

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
AUGUST 15, 2023

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 6, 2023, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
Franklin Recreation Committee - At this time, there will be a presentation to recognize the 2023 Royal Court of Franklin.
- E. **COMMITTEE REPORTS: Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION: Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA: Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes** for the executive session meeting minutes for July 18, 2023. (Absent: Heath)
2. **Approval of the Minutes** for the regular meeting minutes for July 18, 2023. (Absent: None)
3. **Resolution #2023-103** to authorize the Planning Board to conduct a preliminary investigation of conditions of Block 605 Lot 5 to determine if such area meets the criteria to be declared an area in need of redevelopment.

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4. Resolution #2023-104 to authorize hiring a full-time laborer in the Department of Public Works at the step 1-probationary rate of \$19.18 per hour as per the DPW Contract, effective September 1, 2023.
5. Resolution #2023-105 to approve attendance at the annual New Jersey State League of Municipalities conference.
6. Resolution #2023-106 to authorize the award of non-fair and open contracts for professional services to Van Cleef Engineering not to exceed \$60,000.
7. Resolution #2023-107 to approve awarding a contract for the Hemlock Drive Sidewalks and Curbs project.
8. Introduction of Ordinance #09-2023 entitled “A CAPITAL ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AUTHORIZE THE PURCHASE OF TWO FORD 350 PICK UP TRUCKS FOR THE FRANKLIN BOROUGH WATER SEWER DEPARTMENT FROM THE CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$128,844”.

Public Hearing to be held on September 12, 2023.

9. Cub Scout Pack 90 Revised Request for approval to change their approved Annual Soap Box Derby from Sunday, July 16, 2023 to now be held on Sunday, September 24, 2023 from 1:00 p.m. to 4:00 p.m.
10. Mayoral Appointment
Mayor Sowden will make the following appointment.

Crossing Guard Status Change

Amanda Tassillo status change from permanent crossing guard to substitute crossing guard with no salary change, effective immediately, as recommended by Rebecca Babcock, Crossing Guard Captain.

J. **EXECUTIVE SESSION – IF REQUESTED**

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. **MISCELLANEOUS COMMENTS:** **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- L. **ADJOURNMENT:** **Mayor Sowden** will request a motion to adjourn the meeting.