

- (1) Boating is permitted, but only with paddles, oars, or electric motors. No gas boat motors are permitted.
- (2) No person shall launch or operate any boat of any kind on any water between the closing hour of recreation areas at night and the opening hour of the recreation areas the following morning; nor shall any person be on or remain on or in any boat during the closed hours of the recreation areas.

- (3) All fishing must follow all New Jersey Fish and Wildlife regulations.
- (4) Ice fishing is permitted at your own risk only after checking the ice conditions. The Borough does not supervise the ice or inspect the ice conditions.
- J. Picnic, camping and swimming.
 - (1) No person shall picnic or lunch in a place other than those designated for that purpose.
 - (2) No person shall leave a picnic area before the fire is completely extinguished.
- (3) No person shall take part in or abet the playing of any games involving thrown or otherwise propelled objects, such as balls, stones, arrows, javelins, horseshoes, quoits or model airplanes, except in designated areas.
 - (4) No camping without a permit from the Borough.
 - (5) No person shall swim, bathe or wade in any waters except when lifeguards are on duty..
- (6) No person shall dress or undress on any beach or in any vehicle, toilet or other place except in such structures as may be provided for that purpose.
 - (7) No person shall fail to maintain restrooms in a neat and sanitary condition.
 - (8) No hitting of golf balls, no mechanical rides and no inflatable devices.
- K. Children to be accompanied by an adult. No child under the age of 12 shall be permitted in a recreation area unless accompanied by an adult. Child's Park is restricted to children under 12 years of age and must be supervised by an adult.
- L. No smoking or vaping.
- M. Possession of alcohol. No person shall consume or possess alcoholic beverages in any recreation area.

N. Fires/fireworks.

- (1) No person shall build or attempt to build a fire except in such areas and under such regulations as may be designated. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes or cigars, tobacco paper or other flammable material within any recreation area.
- (2) No person shall have in his/her possession or set or otherwise cause to explode or discharge or burn any fireworks, firecrackers or explosives of inflammable material or discharge them or throw them into any such areas from lands or roadways. At the discretion of Mayor and Council, permits may be given for conducting properly supervised fireworks in designated recreation areas.
- O. No person shall engage in boisterous, threatening, abusive, insulting or indecent language. No person shall engage in any disorderly conduct or behavior tending to cause a breach of public peace.
- P. Posting of signs.
 - (1) All persons are required to adhere to all recreation area signs.
- No person shall paste, glue, tack or otherwise post any sign, placard, advertisement or inscription whatever; nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to a recreation area except with the Recreation Committee's approval.
- Q. Trail use. Trails may be used in accordance with posted signs. Trail users are subject to all recreation areas rules and regulations.

R. Permits.

(1) A person seeking a permit shall file an application with the Borough Administrator containing the following information:

