

Borough of Franklin, County of Sussex

Resolution #2022-115

AUTHORIZING THE APPOINTMENT OF DEPUTY MUNICIPAL COURT ADMINISTRATOR

WHEREAS, N.J.S.A. 2B:8-1 et seq. the Municipal Court of the Borough of Franklin, Sussex County has been established; and

WHEREAS, the Borough of Franklin entered into a Municipal Court Shared Services Agreement on February 1, 2022, with the Township of Hardyston; and

WHEREAS, it is required by the Administrative Office of the Courts (AOC) the position of Deputy Municipal Court Administrator be included in Municipal Court Offices; and

WHEREAS, Suzann Brush is currently serving as both part time Violations Clerk in the Franklin Borough Municipal Court and Recreation Secretary; and

WHEREAS, Suzann Brush has now successfully completed and passed POMCA I and II, and is now conditionally accredited to be Deputy Court Administrator; and

WHEREAS, the volume of work has increased in the now Franklin-Hardyston Shared Municipal Court Office requiring the Deputy Court Administrator position to be a full time position; and

WHEREAS, the Municipal Clerk/Administrator and Municipal Court Administrator in conjunction with the AOC has conducted interviews to fill the position of Deputy Court Administrator; and

WHEREAS, the Personnel Committee, Administrator and Municipal Clerk recommends the appointment of Suzann Brush as full time Deputy Municipal Court Administrator, 35 hours per week at the annual salary of \$42,000 and continue her responsibilities as part time Recreation Secretary inclusive of her hours, effective December 1, 2022; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Franklin, County of Sussex, State of New Jersey, does hereby appoint Suzann Brush as Deputy Municipal Court Administrator and Recreation Secretary at the annual salary of \$42,000.00, effective December 1, 2022.

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on November 22, 2022.



Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA	X			
RACHEL HEATH	X			
JOSEPH LIMON	X			
JOHN POSTAS				X
STEPHEN SKELLENGER	X			
GILBERT SNYDER	X			
MAYOR SOWDEN (Tie Only)				