

**CONSENT AGENDA  
FOR THE MEETING OF THE MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
AT 46 MAIN STREET, FRANKLIN, NJ HELD ON  
FEBRUARY 8, 2022**

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*ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.*

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**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Letter dated January 11, 2022 from Layth Taki of Altice to Mayor Sowden regarding the cable franchise fee for the period of January 2021 through December 2021.
2. Letter dated January 24, 2022 from Darlene J. Tremont to Legalized Games of Chance regarding the 2021 Annual Raffle Report.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Police Department Report – December 2021

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. None filed.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Resolution #2022-27 – to authorize the tax collector to release a tax lien for the property located at 261 Corkhill Road, also known as Block 2601, Lot 4.
2. Resolution #2022-28 – to authorize compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Under Title VII of the civil Rights Act of 1964”.
3. Payment of bills for the meeting of February 8, 2022.

**BOROUGH OF FRANKLIN  
COUNTY OF SUSSEX**

**RESOLUTION #2022-27**

WHEREAS, on property 261 Corkhill Rd also known as  
Block 2601 Lot 4 Tax Lien was struck off to the Borough on  
December 1, 2020;

WHEREAS, the Tax Collector has received the funds  
necessary to redeem this certificate.

WHEREAS, the cancellation of the certificate requires the  
original signatures of the Clerk and Mayor and be affixed with the  
Municipal Seal.

NOW THEREFORE BE IT RESOLVED by the Mayor and  
council of the Borough of Franklin that the Mayor and Clerk endorse  
the back of the original certificate and the Municipal Seal be affixed to  
same.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, hereby  
certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and  
Council of the Borough of Franklin at a meeting held on the date of February 8, 2022, at 7:00 PM.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

<b>RECORD OF COUNCIL VOTES</b>				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

**BOROUGH OF FRANKLIN  
SUSSEX COUNTY**

**RESOLUTION #2022-28**

**February 8, 2022**

**“Resolution Authorizing Compliance with  
the United States Equal Employment Opportunity  
Commission’s “Enforcement Guidance on the  
Consideration of Arrest and Conviction Records  
in Employment Decisions Under Title VII of the  
Civil Rights Act of 1964”**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Borough of Franklin Council hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Council of the Borough of Franklin at a regular meeting of said Governing Body conducted on Tuesday, February 8, 2022.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

<b>RECORD OF COUNCIL VOTES</b>				
<b>COUNCIL MEMBER</b>	<b>AYES</b>	<b>NAYES</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

**BOROUGH OF FRANKLIN (SUSSEX COUNTY)**

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

STATE OF NEW JERSEY  
COUNTY OF SUSSEX

We, members of the governing body of the *Borough of Franklin* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the *Borough of Franklin* Council in the County of Sussex;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history; and
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
_____ John M. Sowden, IV, Mayor	_____ John Postas, Councilman
(L.S.)	(L.S.)
_____ Concetto Formica, Councilman	_____ Stephen Skellenger, Councilman
(L.S.)	(L.S.)
_____ Rachel Heath, Councilwoman	_____ Gilbert Snyder, Councilman
(L.S.)	(L.S.)
_____ Joseph Limon, Councilman	

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public of New Jersey

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

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The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.