- (a) The name and address of the applicant.
- (b) The name and address of the person, persons, corporation or association sponsoring the activity, if any.
 - (c) The day and hours for which the permit is desired.
 - (d) The recreation area or portion thereof for which such permit is desired.
- (e) The nature of the proposed activity, expected number of participants and time period of the proposed activity.
- (f) Any other information which the Borough shall find reasonably necessary to come to a fair determination as to whether a permit should be issued hereunder.
- (2) In the case of a youth program, an affidavit certifying that all persons in a position supervising children have had a background check as required by Section X(9), Background check affidavit.
- (3) Persons applying for reserved use of a recreation area for a private event, as defined below, including field reservations, must complete the required application and reservation forms supplied by the Borough and pay the applicable fee. The permit must be in the permittee's possession when using the reserved facilities. A "private event" is any event that is conducted, sponsored or permitted by an individual, family or organized group of persons, where admission is not open to the general public.
- (4) Persons applying for reserved use of a recreation area for a special event, as defined below, including field reservations, must apply to the Borough and pay the applicable fee.
 - (a) A "special event" shall mean any kind of performance intended to entertain persons, including but not limited to carnivals, circuses, wild animal shows, theatrical exhibitions, bike races, sporting events, festivals, concerts and the like, which are open to the general public.
 - (b) Large assemblies. It shall be necessary to obtain a permit from the Borough to permit a group comprised of 25 or more individuals to assemble in recreation areas for any public or private purpose, it being understood that the right of peaceful use of park privileges shall not be abridged or unreasonably withheld upon proper application being made and subject to rules and regulations established by the Recreation Committee and the Mayor and Council.
 - (5) Standards for issuance of a permit by the Borough of Franklin shall include the following:
 - (a) That the proposed activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the recreation area.
 - (b) That the proposed activity or use will not unreasonably interfere with or detract from the promotion of the public health, welfare, safety and recreation.
 - (c) A permittee shall be bound by all rules and regulations and all applicable ordinances fully as though the same were inserted in the permits.
 - (d) The Borough shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance or upon good cause shown.
 - (e) Use of loudspeakers, public address systems or amplifiers need to be approved by the Borough.
 - (f) That the nature and character of the proposed activity or use of the recreation area is not reasonably anticipated to result in violation of these rules and regulations or to incite violence, crime or disorderly conduct.
 - (g) That the recreation area desired has not been reserved for other use at that date and hour desired in the application.
 - (h) The applicant shall make application to the Recreation Secretary on forms provided and shall provide requested information as to the name of a responsible individual who is a resident of the Borough of Franklin, the nature of the proposed activity, expected number of participants, time period of proposed activity and other such information as requested.
 - (i) Within seven days after receipt of the application of a permit, the Borough will notify the applicant, in writing, of its decision.

- (j) That the applicant is in compliance with the Background Check Affidavit requirement of Section X(9), *Background check affidavit*, if the proposed use is a youth program.
- (6) Appeal of recreation permits. Within 45 days after the receipt of an application for recreation permit, the Recreation Committee shall apprise an applicant in writing of its determination to grant or deny a permit. In the event of a denial, the notification shall include the reasons for the denial.
 - (a) Any aggrieved person shall have the right to appeal to the Borough governing body a decision under this section of the Committee or its designee by serving written notice thereof on the Borough Clerk within five working days of said refusal.
 - (b) A copy of said notice shall also be served on the Committee within the same time, and said Committee shall immediately forward the application and the reasons for its refusal to the Borough governing body, which shall consider the application and sustain or overrule the Recreation Committee's decision within 30 days from the receipt of the appeal by the Borough Clerk. The decision of the governing body shall be final.
- (7) Permit enforcement. The Police Department shall be responsible for enforcing the permit regulations. A violation of any condition of the permit shall be cause for immediate revocation of the permit.
 - (8) Permit conditions.
 - (a) The requirements for obtaining a permit under this chapter shall not relieve any person or group of persons from obtaining such further permits or approvals as may be required now or in the future by reason of any state or federal law.
 - (b) The Permittee shall provide proof of liability insurance as provided for in Subsection X(12).
 - (c) All permit holders shall be responsible for: insuring that all participants and spectators adhere to the recreation area rules and for summoning the police if individuals fail to do so; insuring that the field is in a safe condition prior to allowing players to proceed and for reporting unsafe conditions to the Recreation Committee not later than one business day after its use; insuring that upon conclusion of the use, the field is left in the same condition in which it was found, including removal of any equipment, and clean up and proper disposal of any litter; compliance with any special conditions imposed on the permit by the Borough of Franklin.
 - (d) Any person issued a permit agrees to abide by the provisions of all applicable Borough ordinances, state laws and Recreation Committee rules and regulations.
 - (9) Field permits.
 - (a) Any coach, assistant coach, referee, umpire or other person(s) with similar responsibilities who have been disqualified from participation in any youth organization program under that organization's rules and regulations shall be ineligible from participating in functions utilizing the Franklin Borough recreational facilities by any other youth organization.
 - (b) Adult supervision of children's groups is required at all times.
 - The Borough of Franklin reserves the first right to schedule recreation programs on all fields first. These dates will be locked in, i.e., carnival, flea market, etc.
 - (d) No organization may access a facility without a permit.
 - The designated spring season is April 1 through June 15. Summer season is June 16 through August 15. Fall season is August 16 through November 15. A separate permit is required for each group and each season, with lists of all coaches, assistant coaches, umpires and referees. The fee is \$200 per season. Example: Little League baseball, softball. Cerbo, fall ball, football etc. An extension can be added for playoffs. All requirements must be followed.
 - (f) A permit is required for "organized" games. Games are considered organized if there is a referee, umpire or other official; if teams are part of a league; have uniforms; have a charge to any team or player for participating; there are trophies, medals or other prizes offered to teams or individuals; spectators are invited; a group of 10 or more of the same players or essentially the same players regularly gather to play at the same time and place; the game or event is sponsored by a business or organization.
 - (g) The Recreation Committee shall require a deposit in the amount of \$200 to ensure that the person or persons receiving the permit shall thoroughly clean the recreation areas

