

**RESOLUTION #2021-115
OF THE GOVERNING BODY
OF THE BOROUGH OF FRANKLIN
COUNTY OF SUSSEX**

AUTHORIZING THE APPOINTMENT OF A MUNICIPAL COURT ADMINISTRATOR

WHEREAS, N.J.S.A. 2B:8-1 et seq. the Municipal Court of the Borough of Franklin, Sussex County has been established; and

WHEREAS, the Borough of Franklin requires the services of a Municipal Court Administrator due to vacancy in the position; and

WHEREAS, the Personnel Committee in conjunction with the AOC has conducted an extensive search to fill the vacancy in the position of Municipal Court Administrator; and

WHEREAS, the Personnel Committee recommends the appointment of Lauren Mitchener who has been in the position of Deputy Court Administrator for the Borough of Franklin, to serve in the position of Municipal Court Administrator; and

WHEREAS, Lauren Mitchener's annual salary will be \$66,000.00, effective January 1, 2022, upon completion of her project and becoming fully certified, she will receive an additional \$2,000.00; and

WHEREAS, additional compensation to Lauren Mitchener will be provided as follows:

- a) Two (2) weeks paid vacation beginning January 1, 2022
- b) Court sessions over 24 court sessions in a 1 year period will be paid \$130/session
- c) Call outs - \$50.00
- d) Phone reimbursement \$20.00/month
- e) Mileage reimbursements for attending classes for continued educational credits as required by law will be as stated in employee handbook
- f) All other compensation will be pursuant to the policies in the Employee Handbook

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Franklin, County of Sussex, State of New Jersey, does hereby appoint Lauren Mitchener as Municipal Court Administrator at the annual salary of \$66,000.00 effective January 1, 2022.

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on December 14, 2021.



Darlene J. Tremont, Municipal Clerk

| RECORD OF COUNCIL VOTES | | | | |
|-------------------------|------|-------|---------|--------|
| COUNCIL MEMBER | AYES | NAYES | ABSTAIN | ABSENT |
| CONCETTO FORMICA | | | | X |
| JOSEPH LIMON | X | | | |
| JOHN POSTAS | X | | | |
| STEPHEN SKELLENGER | | | | X |
| GILBERT SNYDER | X | | | |
| STEPHAN ZYDON JR. | | | | X |
| MAYOR SOWDEN (Tie Only) | | | | |