

**MINUTES OF THE SPECIAL MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD VIA CONFERENCE CALL ONLY
AUGUST 27, 2021**

This meeting is being held through an audio conferencing platform through ZOOM. The public has been notified and instructed on how to join the meeting.

Mayor Sowden apologized that this meeting starting late, we have had some technical difficulties.

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Formica, Mr. Skellenger, Mr. Snyder and Mayor Sowden.

Absent: Mr. Limon, Mr. Postas and Mr. Zydor.

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This Special Meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to the New Jersey Herald and the Sunday New Jersey Herald on August 25, 2021. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on aforementioned date. Notices on the bulletin board and the Borough website have remained continuously posted."

OPEN PUBLIC SESSION

Mr. Snyder made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Formica. All were in favor.

There being no one who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public, seconded by Mr. Formica. All were in favor.

NEW BUSINESS

Discussion on Temporary CFO

At this time there was a discussion on a temporary CFO.

Mr. Snyder asked what the hourly rate would be for the position and if this is a separate rate from the \$150.00 that we have already approved for the Phoenix Consulting Group.

Mayor Sowden confirmed the rate to hire the temporary CFO is \$125.00 per hour and the \$150.00 per hour rate is to have the Phoenix Consulting Group search for the CFO/Administrator position.

Mr. Skellenger asked if the previous candidate is still being considered.

Mayor Sowden explained that candidate isn't available immediately due to a medical issue, but he could contact her in a few weeks.

Mr. Formica commented this position needs to be filled now in order to keep things moving in the Borough.

Mr. Skellenger questioned the status of the search by the Phoenix Consulting Group for the permanent CFO position.

Mayor Sowden commented they [Phoenix Consulting Group] have candidates they are currently evaluating; they will then provide their recommendations and present them to the Personnel Committee and himself. That will start our interviewing process. The full process to fill the position permanently could take up to 2 to 3 months.

Mr. Formica made a motion to approve hiring the temporary CFO through the Phoenix Consulting Group at the rate of \$125.00 per hour not exceed \$10,000.00. Seconded by Mr. Snyder.

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Upon roll call vote:

Ayes: Formica, Skellenger, Snyder

Nays: None Absent: Limon, Postas, Zydon Abstentions: None

MISCELLANEOUS COMMENTS

There were no miscellaneous comments

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Snyder made a motion to adjourn the meeting at 6:45 p.m., seconded by Mr. Skellenger. All were in favor.

John M. Sowden IV, Mayor

Darlene J. Tremont, Municipal Clerk