

RESOLUTION NO. 2022-23

**RESOLUTION OF THE GOVERNING BODY OF THE
BOROUGH OF FRANKLIN AUTHORIZING
THE HIRING OF SUZANN BRUSH AS VIOLATIONS CLERK**

WHEREAS, there has arisen a need to hire a part time violations clerk in the Municipal Court Office due to a new shared services agreement within the Municipal Court; and

WHEREAS, Suzann Brush is currently a part-time employee serving as the Recreation Secretary and administrative office support for Franklin Borough; and

WHEREAS, Suzann Brush has demonstrated her abilities to assist in many areas of the office, including the Municipal Court and also having an Associate's Degree in Science of Criminal Justice; and

WHEREAS, the personnel committee is recommending hiring Suzann Brush as violations clerk for 25 hours per week and recreation secretary for 10 hours per week at the rate of \$15.00 per hour and an additional \$100.00 per court session conditioned upon the authorization of the Administrative Office of the Courts and successful background check; and

WHEREAS, the added hours will increase Suzann Brush's hours to 35 hours per week as a full-time employee with benefits as described in the Employee Handbook and other non-wage compensation;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin authorizes Suzann Brush to be hired as Recreation Secretary/Violations Clerk and administrative support staff as needed effective February 1, 2022.

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a special meeting held on January 25, 2022 at 7:00PM.


Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA	X			
RACHEL HEATH	X			
JOSEPH LIMON	X			
JOHN POSTAS	X			
STEPHEN SKELLENGER	X			
GILBERT SNYDER	X			
MAYOR SOWDEN (Tie Only)				