for which the permit is granted. This deposit may be waived at the discretion of the Recreation Committee.

- (h) All coaches, assistant coaches, referees and umpires must have a current certificate of training, background check and fingerprinting under Borough of Franklin Ordinance No. 4-2002.' A list of all coaches, assistant coaches, referees and umpires must be submitted to the Recreation Committee prior to the receipt of an approved permit.
- (i) No use of fields will be allowed if there are no certified coaches present from the permittee's list.
 - (j) All coaches, etc., must sign and adhere to the "Code of Ethics" form.
 - (k) No practices after 8:00 p.m., and games must end by 10:00 p.m.
- (1) A field will not be used for any purpose other than which it was specifically created.
- sponsored youth programs, receiving any type of permit or written permission to use Borough-owned property or facilities for youth programs, the club or organization must complete an affidavit on a form approved by the Borough Administrator certifying that all official coaches, assistant coaches and adults who are in positions of authority or control of youth participants under the age of 18 have completed and passed a background check within the last four years, meaning that the individual has not been convicted of any of the disqualifying offenses set forth in N.J.S.A. 15A:3A-3. The affidavit shall also state that the affiant is not aware of any relevant convictions subsequent to the background check. In the event that a club or organization cannot comply with this subsection because background checks have been submitted to the State Police but results have not been received, a conditional permit may be issued for up to 60 days.
 - (11) Lights and security.
 - (a) No person, firm or corporation may use the lighting facilities in the public parks, recreation fields or open spaces of the Borough of Franklin without having first posted a security deposit with the Borough Administrator for the use of the lighting facilities. The fee for lights shall be \$200, but shall not apply to the use of the recreation areas authorized by Mayor and Council and administered by the Recreation Committee.
 - (b) There shall be no lights on the Little League field and football field at the same time unless approved by the Recreation Committee for a special event.
 - (c) If someone forgets to turn off the lights, the security deposit is forfeited. A second offense may result in the loss of field permit or modification of field use.
 - (d) Permit holders are subject to disciplinary actions for failure to abide by the following items as listed below for permitted field usage:
 - Field lighting for sports practices must be turned off by 8:00 p.m.
 - [2] Field lighting for sports games must be turned off within 30 minutes after the game ends.
 - [3] All field lighting in any usage must be turned off by 10:00 p.m. Eastern standard time.
 - [4] All buildings lights and scoreboards must be turned off by 10:00 p.m. Eastern standard time or, in the case of lighted buildings or storage units, when not occupied
- (12) Permit violations. All permit conditions shall be strictly adhered to. Any violation of any terms of condition thereof shall constitute grounds for revocation of any permit; permit fees shall be retained by the Borough of Franklin. In the event a permit is forfeited, it shall not relieve the permittee from any liability for violations of Recreation Committee rules and regulations or for any civil or criminal claims.
 - (13) Indemnification and insurance requirements.
 - (a) The person or entity to whom a permit is issued shall indemnify, defend and hold harmless the Borough of Franklin Mayor and Council, Recreation Committee, Police Department and any other officer, agent or employee of the

Borough against any and all claims, of any nature whatsoever, directly or indirectly related to the permittee's actions or inactions arising out of or in any way connected with the permit issued by the Borough. Any defense provided hereunder shall be at the permittee's sole expense with counsel or attorney(s) of the Borough's choosing. This indemnification shall be construed as broadly as possible in favor of the Borough of Franklin and the individuals or entities named above. It is the intent of this subsection that the permittee's indemnity, defense and hold harmless obligations shall be applied to include any actual or alleged joint or concurrent fault on the part of the Borough. The permittee shall not be required to indemnify the Borough for the Borough's sole negligence.

- (b) An individual or individuals issued a permit for a recreation area must provide proof of liability insurance in an amount not less than \$300,000. Individuals shall also sign an indemnification and hold harmless agreement in form and substance acceptable to the Borough.
- (c) The liability insurance requirement for other organizations, including, but not limited to, limited liability companies, partnerships or corporations, shall be in an amount not less than \$1,000,000. An indemnification and hold harmless agreement, in form and substance acceptable to the Borough, must also be signed.
- (d) A certificate of insurance, in a form acceptable to the Borough, must be presented showing the required limits and indicating that the Borough of Franklin and Recreation Committee are named as additional insureds on the liability policy. The insurance company must have a Best's rating of no lower than an A. The certificate must be received prior to granting use of the facilities, and the insurance must remain in full force and effect during the entire period the facilities are being used. The insurance provided shall contain contractual liability coverage insuring the indemnity and defense obligations undertaken in this subsection, shall include a waiver of subrogation in favor of the Borough and shall be primary and noncontributory to any insurance carried by the Borough. The certificate shall evidence that 30 days' notice be provided to the Borough prior to any material change in the policy(ies) or coverage limits.

SECTION II.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III.

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV.

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:	BOROUGH OF FRANKLIN
Darlene J. Tremont, CLERK	BY: John M. Sowden IV, MAYOR
DATED:	B1. John W. Sowden IV, WATOR

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on the 25th day of May, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be

held on the 9th day of June, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene J. Tremont, Borough Clerk

CERTIFICATION

I, DARLENE J. TREMONT, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the __day of ____, 2021.

Darlene J. Tremont, Clerk Borough of Franklin John M. Sowden IV, Mayor

Introduced: May 25, 2021

Adopted:

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STEPHAN ZYDON, JR.						
MAYOR SOWDEN, IV (Tie Only)						

BOROUGH OF FRANKLIN ORDINANCE NO. 10-2021

AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING CHAPTER 119 "FEES" AND DELETING CHAPTER 92 REGARDING BOATING

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Code of the Borough of Franklin is hereby amended as follows:

SECTION I.

Section 119-2 of the Code of the Borough of Franklin entitled "Fees" is hereby amended to delete Fishing Permit Fees.

SECTION II

Section 119-4 of the Code of the Borough of Franklin entitled "General Fees" is hereby amended to delete the following chapters:

- A. Chapter 92, Boats and Boating, Permit Fees
- B. Chapter 266, Vending Machines

SECTION III

Chapter 92, Boats and Boating, is hereby deleted and reserved for future use.

SECTION IV

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION V.

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION VI.

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:	BOROUGH OF FRANKLIN				
DARLENE J. TREMONT, CLERK	BY: JOHN M. SOWDEN IV, MAYOR				
DATED:					

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on the 9th day of June, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on the 22nd day of June, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

	Darlene J. Tremont, Borough Clerk	
CERTIFICATION : I,	DARLENE J. TREMONT, Clerk of the Borough of Franklir	n, do
hereby certify that the Borough	of Franklin Council duly adopted the foregoing Ordinance or	n the
day of	, 2021.	
Darlene J. Tremont, Clerk	John M. Sowden IV, Mayor	
Borough of Franklin		
Introduced:		
Adopted:		

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